

CHICAGO TRANSIT AUTHORITY
Advertisement for Professional Services

Proposals will be received for the following by Chicago Transit Authority at the Bid Office - 2nd Floor, 567 W. Lake, Chicago, Illinois, 60661-1465, no later than 11:00 A.M. on Friday, May 1, 2015:

Req. B15RG04393

IFB for Lease of CTA Property Located Along the West Side of Chicago Avenue between Keeney Street and Madison Street, Evanston, IL.

BID DEPOSIT: \$3,000.00

A site visit is scheduled for this Property on Tuesday, April 14, 2015 between 11:30 a.m. and 12:00 p.m.

(Chicago Time). Those wishing to attend a site visit must complete and sign an agreement releasing CTA and Jones Lang LaSalle, Americas, Inc. as provided in Appendix E. The Guest Release Agreement must be executed and delivered on-site to the CTA or Jones Lang LaSalle, Americas, Inc. representative prior to enter the site.

Questions regarding this offering must be submitted in writing to Jones Lang LaSalle, Americas, Inc. before Tuesday, April 21, 2015, 3:30 p.m. (Chicago Time) as provided above. Answers to all questions submitted will be sent to all registered Bidders in the form of an Addendum.

For additional information, please contact Patrick McKenna, Sr. Procurement Administrator at 312-681-2458.

The contractor will be required to furnish certified copies of any and all Insurance Policies required in relation to this contract prior to CTA's execution.

Chicago Transit Authority hereby gives notice that it will affirmatively ensure that in regard to any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprise will be afforded full opportunity to submit responses to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Where bids are sent by delivery service or delivered in-person to the CTA Bid Office, the bidders shall be responsible for their delivery to the Bid Office no later than the advertised date and hour for the opening of bids. If the delivery of the bid is delayed beyond the date and hour set for the bid opening, bids thus delayed will not be considered and will be returned unopened. The Bid Office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. Chicago time, except holidays.

(2)

The right is reserved to accept any proposal or to reject any and all proposals.

All inquiries should be directed to and copies of the documents obtained from the Bid Office - 2nd Floor, 567 W. Lake, Chicago, Illinois 60661-1498.

CHICAGO TRANSIT AUTHORITY

By: Ellen McCormack
Vice President
Purchasing & Supply Chain

March 30, 2015



CHICAGO TRANSIT AUTHORITY

567 West Lake Street
Chicago, Illinois 60661-1498
TEL 312 664-7200
www.transitchicago.com

March 30, 2015

Subject: Requisition No. B15RG04393-IFB for Lease of CTA Property Located Along the West Side of Chicago Avenue between Keeney Street and Madison Street, Evanston, IL.

Dear Bidder:

The Chicago Transit Authority is seeking bids for the subject property. Bid packages are to be delivered to:

Chicago Transit Authority
Bid Office - 2nd Floor
567 W. Lake Street
Chicago, IL 60661-1498

Due Date: May 1, 2015

Bids must be received no later than 11:00 a.m. Chicago time

Where bids are sent by delivery service or delivered in-person to the CTA Bid Office, the bidders shall be responsible for their delivery to the Bid Office no later than the advertised date and hour for the opening of bids. If the delivery of the bid is delayed beyond the date and hour set for the bid opening, bids thus delayed will not be considered and will be returned unopened. The Bid Office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. Chicago time, except holidays.

Your bid should identify the requisition number, the name of the project, the name and address of your firm, and a contact person and phone number.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Miller", written over a horizontal line.

Robert Miller
General Manager, Purchasing

cc: File

B15RG04393

CHICAGO TRANSIT AUTHORITY

Through

JONES LANG LASALLE AMERICAS, INC.

INVITATION FOR BID

TO

LEASE CTA PROPERTY LOCATED

**ALONG THE WEST SIDE OF CHICAGO AVENUE BETWEEN
KEENEY STREET AND MADISON STREET,
EVANSTON, ILLINOIS**



ALL OF THE TERMS, CONDITIONS, SPECIFICATIONS, APPENDICES, AND INFORMATION LISTED IN THE TABLE OF CONTENTS AND INCLUDED IN THIS INVITATION FOR BID SHALL CONSTITUTE THE ENTIRE INVITATION FOR BID PACKAGE AND SHALL BE INCORPORATED BY REFERENCE INTO ALL BID SUBMISSIONS.

CHICAGO TRANSIT AUTHORITY
Through
JONES LANG LASALLE AMERICAS, INC.

