

CHICAGO TRANSIT AUTHORITY
Advertisement for Bids

Sealed bids will be received for the following by Chicago Transit Authority at the Bid Office - 2nd Floor, 567 W. Lake Street, Chicago, IL, 60661-1498, no later than 11:00 a.m. on Tuesday, March 3, 2015 at which time all such bids will be opened publicly and read aloud:

Req No: B140P00134R, Spec. No. CTA 7196-14
Provide Rapid Transit Railcar Insect Extermination and Control Services for a period of up to 36 months.

PROPOSAL GUARANTEE: NONE

For additional information, please email
lfisher@transitchicago.com.

Any contract resulting from this advertisement will be awarded to the lowest responsive and responsible bidder.

The contractor will be required to furnish certified copies of any and all Insurance Policies required in relation to this contract prior to CTA's execution.

Chicago Transit Authority hereby notifies all bidders that it will affirmatively ensure that in regard to any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

PLEASE NOTE: When bids are sent by mail, delivery service or delivered in-person to the CTA Bid Office, the bidders shall be responsible for their delivery only to the Bid Office before the advertised date and hour for the opening of the bids. The Bid Office hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. Chicago time, except holidays.

The right is reserved to accept any bid or any part or parts thereof or to reject any and all bids.

All inquiries should be directed to and copies of bid documents obtained from the Bid Office - 2nd Floor, 567 W. Lake Street, Chicago, Illinois 60661-1498.

CHICAGO TRANSIT AUTHORITY

By: Ellen McCormack
Vice President,
Purchasing & Supply Chain

February 10, 2015



Provide Rapid Transit Rail Car Insect Extermination and Control Services

REQUISITION NO.: B14OP00134R

SPECIFICATION NO.: CTA 7196-14

DRAWING NO.: None

PROJECT NO.: None

INSURANCE REQUIRED: Yes

BID DEPOSIT AMOUNT: None

INFORMATION

Procurement Administrator: Lovie Fisher-Townsell

Email Address: lfisher@transitchicago.com

BID PACKAGES TO BE RETURNED TO:

By Mail, In Person Drop-off or Delivery Service

Chicago Transit Authority
Bid Office - 2nd Floor
567 W. Lake Street
Chicago, IL 60661-1465

All Signatures to be sworn before a Notary Public



ISSUED BY

Purchasing Department, Chicago Transit Authority
567 W. Lake Street, Chicago IL 60661-1465
Ellen McCormack, Vice President, Purchasing & Supply Chain
Forrest Claypool, President
Terry Peterson, Chairman

READ THIS PAGE BEFORE FILLING OUT BID PACKAGE

DOCUMENT PREPARATION **for Materials & Supplies**

One (1) complete bid package is included. One (1) complete copy of this bid package is to be returned in a sealed envelope with the following on the cover: Bidder's name, Address, Title of the procurement including Requisition Number, and Advertised date and hour designated for the bid opening as shown on the advertisement. Returned copy must contain **original signatures**. CTA recommends that you make and retain one copy for your records.

SIGNATURES REQUIRED ON THE FOLLOWING ITEMS

- **DBE PARTICIPATION SCHEDULES B, C, & D** – *Schedules C and D must be filled out and signed by all bidders/DBE subs; Schedule B must also be filled out and signed if the bidder is a joint venture.*
All information relative to Disadvantaged Business Enterprise (DBE) participation for this contract is outlined in the DBE Special Conditions section entitled, "*Disadvantaged Business Enterprise Commitment*".
- **GOOD FAITH EFFORTS TO MEET CONTRACT DBE GOAL** – If the contract DBE goal (if any) cannot be fully met through DBE participation on this contract, the bidder must submit a signed letter on its company letterhead and supporting documentation to show that all reasonable "Good Faith Efforts" were made toward fulfilling the required DBE goal. Please refer to "SPECIAL CONDITIONS -DISADVANTAGED BUSINESS ENTERPRISE COMMITMENT" Good Faith Efforts (Section V or VI) for further details. Failure to document Good Faith Efforts to meet the contract DBE goal when the goal cannot be fully met through participation will result in a "Non-Responsive" (Disqualified) bid which will be ineligible for contract award.
- **BUY AMERICA CLAUSES** – Certificate of Compliance or Non-Compliance with Sections 165(a) and 165(b)(3). [Does not apply to Operating funded procurements, personal minicomputer purchases or purchases less than \$100,000.00.]
- **CERTIFICATION REGARDING A DRUG FREE WORKPLACE**
- **CERTIFICATION OF PARTICIPANT REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS.** Two forms: PRIMARY and LOWER TIER (when applicable).
- **CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS (LOBBYING CERTIFICATION)**

