ORDINANCE NO. 020-116

AN ORDINANCE AUTHORIZING
CHANGE ORDERS TO
CONTRACTS APPROVED BY
THE TRANSIT BOARD

WHEREAS, Contract change orders that individually or cumulatively increase the original contract value by more than 10% of the original contract value require approval by the Chicago Transit Board; and

WHEREAS, Contract change orders that extend the contract completion or termination date by more than twelve months require approval by the Chicago Transit Board; and

WHEREAS, The following change orders, either individually or cumulatively with previous change orders, increase the original value of the respective contract by more than 10% and/or extend the contract completion or termination date by more than twelve months and the Board has determined that such increases and extensions are in the best interest of the Chicago Transit Authority; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Vice Chair of the Chicago Transit Board, or her designee, is hereby authorized, pursuant to Section 7 of the Chicago Transit Authority Bylaws, Rules and Regulations, to execute the following contract change orders:

1.1 Contract No. B17OP00706 – Cintas Corporation
Original Ordinance No. 017-114
Description: Rental and Laundering of Flame Resistant Work Clothing as required for a period of up to 36 months from the date of contract execution.

This Change Order No. 1 provides funding for the extension year. This contract is for the delivery, removal, laundering, and repair of work clothing for CTA’s Structural and Power & Way Maintenance personnel. Infrastructure Maintenance currently participates in the uniform rental program with Cintas Corporation. The department will be transitioning employees over to a more cost effective Uniform Allowance program to help employees offset costs. This contract was extended by 12 months via letter to allow time for its transition. To ensure adequate funding is available, additional funding equal to 35% of the original contract value is being requested to cover any possible needs until a new contract can be executed. The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was executed.
Change Order No. 1: $490,000.00
Revised Contract Amount: $1,890,000.00
1.2 Contract No. B15OP03418 – Svanaco, INC. DBA Americaneagle.com
Original Ordinance No. 016-008
Description: Hosting services, maintenance and enhancements to all the Chicago Transit Authority’s customer websites for a period of up to three years with two funded one year options from date of contract execution.

This Change Order No. 1 provides funding for one year time extension. CTA’s contract for web hosting includes services for the CTA’s fare media, bus and rail tracker, and the corporate website. These sites are built on hardware purchased by CTA and located at the contractor’s facility. Technology Management requires a time extension to existing contract extending the contract for 12 months, executed via extension letter, pursuant to Section 4.42 (M) of the CTA’s Procurement Policy and Procedures. The change order is required to add funds to cover services during the time extension period. The extension was needed to allow Technology time to prepare the required documents to present these services to the Sole Source Disadvantageous Committee to review.
Change Order No. 1: $335,700.00
Revised Contract Amount: $2,014,200.00

1.3 Contract No. B14OP01009 – Digby’s Detective & Security Agency, Inc. (DBE)
Original Ordinance No. 015-115
Description: Request for Proposals for Security Guard (unarmed) services to protect CTA customers, personnel and facilities as required for a period of up to three years with two one-year options.

This Change Order No. 3 provides for approval of additional funds and a twelve month time extension. This change order will extend the contract by twelve months and add funds to cover the extension period. In addition, the change order includes an increase of 2.5% for the labor rates. Security guards rates increased from $31.74 to $32.53 and Supervisors from $33.35 to $34.18. An RFP for a new contract for these services was issued and proposals were received in May, 2020. It was determined after the proposals were evaluated that it would be in the Authority’s best interest to revise the detailed specification to create two separate contracts. One contract would be for security service to protect CTA facilities and the other for the rail stations. The extension period will allow time to create two separate procurements, advertise and complete the procurement process.
Change Order No. 3: $8,137,415.00
Revised Contract Amount: $20,918,376.00
1.4 Contract No. B16OP03183 – Lexis Nexis, a division of RELX, Inc.
Original Ordinance No. 016-72

Description: *Web Based Legal E-Billing and Matter Management Application and Support Services, as required for a period of up to 60 months.*

This Change Order No. 1 provides for funding for extension year. CourseLink is the web based legal e-billing system from Lexis Nexis used by the CTA’s Law Department to automate their per diem billing process. CourseLink is used to automate the processing of invoices received for legal expenses from law firms handling legal matters on behalf of CTA and to expedite this payment process. The circumstances that necessitate this change order is that the Law Department had decided to issue a Request for information for Legal E-Billing and Matter Management to research the market for vendors and new products, before issuing a Request for Proposals. A 12 month time extension was issued via letter. This change order is to add funds to cover the costs associated with the extension.

Change Order No. 1: $68,500.00
Revised Contract Amount: $402,850.00

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

APPROVED:  

PASSED:

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Vice Chair             Assistant Secretary

November 18, 2020                      November 18, 2020