**INVITATION FOR BID TO LEASE CTA PROPERTY LOCATED
ALONG THE WEST SIDE OF CHICAGO AVENUE
BETWEEN KEENEY STREET AND MADISON STREET, EVANSTON, ILLINOIS**

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Requisition No. B15RG04393

I. INVITATION FOR BID ANNOUNCEMENT

To Interested Parties:

The Chicago Transit Authority ("CTA") through Jones Lang LaSalle Americas, Inc. is seeking interested parties to bid on a ten-year lease with one ten-year option period for property located along the west side of Chicago Avenue between Keeney Street and Madison Street in Evanston, Illinois (the "Property"). The Property is comprised of approximately 24,800 square feet of land used for non-CTA parking. Lease of the Property is subject to all the terms and conditions set forth in this Invitation for Bid ("IFB"). The CTA is offering the Property for lease for continued parking use. It is not being offered for development or other uses.

A copy of the Invitation for Bid may be obtained at the CTA website at www.transitchicago.com, or www.ctarealestate.com or from the CTA Bid Office 2nd Floor, 567 W. Lake Street, Chicago Illinois 60661 or by contacting the CTA's representative:

Brian Carroll, Associate
Jones Lang LaSalle Americas, Inc.
200 East Randolph Street
Chicago, Illinois 60601

Phone. 312.228.3312
Fax: 312.470.4518
E-mail to BrianC.Carroll@am.jll.com

All inquiries should be directed to Brian Carroll, Jones Lang LaSalle, Americas, Inc.

A site visit is scheduled for this Property on April 14, 2015 between 10:30 a.m. and 11:00 a.m. (Chicago Time). Those wishing to attend a site visit must complete and sign an agreement releasing CTA and Jones Lang LaSalle, Americas, Inc. as provided in Appendix E. The Guest Release Agreement must be executed and delivered on-site to the CTA or Jones Lang LaSalle, Americas, Inc. representative prior to entering the site.

Questions regarding this offering must be submitted in writing to Jones Lang LaSalle, Americas, Inc. before April 21, , 3:30 p.m. (Chicago Time) as provided above. Answers to all questions submitted will be sent to all registered Bidders in the form of an Addendum.

The Minimum Bid for this Property is Thirty-Two Thousand Four Hundred Dollars (\$32,400) first year Base Annual Rent.

Bid Due Date: May 1, 2015: Bids must be received before 11:00 a.m. (Chicago Time) at the CTA as follows:

delivered to:
**Chicago Transit Authority
Bid Office – 2nd Floor
567 West Lake Street
Chicago, Illinois 60661-1498**

II. PROPERTY INFORMATION

A. Description of Site and Area

The Property is located along the west side of Chicago Avenue between Keeney Street and Madison Street in Evanston, Illinois. A plat of the Property is provided in Appendix A.

The Property being offered has an irregular land area of approximately 24,800 square feet. Preliminary evaluation of the site indicates that 40 on-site, surface parking spaces can be accommodated. However, the Bidder must make its own inspection of the Property to determine the number of possible parking spaces.

The Property is currently improved with asphalt paving, a concrete barrier (along Chicago Avenue), chain-link perimeter fencing, and light poles. A portion of the site is covered with gravel. The Property is adjacent to a CTA right-of-way immediately to the west.

The subject has frontage along Chicago Avenue, which is a two-way, two-lane, roadway that extends in a north/south direction along its eastern property line; and Madison Street, which is a two-way, two-lane, roadway that extends in an east/west direction along its northern property line and terminates immediately east of the subject at Chicago Avenue. Access to the subject site is possible via a curb cut along Madison Street.

Uses immediately surrounding the Property include mixed-use and other commercial uses to across Davis Street to the west; a five-story commercial building across Orrington Avenue to the west; a commercial building across a public alleyway to the east; and a two-story commercial building to the north. The Property is located approximately 0.75 miles south of Evanston's central business district.

CTA does not warrant that this Property complies with current parking, zoning or other codes that may apply to the use of the Property and offers the property in "as-is" condition.

B. Permitted Uses and Restrictions

No use other than automobile parking will be permitted on the Property subject to the requirements and restrictions provided in the IFB. Permitted uses include both public and private parking and valet parking. Bidders shall describe their intended use of the property on Bid Form F - Proposed Use Plan.

C. Operations and Maintenance Requirements

The Lessee shall operate and maintain the Property, at its sole expense, to the following standards and to the standards and as defined in the Lease provided in Appendix D.

