

ORDINANCE NO. 019-71

AN ORDINANCE AUTHORIZING
CHANGE ORDERS TO
CONTRACTS APPROVED BY
THE TRANSIT BOARD

WHEREAS, Contract change orders that individually or cumulatively increase the original contract value by more than 10% of the original contract value require approval by the Chicago Transit Board; and

WHEREAS, Contract change orders that extend the contract completion or termination date by more than twelve months require approval by the Chicago Transit Board; and

WHEREAS, The following change orders, either individually or cumulatively with previous change orders, increase the original value of the respective contract by more than 10% and/or extend the contract completion or termination date by more than twelve months and the Board has determined that such increases and extensions are in the best interest of the Chicago Transit Authority; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of said Board, or his designee, is authorized to approve the following contract change orders:

- 1.1 Contract No. B14OP03283 – GovDelivery, LLC d/b/a Grancius
Original Ordinance No. 014-113
Description: *Provide subscription, maintenance, and support for GovDelivery® Communications Cloud from September 21, 2014 for a period of up to 36 months with one 12-month option.*
Change Order No. 3 provides for additional funds for and approval of 12 month time extension. CTA's Communication and Control Center departments currently use the system to communicate with 66,000 CTA subscribers on a daily and weekly basis. The procurement method previously used to acquire these services was done as a Disadvantageous to Public Bidding, hence requiring the Sole Source /Disadvantageous Review Committee's (SDRC) review. The SDRC met in July, 2018 to review a new procurement for these services. They decided that these services should be bid competitively. Since this is the first time bidding these services, an RFP needed to be developed and it will be advertised shortly. This change order is needed to provide sufficient time to complete the procurement process. Therefore, staff is requesting the approval of a 12 month time extension and additional funds of \$142,989.12 for the extension period.
Change Order No. 3: \$142,989.12 + 12 Month Time Extension
Revised Contract Amount: \$448,662.58

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- 1.2 Contract No. B15OP03246 – Premier Staffing Source, Inc.
No Original Ordinance No. – B Agenda
Description: *Temporary staffing services for the Law Department for a period of up to 36 months.*

This Change Order No. 3 provides for additional funding for a 6 month time extension. The contractor provides personnel such as paralegals and legal assistants on an as-needed basis for CTA's Law Department. Premier Staffing Services, Inc. had provided the CTA with the service since 2016. In October 2018, Purchasing issued a Request for Proposal (RFP) for these services, but no responses were received. In March 2019, Purchasing re-bid the RFP and received several proposals. The Law Department requested a contract extension period of six months, which the Purchasing Department obtained by letter pursuant to Section 4.42(M) of the Procurement Policy and Procedures. The time extension was necessary to allow for sufficient time to complete negotiations with the proposers and enter into a new contract. Additional funding in the amount of \$75,000.00 is being requested to cover the extension period.
Change Order No. 3: \$75,000.00 +6 Month Time Extension
Revised Contract Amount: \$400,000.00

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

Chairman

Assistant Secretary

August 14, 2019

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