A NOTARIZED SIGNATURE by an authorized officer of your business must appear on one of the following Proposal Execution pages:

- **AFFIDAVIT OF PROMPT PAYMENT**
- **AFFIDAVIT OF MINIMUM WAGE PAYMENT**
- **TO BE EXECUTED BY A CORPORATION**

The SIGNATURE OF AUTHORIZED OFFICER, under Corporate Name must be President or Vice President. If signed by any other person, a resolution or by-law authorizing such person to execute a contract must accompany the Proposal.

Note – Name of Signatory in Notary is same name as Signature of Authorized Officer.

- **TO BE EXECUTED BY PARTNERSHIP OR JOINT VENTURE**

Note – Name of Signatory in Notary is same name as first signature line – Partner.

- **TO BE EXECUTED BY SOLE PROPRIETOR**

Note – Name of Signatory in Notary is same name as Name of Bidder.

OWNERSHIP DISCLOSURE – This document is required, failure to address this will cause a delay in the execution of the contract.

INSURANCE (when required) – The awarded contractor must provide **certified** copies of insurance policies in order to allow for contract execution. CTA is to be named an **additional insured**. This should be taken into consideration when submitting your bid.

Note: Questions on the Detail Specification must be in writing to the Procurement Administrator listed on the front of the bid document **no later than seven (7) calendar days prior** to the bid due date. After that, there will not be sufficient time for the Procurement Administrator to obtain responses to questions.

Failure to sign the documents listed above may result in your firm not being awarded the contract.

CONTRACT FOR SUPPLIES REQUIREMENTS FOR BIDDING AND INSTRUCTIONS TO BIDDERS

Bids will be received by the **CHICAGO TRANSIT AUTHORITY**, a Municipal Corporation, in accordance with the Contract Documents set forth herein.

1. DEFINITIONS AND INTERPRETATION:

Unless otherwise expressly stated herein, the following words, terms and phrases shall have those meanings set forth below:

"Authority" means the Chicago Transit Authority ("CTA") acting by and through the Chicago Transit Board or its duly authorized agent, servant or employee in connection with the Contract Documents.

"Bid" means the document conveying an offer from a party desiring to provide or procure goods or services in response to a solicitation.

"Bidder" means the general term for the entity that submits a response to this solicitation. Any individual, firm, partnership, corporation, or combination thereof, submitting a Bid for the work contemplated, acting directly or through a duly authorized representative.

"Contact Person" means the individual designated the "Contact Person" in the Special Conditions of this Contract, or his or her authorized designee.

"Contract" means the legally binding agreement to be entered into by the bidder selected as a result of this solicitation.

"Contract Documents" means all of the agreements, specifications and documents which together form the Contract.

"Contractor" means the person, entity, or authorized representative identified as such in the Contract Documents, and is referred to throughout the Contract Documents as if singular in number.

"DOT" means the United States Department of Transportation or any successor agency.

"FTA" means the DOT's Federal Transit Administration or any successor agency.

"General Manager, Purchasing" means the Authority's General Manager, Purchasing or his or her authorized representative.

"IDOT" means the Illinois Department of Transportation or any successor agency.

"Procurement Administrator" means the Procurement Administrator identified in this solicitation for this Contract, or his or her authorized designee.

"RTA" means the Regional Transportation Authority or any successor agency.

"Subcontractor" means any person or entity with whom the Contractor subcontracts to provide any part of the work and all Subcontractors of any tier, suppliers, and material suppliers, whether or not in privity with Contractor.

"Vice President, Purchasing and Supply Chain" means the Vice President, Purchasing and Supply Chain of the Chicago Transit Authority, or his or her authorized designee.

The singular shall include the plural and the masculine includes the feminine.