1. Any and all improvements to the Property made by the Lessee, such as paving, striping, landscaping, temporary structures or shelters, such as for valet personnel, gates, and/or removal of any existing improvement, require prior approval by the CTA.

2. The Lessee shall maintain the property and all improvements in safe, neat and orderly condition. Maintenance shall include, but is not limited to: pavement repairs, sweeping; trash removal; weed control; graffiti removal; drain cleaning (if applicable); ice and snow removal; salting or other procedures used to sustain safe operations.
3. Lessees who intend to provide valet parking services must provide the CTA with written customer service standards for their employees regarding courteous treatment of the public.
4. Lessees shall maintain adequate insurance on the Property as provided in Appendix C.

Bidders shall describe in detail how they intend to operate and maintain the Property on Bid Form G - Proposed Operations and Maintenance Plan. The Proposed Operations and Maintenance Plans shall be developed in accordance with this Section C and the requirements of the Lease provided in Appendix D.

D. Condition of Property

The Property is offered in "as is" condition. No representations or warranties are made as to the condition of the Property by the CTA or suitability for any intended use. Lessee shall be responsible, at its sole expense, for compliance with any applicable City or other governmental regulations or codes in the event that any governmental entity other than the CTA requires additional improvements or compliance activities, or in the event Lessee elects to make improvements to the Property.

In the event (i) the Lessee is required to upgrade the Property to comply with the requirements of the City of Evanston zoning code or other requirements of city, state or federal regulations or statutes (collectively, the "City Requirements"); and (ii) such upgrade would reasonably cost Tenant not less than **\$8,000.00** to comply with such Requirements; and (iii) this cost exceeds twenty percent (20%) of the remaining lease payments under the unexpired Term (including the Option Term), then Lessee may either comply with the City Requirements at Tenant's sole cost or terminate this Lease upon 30 days notice to Landlord.

III. BID TERMS AND CONDITIONS

Bidders are expected to review and complete the forms contained in this IFB, and comply with the instructions. Failure to do so may result in the rejection of the Bid.

A. Bid Submission

To become a registered Bidder interest must be submitted in writing by letter to the address below; by e-mail to Brian Carroll at BrianC.Carroll@am.jll.com; or by facsimile to Brian Carroll at 312.470.4518; or by downloading the IFB from the CTA Real Estate website at www.ctarealestate.com. You do not need to be a registered Bidder to submit a Bid. However, only registered Bidders will be sent addenda to the IFB.

Brian Carroll, Associate
Jones Lang LaSalle Americas, Inc.
200 East Randolph Street
Chicago, Illinois 60601
Phone: 312.228.3312
Facsimile: 312.470.4518
E-mail BrianC.Carroll@am.jll.com

Bid Due Date: May 1, 2015. Bids must be received no later than 11:00 am (Chicago Time) at the CTA as follows:

delivered to:

Chicago Transit Authority
Bid Office – 2nd Floor
567 West Lake Street
Chicago, Illinois 60661-1498

If a Bid package is submitted by mail, it is the Bidder's responsibility to assure delivery to the designated CTA office no later than the due date and time as specified. Any bid received after the Bid Due Date will be returned unopened.

B. Minimum Bid

The minimum acceptable bid is a base annual rent for the first lease year in the amount of **\$32,400**. For each subsequent lease year following the first year of the lease, the Base Annual Rent shall escalate by three percent (3%) each year over the amount of Base Annual Rent payable for the prior year for the term of lease including the Option Term. The Base Annual Rent will be paid to the CTA in twelve equal monthly installments for each lease year.

C. Withdrawal of Bid Before Bid Due Date

A Bid may be withdrawn by written, faxed, or e-mailed notice to Jones Lang LaSalle, Americas, Inc. and received by Jones Lang LaSalle, Americas, Inc. at the Jones Lang LaSalle, Americas, Inc. mailing address, fax number, or e-mail address above, prior to the Bid Due Date. CTA will promptly return the entire submittal including Bid Deposit for all bids withdrawn before the Bid Due Date.

D. Bid Format and Submittal Requirements

Each Bidder must submit **one original and three copies** of the complete Bid package.

