

ORDINANCE NO. 026-95

AN ORDINANCE AUTHORIZING
CHANGE ORDERS TO
CONTRACTS APPROVED BY
THE TRANSIT BOARD

WHEREAS, Change orders for contracts originally valued at \$1,000,000.00 or less that individually or cumulatively increase the original contract value by more than 10% require approval by the Chicago Transit Board; and

WHEREAS, Change orders for contracts originally valued at more than \$1,000,000.00 that individually or cumulatively increase the original contract value by more than 10% or by more than \$500,000.00 require approval by the Board; and

WHEREAS, Change orders that extend the original contract completion or termination date by more than twelve months require approval by the Board; and

WHEREAS, Change orders for contracts that are not contracts for Public Works Projects that individually or cumulatively increase the original contract value by more than 50% are permitted only when the Board determines that such increases are in the best interest of the Authority; and

WHEREAS, The following change orders, either individually or cumulatively with previous change orders, increase the original value of the respective contract by more than 10% or \$500,000.00, extend the original contract completion or termination date by more than twelve months, and/or increase the original contract value for contracts that are not Public Works Projects by more than 50% and the Board has determined that such increases and extensions are in the best interest of the Chicago Transit Authority; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of the Chicago Transit Board, the President or Acting President of the Chicago Transit Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute the following contract change orders:

- 1.1 Contract No. B24OP04638 – Clevor Consulting Group, Inc.
No Original Ordinance No.: B Agenda Item
Description: *Technical consulting services for the CTA's Open Standard Fare System (OSFS 3.0) upgrade for up to 18 months.*

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This Change Order No. 2 requests approval to add additional funds to ensure Clevor can continue its oversight of the project. The OSFS 3.0 project is a large, technically demanding project to seamlessly transition all Ventra operations to a new, modern, cloud-based open architecture system. Technical consultants are required to assist, both through the design process and oversight during implementation. The overall level of technical review, oversight, and risk is comparable to that of CTA's original Ventra launch. The Clevor Consulting Group is uniquely well positioned to provide this assistance. They are one of the few firms that specializes in fare systems, and "open architecture" systems is a core part of what they do. They are already broadly familiar with the Ventra system and the OSFS 3.0 project specifically. Their consultant team was involved in the original Ventra rollout and are very familiar with the overall Ventra system design and operation. More specifically they previously consulted on the OSFS 3.0 project and most notably assisted with Application Program Interface (API) evaluation. CTA has identified that Clevor will require more hours than originally estimated due to increased testing support for the back-office upgrade, data migration efforts, and transition and implementation assistance as the project moves toward Go-Live. Additionally, Clevor will continue their integration work supporting Metra integration into the Ventra 3.0 back-office. The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was executed.

Change Order No. 2: \$100,250.00

Revised Contract Amount: \$ 372,500.00

1.2 Contract No. B22OP04016 – Swiftly, Inc.
Original Ordinance No. 023-47

Description: *Text messaging services for CTA's Bus Tracker texting system for a period of up to 36 months.*

This contract is for text messaging services for CTA's Bus Tracker texting system. The system provides bus tracker alerts via Short Message Service (SMS) text messages. Customers can subscribe to and request text messages for bus arrival predictions. CTA has provided text-based arrival information since the inception of the Bus Tracker system. There are 11,000 bus stop signs that actively promote the service as a feature to the CTA riding public. CTA estimates approximately 75,000 text messages are sent per day. This change order requests approval of a 15-month extension and additional funds to cover the extension period. Swiftly Inc. has recently acquired Text Marks. When riders text a CTA bus stop number to Short Code 41411, the service responds with a text showing the predicted times the next few buses will arrive at the bus stop. Swiftly has agreed to the

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extension of CTA's current text messaging services to allow CTA time to transition to Swiftly's SMS platform. During this transition, Swiftly will continue providing SMS messaging services using the current Short Code 41411 with some technical configuration changes that will not impact CTA riders.

Change Order No. 1: \$ 349,500.00 + 15 month time extension

Revised Contract Amount: \$1,134,300.00

1.3 Contract No. B21OP04724 – ZANN & Associates, Inc.

Original Ordinance No. 022-19

Description: *Financial Capacity Building Technical Assistance Program for three years with two unfunded one-year options from date of contract execution.*

This contract provides for the development of a financial capacity building technical assistance program. CTA Diversity Programs has created a financial capacity building program, Building Small Businesses (BSB). CTA is expanding the BSB Program to include all of CTA's contracting opportunities and all industries included in those opportunities. Understanding the barriers small businesses face in accessing and securing capital, CTA is providing a robust technical assistance support program. In order for staff to have sufficient time to prepare and advertise a new solicitation, negotiate and award a new contract, a contract extension of up to six months was requested via letter. Additional funding in the amount of \$385,000.00 has become necessary to fund the contract for the extension period.

When this contract was originally approved in 2022, ZANN & Associates, Inc. were required to submit monthly reports detailing their performance over several program initiatives. However, it has been determined that such an exhaustive report of this information on a monthly basis is not necessary, nor is it feasible in all instances as the impact of the finances received and technical assistance rendered may not be measurable in a month or quarter and may perhaps take as long as two years or more. This change order request is to modify Exhibit 1, Scope of Services, Administrative Services, Reporting Requirements section of the contract. The modification changes the monthly reporting requirement to be only when CTA requests updated performance reports. CTA staff determined that the modification has no impact on the project cost.

Change Order No. 2: \$385,000.00

Revised Contract Amount: \$3,509,400.00

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SECTION 2. The Chairman, President or Acting President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

PASSED:

Chairman

August 12, 2026

Secretary

August 12, 2026