2. COMPLIANCE WITH LAWS:

The bidders shall at all times observe and comply with all laws, ordinances, regulations and codes of the Federal, State, City, and other local government agencies, which may in any manner affect the preparation of bids or the performance of the Contract.

3. BID DEPOSIT:

A bid shall, when required in the advertisement, be accompanied by cash, a cashier's check, a certified check, a money order or an approved bid bond in the amount shown in the advertisement, and as may be prescribed in the Contract Documents.

All certified, cashier's checks or money orders shall be drawn on a responsible organization doing business in the United States and shall be made payable to the order of the Chicago Transit Authority.

Any bid bond submitted must reference the specific CTA inquiry numbers and have an Alfred M. Best Company "B+" Policyholders Rating and an "X" Financial Rating or better.

The period of the bond must be for not less than ninety (90) calendar days from the date of bid opening.

4. PREPARATION OF BID:

The bidder shall prepare his bid in DUPLICATE on the attached bidding forms, submit one (1) copy and retain one (1) for his records. Unless otherwise stated on the bidding form, all blank spaces on the bid, applicable to the subject specification, must be correctly filled in. Either a unit price or a lump sum price, as the case may be, must be stated for each and every item, either typed in or written in ink, in figures, and if required, in words.

If bidder is a Corporation, the President or Vice-President and Secretary or Assistant Secretary, shall execute both copies of the bid. The Corporation shall affix its seal to both copies. In the event that the bid is executed by someone other than the President or Vice-President, a certified copy of that section of the Corporate By-Laws or resolution of the Corporation which permits the person to execute the offer for the Corporation shall be furnished with the bid.

If bidder is a Partnership or Joint-Venture, all partners or joint-ventures shall execute both copies of the bids unless one partner or joint-venture has been authorized to sign for the Partnership or Joint-Venture, in which case, evidence of such authority satisfactory to the Procurement Administrator shall be submitted with the bid.

If bidder is a Sole Proprietor, he shall execute both copies of the bid.

A "Partnership," "Joint-Venture" or "Sole Proprietor" operating under an Assumed Name must be registered with the Illinois County in which it is located, as provided in the Assumed Business Name Act, 805 ILCS 405 et seq., as amended.

ALL SIGNATURES MUST BE SWORN TO BEFORE A NOTARY PUBLIC

5. SUBMISSION OF BIDS:

All prospective bidders shall submit **ONE (1) SEALED BID** in an envelope for that purpose to the CHICAGO TRANSIT AUTHORITY, Bid Office – 2nd Floor, 567 W. Lake Street, Chicago, Illinois 60661-1465; the sealed envelope submitted by the prospective bidder shall carry the following information on the face of the envelope: **bidder's name, address, subject matter of bid including identifying numbers, advertised date of bid opening, and the hour designated for the bid opening as shown on the advertisement.**

The bidders shall be responsible for their delivery to the Bid Office before the advertised date and hour for the opening of bids. If the delivery of a bid is delayed beyond the date and hour set for the bid opening, whether through a mail delay or otherwise, such bids will not be considered and will be returned unopened. The Bid Office hours are Monday through Friday from 8:00 am to 4:30 pm Chicago time, except holidays.

6. WITHDRAWAL OF BIDS:

Bidders may withdraw their bids at any time prior to the date and hour specified in the advertisement for the receipt of bids. However, no bidder shall withdraw or cancel his bid for a period of ninety (90) calendar days after the advertised date and hour for the receipt of bids.

7. RESPONSIBILITY OF BIDDER:

The Authority reserves the right to refuse to accept any bid from any person, firm or corporation that is, or an affiliate is, in arrears or is in default to the Chicago Transit Authority upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligations to the Authority, or had failed to perform faithfully any previous contract with the Authority.

The bidder, if requested, must present within two (2) business days, evidence satisfactory to the Procurement Administrator, of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and Contract Documents.

8. CONSIDERATION OF BIDS:

The Authority reserves the right to extend the bid opening date and to reject any or all bids or any part thereof. The Authority further reserves the right to excuse informalities in the bids and bidding when, in the judgment of the Authority, the best interests of the Authority will be served and the spirit of competition will be maintained. If only one (1) bid is received, a cost or price analysis and evaluation and/or audit shall be performed of the single bidder's cost breakdown in order to determine if pricing is fair and reasonable.