All Bids must be submitted in a sealed envelope marked "BID SUBMISSION FOR CTA PROPERTY LOCATED ALONG CHICAGO AVENUE IN EVANSTON." The envelope must show the requisition number, date, name, address, and telephone number of the person(s) or entity submitting the Bid

A complete Bid package shall include the following:

- ✓ A cover letter signed by a representative of the Bidder who is authorized to make the offer including Property requisition number, address, date, and contact information.
- ✓ Bid Form A – Revenue Proposal
- ✓ Bid Form B – Brief History of Your Company
- ✓ Bid Form C – Disclosure of Ownership and Interests Affidavit
- ✓ Bid Form D – Certifications
 - Debarment - Primary Participant
 - Debarment - Lower Tier Participant
 - Drug free Workplace Certification
 - Lobbying Certificate
- ✓ Bid Form E – Special Conditions Disadvantaged Business Enterprises (DBE) Commitment
- ✓ Bid Form F – Proposed Use Plan
- ✓ Bid Form G – Proposed Operations and Maintenance Plan
- ✓ Appendix D - Lease
- ✓ Bid Deposit (as set out in III. D. below).

Each Bid must be submitted on the Bid forms provided with this IFB and contain no alterations, additional terms or conditions. Any Bid submitted that alters the terms hereof so as not to be in conformance with the provisions contained herein may be deemed non-responsive and rejected. Any form required to be submitted that is incomplete, conditional, or obscure may be cause for rejection of the Bid.

If the CTA amends or changes the information in this Invitation for Bid, the information will be distributed to registered Bidders in the form of an addendum.

The CTA reserves the right to reject any or all bids or parts thereof. Bidders requiring additional information must contact the Contact Person, specified on the front page of this IFB. Potential Bidders who contact any Jones Lang LaSalle or CTA personnel other than the Contact Person, specified on the front page of this IFB will be considered to be in violation of the provisions of the IFB.

E. Bid Deposit

All Bids must be accompanied by a Bid Deposit in the form of a bank check, cashier's check, or certified check in the amount of **Three Thousand Dollars (\$3,000)** ("Bid Deposit"). All Bid Deposit checks must be drawn on a federally insured financial institution doing business in the United States and made payable to the Chicago Transit Authority.

The CTA will have the right to retain the Bid Deposits submitted by the second and third highest responsive and responsible Bidders for up to sixty (60) days after the award of the Bid by the Chicago Transit Board. All other Bid Deposits will be returned within 90 days of the Bid Due Date. In the event the CTA rejects all Bids, the Bid Deposits will be returned within 90 days of the Bid Due Date. Any interest earned on the Bid Deposits, if any, shall accrue to the benefit of the CTA.

If the High Bidder does not pay the additional security deposit as provided in Section IV B below, the High Bidder's Bid Deposit may be retained by CTA and the High Bidder will be deemed in default.

F. Basis of Award

The criteria to determine the High Bidder will be the highest Bid among responsive and responsible Bidders.

The CTA reserves the right to request additional information from any Bidder, and to determine the veracity of information provided by Bidders. A Bid found to be based on inaccurate or misrepresented information may be rejected.

In selecting a Bidder, the CTA reserves the right to investigate thoroughly the financial status of each Bidder. Selection will be based upon the information contained in and submitted with the sealed Bid, and information provided by the Bidder that, in the sole judgment of the CTA, is relevant.

Bidders should not rely on any verbal representations or communications regarding the status or results of the Bid designation or award. Any qualifications, exceptions, conditions or contingencies attached to the Bid may cause the Bid to be deemed non-responsive and be rejected.

G. Intentionally Deleted

H. Schedule of Performance Guide

The following schedule is intended as a guide and is subject to change at the CTA's discretion:

- | | |
|-----------------------------------|---|
| 1. Site Visit/Inspection | April 14 2015: 11:30 a.m.–12:00 p.m. |
| 2. Written Questions due | April 21, 2015 |
| 3. Response to Questions | No later than 5 business days prior to Due Date |
| 4. Bid Opening/Deposit Due | May 1, 2015 |
| 5. CTA Board Meeting/Approval | June/2015 (estimated) |
| 6. Lease Execution | Within 60 days of Notification of being the High Bidder |

8. Security Deposit

60 days after Notification of being
the High Bidder

Notification of being the High Bidder is issued after the Chicago Transit Board approval.

I. Bid Protest Procedures

Any Bid Protests must be filed in accordance with the CTA standard Bid Protest Procedures provided in Appendix B.

IV. OTHER TERMS AND CONDITIONS

A. Lease Term

The Term of the lease is for ten years. Provided the Lessee is not then in default, Lessee shall have an option to extend the Term for one additional period of ten years with rent equal to the last lease year of the initial Term escalated by 3% annually and increased by 3% annually during the option term.

