

ORDINANCE NO. 023-5

AN ORDINANCE AUTHORIZING A
CHANGE ORDER TO A CONTRACT
WITH TAB SERVICE COMPANY FOR
THE PICK-UP, SCANNING, AND
ARCHIVING OF BUS OPERATOR
DAILY REPORTS

WHEREAS, The Chicago Transit Authority (“Authority”) requires the pick-up, scanning, and archiving of Bus Operator Daily Reports for reference by the Law and Bus Operations Departments; and

WHEREAS, On January 23, 2019, the Authority entered into a contract with TAB Service Company under Requisition No. B18OP04034R for the required services for up to three years for the not-to-exceed amount of \$175,000.00; and

WHEREAS, The Authority previously extended the contract for one year via letter and approved Change Order No. 1 to add funding in the amount of \$16,000.00; and

WHEREAS, Staff is requesting an additional time extension of twelve months and additional funding in the amount of \$30,000.00 for the extension period; and

WHEREAS, Change orders for contracts originally valued at \$1,000,000.00 or less that individually or cumulatively increase the original contract value by more than 10% or extend the original termination date by more than twelve months require approval by the Transit Board; and

WHEREAS, Staff recommends approval of Change Order No. 2 to the contract with TAB Service Company for the pick-up, scanning, and archiving of Bus Operator Daily Reports to extend the contract for twelve months and add \$30,000.00 in funding for the extension period; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of the Chicago Transit Board, the President of the Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute Change Order No. 2 to the Authority’s contract with TAB Service Company for the pick-up, scanning, and archiving of Bus Operator Daily Reports to extend the contract for twelve (12) months and add Thirty Thousand Dollars (\$30,000.00) in additional funding, for a revised contract total of Two Hundred Twenty-One Thousand Dollars (\$221,000.00).

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SECTION 2. The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

Chairman

Assistant Secretary

January 13, 2023

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