9. ORDER OF PRECEDENCE OF BEST PRICE:

In determining the best price, the Authority reserves the right to consider the bids in the following order of precedence:

- A. Firm fixed price or charge;
- B. Base price or charge plus/minus escalation specified in Special Conditions, if any;
- C. Base price or charge plus/minus maximum percent or dollar escalation.

10. NEGOTIATED CONTRACTS:

The Authority reserves the right to reject all bids received, and may, but is not required to, negotiate a contract with any responsible bidder(s), if the bids received are at unreasonable prices but otherwise acceptable, or for other reasons determined to be clearly in the public's best interest and in accordance with established guidelines.

In the event that negotiations are conducted, the Authority or its duly authorized representative shall have the right to examine and audit books, records, documents and other evidence and accounting procedures and practices, sufficient to reflect properly all costs claimed to have been incurred or anticipated in performing the Contract. The Contractor agrees to include in first-tier subcontracts (or other subcontracts where a substantial portion of the work is being performed) a clause to the effect that the Authority or duly authorized representatives have access to and the right to examine any of the Subcontractor's directly pertinent books, documents, papers, or other records involving transactions related to the subcontract.

11. ACCEPTANCE OF BIDS:

The Authority will accept in writing one or more of the bids or reject all bids within ninety (90) calendar days from the date of opening the bids, unless the lowest responsible bidder, upon request of the Procurement Administrator, extend the time of acceptance.

The Contract shall not be in force and effect until it has been executed by the Authority's signatory duly authorized by the Authority's regulations, bylaws, and procedures.

12. PERFORMANCE-PAYMENT BOND AND INSURANCE:

When required by the Contract Documents, the successful bidder or bidders shall, within ten (10) business days after acceptance of the bid by the Authority, furnish a performance-payment bond in the full amount of the Contract on an approved American Institute of Architects (A.I.A.) bond form and/or furnish and keep in force, during the life of the Contract, any and all insurance in amounts designated, as provided in the Insurance Requirements, form CTA 415.27 (Revised) attached hereto, with insurance companies acceptable to the Chicago Transit Authority. Any insurance company with less than a (B+) policyholder rating by Alfred M. Best Co. will not be acceptable to the Chicago Transit Authority.

13. FAILURE TO FURNISH BOND OR INSURANCE:

In the event that the bidder fails to furnish the performance-payment bond and/or insurance requirements in said period of ten (10) business days after acceptance of the bid, then, the bid deposit of the bidder may be retained by the Authority. The bid deposit may be used as liquidated damages, not as a penalty, to partially cover costs and losses by the Authority.

14. INTERPRETATION OF CONTRACT DOCUMENTS:

If any person contemplating submitting a bid is in doubt as to the meaning of any part of the Contract Documents, written request for an interpretation thereof may be submitted to the Procurement Administrator. The person submitting the request will be responsible for its prompt delivery. Any change or interpretation of the proposed documents will be made only by Addendum duly issued by the Procurement Administrator. Addendums shall be posted on www.transitchicago.com, and the Procurement Administrator will use good faith efforts to notify by email, or by mail if requested in writing, each person who has registered on www.transitchicago.com to receive the Contract Documents, or otherwise was provided the Contract Documents by the Authority, of such Addendum. Failure on the part of the prospective bidder to receive a written interpretation prior to the time of the opening of bids will not be grounds for withdrawal of bid. Oral explanation will not be binding. **Bidder must acknowledge receipt of each addendum issued in space provided on the signature page of Bid Documents.**

15. CATALOGS:

Subsequent to bid opening, when requested by the Procurement Administrator, each bidder shall submit in **DUPLICATE**, catalogs, descriptive literature, and detailed drawings, fully detailing features, designs, construction, appointments, and finishes, necessary to fully describe the material or work he proposes to furnish. This information will be furnished to the Authority within ten (10) calendar days from date of request. Failure to furnish this information may result in the disqualification of the Bid.

16. TRADE NAMES:

In cases where an item is identified by a manufacturer's name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item so identified and does not propose to furnish an "equal" unless the proposed "equal" is definitely indicated by the bid.