B. Security Deposit

The High Bidder shall provide a Security Deposit in the amount of one-twelfth of the accepted bid amount for the first Lease year upon Bidder's execution of the lease ("Security Deposit"). The Bid Deposit will be credited against the Security Deposit at Closing. If the Security Deposit is less than the Bid Deposit, the Bid Deposit shall be the Security Deposit. If the Security Deposit is more than the Bid Deposit, Bidder shall provide the additional amount prior to CTA's execution of the Lease.

The Security Deposit shall be in the form of a bank check or cashier's check or certified check, wire transfer or method otherwise approved by the CTA drawn on a federally insured financial institution, for one-twelfth of the accepted bid amount, made payable to the order of the CTA. Failure to deliver the additional Security Deposit shall be treated as a default of the Bid, the \$3,000 Bid Deposit may be retained by the CTA, and the CTA may award the Bid to the second highest responsive and responsible Bidder.

C. Lease Execution

The Lease Execution by CTA shall be within sixty (60) days after notification of being the High Bidder, provided a contract to the High Bidder is awarded by the Chicago Transit Board.

D. Confidentiality of Bids

Bids become the property of the CTA upon submission. Any information provided to the CTA to clarify a Bid or as part of a presentation pursuant to a Bid also becomes the property of the CTA. Bidders shall not hold the CTA, its board members, officers, employees, agents, or assigns responsible for disclosure of the information contained in a Bid. The CTA accepts no responsibility for the confidentiality of information. CTA may be required, by law, to disclose information provided in response to this IFB.

V. DISCLAIMERS AND PROVISOS

The High Bidder agrees to accept all risks associated with any and all expenditures it makes prior to lease execution.

Provisos

ALL INFORMATION AND MATERIALS FURNISHED BY OR ON BEHALF OF THE CTA ARE PROVIDED WITHOUT REPRESENTATION, WARRANTY, OR OTHER RECOURSE WHATSOEVER AS TO THE MATERIALS' ACCURACY, COMPLETENESS, OR OTHERWISE.

THE CTA DOES NOT MAKE ANY REPRESENTATION OR WARRANTY AS TO THE FITNESS OF THE PROPERTY FOR ANY PARTICULAR PURPOSE OR THAT THE PROPERTY COMPLIES WITH ANY ZONING, ENVIRONMENTAL OR OTHER LAWS. EACH BIDDER IS RESPONSIBLE FOR VERIFYING THE REQUIREMENTS OF LAW AFFECTING THE PROPERTY.

THESE AND OTHER ESSENTIAL TERMS AND CONDITIONS OF THE BID ARE DESCRIBED IN THE LEASE ATTACHED HERETO AND INCORPORATED HEREIN AS APPENDIX D. BIDDERS ARE STRONGLY ADVISED TO READ, UNDERSTAND AND SEEK CLARIFICATION OF ANY QUESTIONS CONCERNING APPENDIX D PRIOR TO THE BID DUE DATE.

Bid Forms

FORM A: REVENUE PROPOSAL

1) Base Annual Rent: \$ _____ for the First Lease Year
(Minimum Acceptable Offer = \$32,400 first Lease Year Base Annual Rent)

2) Escalations of Base Annual Rent in the amount of three percent (3%) each lease year over the amount of the Annual Rent of the previous year for the Term

PROPOSERS SHALL NOT MAKE ANY CHANGES TO THE TERMS OF THE LEASE AGREEMENT.

Name of Firm Bidding: _____

Contact Person's Name: _____

Contact Person's Title _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

FORM B: BRIEF HISTORY OF YOUR COMPANY

Tell us about your company:

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Local Contact Person: _____

Title: _____

Phone Number: () _____ - _____ Fax Number: () _____ - _____

How many years has your company been in business? _____

How many employees? _____ Annual Sales? _____

Is your business a (an): (check one)

Manufacturer ___ Supplier ___ Distributor ___ Other (explain) _____

Have you provided goods or services to city government, state, county, Board of Education, municipality, etc.?

Please provide a list of references including the three (3) largest companies your firm has done business with in the past two (2) years, and a person and a telephone at that firm which CTA may contact.

Firm Name

Contact Person

Telephone

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach additional sheets is necessary.

This information must be provided for the corporation and for any parent corporation.

