



## CTA SMALL BUSINESS ENTERPRISES (SBE) SMALL BUSINESS PROGRAM ACKNOWLEDGEMENT FORM

Dear DBE Vendor,

As a current DBE certified firm your firm has already met the Small Business Enterprise (SBE) requirements and therefore are automatically qualified to register as a Small Business and participate in CTA's Small Business program. However, CTA must obtain your consent before we can update your vendor status as an SBE.

Please be advised that your DBE status will not be affected by opting to include the SBE designation as part of your vendor profile. Each designation will simply allow your firm to participate and be counted toward participation goals of each program. However, one key difference of the Small Business program is that certified SBE firms will now be given the opportunity to bid as prime contractors on select contracts.

Lastly, you should know that the Small Business program is currently in a pilot phase and in a continued-development state. Therefore, additional details of the program, such as potential contracting opportunities, are yet to be determined. Please rest assured that as new details unfold, CTA will promptly distribute the information.

To opt in, please fill out this form completely.

Sincerely,

Nelson Robles  
CTA Manager, DBE Certification

Printed Name of Business Owner \_\_\_\_\_

Printed Name of Company/Business \_\_\_\_\_  
(as it appears on your CTA vendor profile)

***Yes I would like to update my vendor profile to include the SBE designation***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