The reference to the manufacturer's name, trade name, catalog number, or reference, is intended to be descriptive but not restrictive and only to indicate to the prospective bidder articles that will be satisfactory. Bids on other makes and catalogs will be considered, provided each bidder clearly states on the face of his bid exactly what he proposes to furnish, or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by his bid.

The Procurement Administrator, hereby reserves the right to approve an "equal" or to reject as not being an "equal," any article the bidder proposes to furnish which contains variations from specification requirements.

17. RETURN OF BID DEPOSIT:

The bid deposit of all bidders, except the two apparent lowest bidders on each contract, will be returned within ten (10) calendar days after the opening of bids. The bid deposit of the two (2) apparent lowest bidders will be returned after the bid has been accepted by the Authority including the acceptance by the Authority of satisfactory performance-payment bond and/or insurance where such bond or insurance are required.

Within ten (10) calendar days after the date of opening of bids a bidder may request that a bid bond be substituted for the bid deposit. The Procurement Administrator may allow substitution of a bid deposit upon application in writing thereof, and submittal of a bid bond in an amount equal to the bid deposit. Any bid bond submitted must reference the specific CTA inquiry number and have an Alfred M. Best Company "B+" Policyholders Rating and an "X" Financial Rating.

The period of the bond must be for not less than ninety (90) calendar days from the date of bid opening.

18. TAXES:

Federal Excise Tax does not apply to materials purchased by the Chicago Transit Authority by virtue of Exemption Certificate No. 36-73-0234K. Illinois Retailers' Occupation Tax, Use Tax, and Municipal Retailers' Occupational Tax does not apply to materials or services purchased by the Authority by virtue of Statute Chapter 111 2/3 and Section 333, Illinois Revised Statutes as amended. These taxes shall not be included in any of the prices quoted herein. Illinois Tax Exemption Identification number is E9978-2987-06. The prices quoted herein shall agree with all Federal Laws and Regulations.

19. VENDOR REGISTRATION:

Prior to doing business with the Authority, the Authority requests that all vendors register their company via the Authority's web based Business Diversity Management system. Please visit the following link to register your company with the Authority: <https://cta.dbesystem.com/>. Please note that upon contract award, registration on the Authority's Business Diversity Management system will be required.

20. FREEDOM OF INFORMATION ACT NOTICE:

The Authority is subject to the requirements of the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. ("FOIA"), which enables the public to request and obtain records from the Authority. FOIA requires, upon request, the public disclosure of any non-exempt information in bid materials, contracts, invoices and payment records (among other records). See Section 7 and 7.5 of FOIA, 5 ILCS 140/7 and 7.5, for a complete list of the exemptions available under FOIA.

Bid materials become the property of the Authority when submitted and cannot be returned. Because the sealed bid materials submitted to the Authority in connection with this procurement will be opened at a public bid opening, all contents of the bid materials will be publicly viewable at the bid opening. All bid materials and any subsequent contract (including any later amendments thereto) will be subject to public disclosure under FOIA upon request, without any further notice to you, after the successful bidder and the Authority have executed a written contract. The Authority may also publish the content of the bid materials and any subsequent contract in connection with this procurement, in whole or in part, on its website or in any other format without any further notice to you.

If you have any questions regarding the FOIA process at the Authority, please contact the Authority's Freedom of Information Officer at (312) 681-2809 or via e-mail at FOIA@transitchicago.com.

21. BID PROTEST PROCEDURES:

Any protest regarding this solicitation, or an evaluation or award hereunder, must be submitted in accordance with the Authority's bid protest procedures, available at: <http://www.transitchicago.com/asset.aspx?AssetId=5857>.

22. ELECTRONIC FUND TRANSFER:

CTA has adopted Electronic Funds Transfer (EFT) as the preferred method of payment for vendor invoices. An EFT enrollment form will be provided to the successful bidder with the executed contract and must be completed to enable payment of vendor accounts by this method. If awarded a contract, provide the completed EFT form to the CTA Purchasing Administrator identified on the title page.

CONTRACT FOR SUPPLIES

GENERAL CONDITIONS

1. DEFINITIONS AND INTERPRETATION:

Unless otherwise defined herein, words, terms and phrases shall have the meanings ascribed in the Requirements for Bidding and Instructions to Bidders, and the rules for contractual interpretation therein shall apply.