1. Incorporated in the State of _____.

2. List below the name and title of all officers of the corporation. If the corporation is not traded on an identified stock exchange, all owners of 5% or more of the corporation must also be listed with their ownership shares:

Name	Title
_____	_____
_____	_____
_____	_____

TO BE COMPLETED BY FOR -PROFIT CORPORATIONS ONLY:

1. Is the Corporation listed on the New York Stock Exchange? [] Yes [] No

If the Corporation is listed on an exchange other than the New York Stock Exchange, the name of the exchange is: _____

TO BE COMPLETED BY NOT-FOR-PROFIT CORPORATIONS ONLY:

List below the name and business address of officers, trustees and board members.

Name	Business Address	Title
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. PARTNERSHIPS

List below the name and business address and the percentage of ownership interest for each general, limited, or individual partner entitled to receive 5% or more of the profit derived from partnership activities. The names of all individuals in such partnerships must be listed.

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

C. LIMITED LIABILITY COMPANIES

1. List below the names and titles of the manager(s) of the LLC:

Name	Title
_____	_____
_____	_____
_____	_____

2. List below the name, business address, and percentage of ownership interest of each (i) member and (ii) manager.

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

D. LAND TRUSTS, BUSINESS TRUSTS, ESTATES, AND OTHER SIMILAR ENTITIES

1. Trust name and number, or other information identifying the trust: _____

2. List below the name and business address of all trustees:

Name	Business Address
_____	_____
_____	_____
_____	_____

3. List below the name, business address, and percentage of ownership interest of all beneficiaries:

Name	Business Address	Ownership Interest
_____	_____	_____ %
_____	_____	_____ %
_____	_____	_____ %

E. ADDITIONAL INFORMATION - TO BE COMPLETED BY ALL BIDDERS

1. Is any ownership interest in the Bidder held by one or more agents or nominees on behalf of another individual or legal entity? Yes No

If Yes, list below each principal's name, business address, percentage of ownership interest, and the name of the principal's agent or nominee:

Name	Business Address	Ownership Interest	Agent/Nominee
_____	_____	_____ %	_____
_____	_____	_____ %	_____
_____	_____	_____ %	_____

2. Is the Bidder or any ownership interest in the Bidder, constructively controlled by another individual or legal entity, other than an agent or nominee disclosed above? Yes No

If Yes, list below the name and business address of each individual or entity possessing constructive control, the party whose interest is controlled, and the relationship between the two under which the control is or may be exercised:

Name	Business Address	Name of Party Whose Interest is Controlled	Relationship
_____	_____	_____ %	_____
_____	_____	_____ %	_____
_____	_____	_____ %	_____

3. Is any stock or beneficial interest in the Bidder held by a corporation or other legal entity? Yes No

If Yes, each such corporation or other legal entity shall make all disclosures requested in Part I (Disclosure of Ownership Interests) of this Disclosure Affidavit and shall certify all information provided.

4. Is any ownership interest held by a current or former CTA employee? Yes No

If Yes, provide names and amount of ownership interest:

Name	Ownership Interest
_____	_____ %
_____	_____ %
_____	_____ %

5. Is any current or former CTA employee employed by the Bidder: Yes No

If Yes, provide name, title and areas of responsibility:

Name	Title	Areas of Responsibility
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. All Bidders must provide a bank or other financial institution reference.

Name of Bank or Financial Institution _____

Address _____

City/Town _____ State _____ Zip Code _____

Contact Person _____ Telephone # _____

Name on the Account _____

Account # _____

7. Identify the source of financing for the purchase. _____

NOTE: The information provided in this form, shall be kept current. In the event of material changes, the Bidder shall supplement this Affidavit, up to the time the CTA takes action on the Bid, or other application for which this Affidavit is being submitted.

BIDDER:

By _____

(If a corporation and signed by any person other than the President or Vice-President, a certified copy of a resolution

or by-law authorizing such person to sign, must accompany this contract)

NOTARIZATION - REQUIRED FOR ALL BIDDERS

State of _____

County of _____

Signed and Sworn to before me on

this _____ day of _____, 2015

By _____

(Signature of Notary Public)

(NOTARY'S SEAL)

FORM D: Certifications

- Debarment - Primary Participant
- Debarment - Lower Tier Participant
- Drug free Workplace
- Lobbying

Debarment - Primary Participant

CERTIFICATION OF PRIMARY PARTICIPANT REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

_____, certifies to the best of our knowledge and belief that it and
(Company's name)

its principles:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of frauds or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/ proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

THE PRIMARY PARTICIPANT (APPLICANT OR POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT) _____ CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEQ. ARE APPLICABLE THERETO.

(Signature and Title of Authorized Official)

If you are unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.

CTA 415 68 (03/90) Purchasing