

ORDINANCE NO. 026-118

AN ORDINANCE AUTHORIZING A
CONTRACT WITH U.S. LEGAL
SUPPORT, INC. FOR SPECIALIZED
SERVICES TO FURNISH COPIES OF
LEGAL AND MEDICAL RECORDS

WHEREAS, The Chicago Transit Authority ("Authority") is in need of a specialized service to furnish copies of sensitive legal and medical records as required by the Authority's Law Department; and

WHEREAS, The Authority issued an Invitation for Bid to provide access to plaintiff's medical and legal records to aid in CTA's defense against legal actions and its recovery of losses, and received two bids; and

WHEREAS, Staff recommends awarding the contract to the lowest responsive and responsible bidder, U.S. Legal Support, Inc., under Requisition No. B25OP00260, for an amount not to exceed Five Hundred Fifty Thousand Dollars and Zero Cents (\$550,000.00) for a period of thirty-six months, with two unfunded option years; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chicago Transit Board hereby authorizes the Chair of the Board, the President or Acting President of the Authority, and the Vice President of Purchasing and Supply Chain, or their designees, to enter into a contract for specialized services to furnish copies of sensitive legal and medical records for a period of thirty-six (36) months, with two (2) unfunded option years, under Requisition B25OP00260, for an amount not to exceed Five Hundred Fifty Thousand Dollars and Zero Cents (\$550,000.00).

SECTION 2. The Chair of the Board, the President or Acting President of the Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

Chair

Secretary

September 22, 2026

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