2. DELIVERY:

All materials shipped to the Authority must be shipped F.O.B. destination location. If prior delivery notification is specified, arrangements must be made by the vendor with the Authority's designated receiving location at least twenty-four (24) hours in advance to arrange for receipt of the materials. The material must then be delivered where directed and as agreed upon.

Unless otherwise specified or agreed upon, truck deliveries to 567 W. Lake Street, Chicago, IL 60661-1465 shall be made between 8:00 A.M. and 4:00 P.M. on weekdays, and to other locations between 7:00 A.M. and 3:00 P.M. on weekdays. No deliveries will be accepted on Saturdays, Sundays or Holidays.

The quantity of material delivered by truck shall be ascertained from a weight certificate issued by a duly licensed Chicago Public Weigh-Master upon request. In the case of delivery by rail, weight will be ascertained from bill-of-lading from originating line, but the Authority reserves the right to re-weigh at the nearest available railroad scale.

Whenever shipping any equipment, materials, or commodities pursuant to this Contract, the Contractor shall utilize privately-owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved to the extent that such vessels are available at fair and reasonable rates. The Contractor shall furnish a legible copy of a rated, "on-board" commercial ocean bill-of-lading in English for each shipment of cargo described in this paragraph to the Authority and to the Division of National Cargo, Office of Market Development, Maritime Administration, 400 Seventh Street, S.W., Washington, D.C., 20590, marked with appropriate identification of the project. The Contractor shall furnish this bill-of-lading within twenty (20) business days following the date of loading for shipments originating within the United States, or within thirty (30) business days following the date of loading for shipments originating outside the United States.

3. DEMURRAGE AND RE-SPOTTING:

The Authority will be responsible for demurrage charges only when such charges accrue because of the Authority's failure to unload the material after it has been determined that the material is in compliance with the Contract Documents. The Authority will pay railroad charges due to the re-spotting of cars only when such re-spotting is ordered by the Authority.

4. MATERIALS INSPECTION AND RESPONSIBILITY:

The Contact Person shall have the right to inspect any materials to be used in carrying out this Contract. The Authority does not assume any responsibility for the availability of any controlled materials or other materials and equipment required under this Contract. All materials and equipment furnished under this Contract shall be new, unless otherwise specifically stated. The Contractor shall be responsible for the contracted quality and standards of all materials, components or completed work furnished under this Contract. Materials, components or completed work not complying therewith may be rejected by the Contact Person and shall be replaced by the Contractor at no cost to the Authority. Any materials or components rejected shall be removed within a reasonable time from the premises of the Authority, at the Contractor's sole expense, after written notice has been mailed by the Authority to the Contractor that such materials or components have been rejected.

5. TITLE AND RISK OF LOSS:

Legal title to the materials or other goods under the Contract shall pass to the Authority upon the soonest of (i) payment by the Authority, and (ii) delivery to the destination location. Contractor warrants and guarantees that legal title shall pass to the Authority free and clear of any and all encumbrances, security interests or liens. Contractor retains risk of loss until acceptance by the Authority.

6. PAYMENT:

Payment to Contractor shall be as specified in Special Conditions of this Contract. The Authority retains the right to set off payments due under this Contract against any payments due or to become due under any other contract that the Contractor or any affiliate thereof may have with the Authority.

In the event that this Contract includes an escalation provision, the Contractor must provide evidence satisfactory to the Authority which justifies any and all price or charge increases / decreases provided under the escalation provision on or prior to the first invoice which reflects the new price or charge.

7. CASH BILLING DISCOUNT:

Cash billing or percentage discount for payment of invoices within a specified period of time will not be considered by the Authority in evaluating bids. When determining if it has earned a cash billing discount offered by the Contractor, the Authority will consider the period from the date of the invoice plus two business days for mailing or the date of receipt of the goods or services, whichever is later, to the date the check is mailed in payment of the invoice. If a discount period ends on a Saturday, Sunday or legal holiday, the discount periods will be extended to the next succeeding workday.

8. INVOICES:

Invoices must be sent to the Chicago Transit Authority, Accounts Payable, 567 W. Lake Street, Chicago, IL 60661-1465. Invoices must bear the order number and, if an annual contract, release number as issued. Invoices must not cover more than one order or release number.

9. PRICE REDUCTION:

If the Contractor to whom a contract has been awarded makes a general price reduction effective on or after the date of its bid in the comparable price of any material covered by this Contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to this Contract for the duration of the term (or until the price is further reduced). Such price reductions shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For the purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered—(1) to Contractor's customers generally, or (2) in the Contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this Contract. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The Contractor shall invoice the Authority as such reduced prices, indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the Contract Documents. The Contractor, in addition, shall within ten (10) calendar days of any general price reduction notify the Procurement Administrator of such reduction by letter. Failure to do so may result in termination of this Contract, without prejudice to any other remedies of the Authority.

The Contractor, when required by the Procurement Administrator within ten (10) calendar days after the end of the term, shall furnish a statement certifying either—(1) that no general price reduction, as defined herein, was made after the date of the bid or offer, or (2) if any such general price reductions were made, that, as provided herein, they were reported to the Procurement Administrator within ten (10) calendar days, and the Authority was billed at the reduced prices. Where one or more such general price reductions were made, the statement furnished by the Contractor shall include, with respect to each price reduction: (1) the date when notice of any such reduction was issued, (2) the effective date of the reduction, and (3) the date when the Procurement Administrator was notified of any such reduction.

10. PROMPT PAYMENT TO SUBCONTRACTORS:

The Contractor is required to pay all Subcontractors for all work that the Subcontractor has satisfactorily completed, no later than fourteen (14) calendar days after the Contractor has received payment from the Authority. In addition, any retainage amounts must be paid by the Contractor to the Subcontractor no later than fourteen (14) calendar days after the Subcontractor has, in the opinion of the Contact Person, satisfactorily completed its portion of the work. The requirements of this paragraph must be stated in all of the Contractor's subcontracts.

A delay in or postponement of payment to a Subcontractor requires good cause and prior written approval of the General Manager, Purchasing. The Contractor is required to include, in each subcontract, a clause requiring the use of appropriate arbitration mechanisms to resolve all payment disputes.

The Authority will not pay the Contractor for work performed unless and until the Contractor ensures that Subcontractors have been promptly paid for the work they have performed under all previous payment requests, as evidenced by the filing with Authority of lien waivers (if applicable), canceled checks (if requested), and the Contractor's sworn statement that it has complied with the prompt payment requirements. The Contractor must submit a prompt payment affidavit, (form to be provided by the Authority) which identifies each Subcontractor (both DBE and non-DBE) and the date and amount of the last payment to such Subcontractor, with every payment request filed with Authority, except for the first payment request.

Failure to comply with these prompt payment requirements is a breach of the Contract which may lead to any remedies permitted under law, including, but not limited to, Contractor debarment. In addition, Contractor's failure to promptly pay its Subcontractors is subject to the provisions of 50 ILCS 505/9.

11. GUARANTEES AND WARRANTIES:

All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Procurement Administrator before final payment on the contract is issued.

12. INDEMNIFICATION:

The Contractor agrees to protect, defend, indemnify, and hold the Authority, its Board members, officers, officials, representatives, and employees (hereafter "the Indemnified Parties"), free and harmless from and against any and all claims, damages, demands, fines, penalties, or losses, including damages for personal or bodily injury or death, in consequence of the granting of this Contract or arising out of or being in any way connected with the Contractor's performance under this Contract (collectively, "Losses"), except to the extent that the Loss is found by a court of competent jurisdiction to be solely caused by the negligence or willful misconduct of the Indemnified Party. The indemnity provided herein will be effective to the maximum extent permitted by applicable law and extends to all legal costs, including reasonable attorney fees, incurred in defense of a Loss. This indemnity is not limited by any amount of insurance required under this Contract, and, to the extent permissible by law, Contractor waives any statutory limits on its obligations to indemnify the Indemnified Parties. Upon tender by the Authority, the Contractor shall be solely responsible for the defense of any and all claims, demands, or suits against an Indemnified Party related to any Loss (including without limitation claims by Contractor's employees, subcontractors, agents, or servants) even though the claimant may allege negligence or willful misconduct by the Indemnified Party. The Authority will have the right, at its sole option, to participate in the defense of any such claim, demand or suit, without relieving the Contractor of its obligations hereunder. The Contractor will promptly provide, or cause to be provided, to the Authority's General Counsel, copies of such notices as Contractor may receive in respect of any Losses. The indemnity contained in this section will survive the expiration or termination of this Contract.

13. TERMINATION FOR CONVENIENCE:

The Authority may terminate this Contract, in whole or in part, without cause and at any time, by written notice to the Contractor from either the General Manager, Purchasing or Vice President, Purchasing & Supply Chain, whenever the Authority determines that such termination is in the best interest of the Authority. The notice will specify the extent to which the Contract is being terminated, the effective date of termination, and the disposition of any deliverables or other property to be provided under the Contract that may be in progress

and still in the Contractor's possession or control at the time of termination. Upon receipt of written notice of termination, Contractor agrees to take such action as may be reasonably requested by the Authority for the orderly closeout and transition of the services or work, including making every reasonable effort to obtain cancellation of subcontracts, or, at the Authority's request, cause the assignment of any such subcontracts to the Authority or its designee upon terms satisfactory to the Authority. Contractor shall mitigate any costs incurred with respect to the services, work or delivery of goods being terminated; the Authority will have no liability for costs that could have been reasonably mitigated by Contractor.

The Contractor shall submit an invoice within sixty (60) days of such termination in full payment for the services, work or goods which were furnished to the satisfaction of the Authority prior to the effective date of termination and for which no previous invoice was submitted to the Authority. Such invoice shall conform to the compensation provisions of this Contract for those services, work or goods that were satisfactorily provided prior to termination, prorated as necessary for any partial performance or delivery if payment was to be made on a lump sum or periodic basis. The Contractor may also include in its invoice certain costs not contemplated by the Contract's compensation provisions that are incurred solely as a result of the Authority's termination for convenience, such as re-stocking charges by Contractor's suppliers for goods that had been ordered by the Authority prior to the Contractor's receipt of notice of termination, but only to the extent that they are reasonable and documented to the satisfaction of the Authority. Any disagreement between the Authority and the Contractor as to the amount of the invoice will be resolved pursuant to the disputes provision of the Contract. In no event will the Contractor be entitled to lost profits for the services, work or goods that were terminated, or be entitled to greater than the amount that it would have been paid had the Contract not been terminated.

14. TERMINATION FOR CAUSE:

The Authority may, by written notice to the Contractor from either the General Manager, Purchasing or Vice President Purchasing & Supply Chain, declare the Contractor in default of this Contract, in whole or in part, in the following circumstances:

- (a) If the Contractor fails to perform services or work, or fails to deliver goods, as applicable, within the time frames set forth in this Contract;
- (b) If the Contractor fails to perform services or work, or fails to deliver goods, as applicable, that are compliant with standards of performance and/or technical specifications set forth in this Contract;
- (c) If the Contractor fails to perform any other obligation or keep any other covenant required to be performed or kept by Contractor pursuant to the Contract.

Upon receipt of notice of default, Contractor shall have ten (10) calendar days (or such longer period of time as may be authorized by the Authority in its notice of default, or shorter if required under the circumstances) to cure the event of default. If Contractor fails to cure within such time, then in addition to any other remedies available to the Authority at law or in equity, the Authority may terminate this Contract, in whole or in part. In the event of termination, Contractor's performance hereunder shall cease, and the Contractor shall prepare a final invoice reflecting the services, work or goods actually furnished to the satisfaction of the Authority that have not appeared on a previous invoice within sixty (60) days of such termination. The Contractor agrees to take such action as may be reasonably requested by the Authority for the orderly closeout and transition of the services or work at its cost, including making every reasonable effort to obtain cancellation of subcontracts, or, at the Authority's request, cause the assignment of any such subcontracts to the Authority or its designee upon terms satisfactory to Authority. The Authority agrees to pay the Contractor, in accordance herewith and as reflected on said invoices, for services actually furnished, less payment of any compensation previously paid and less any cost or damage incurred by the Authority as a result of such default, including; without limitation, any amounts necessary to obtain suitable substitute or replacement contractors whose costs are in excess of the payments that would have been due to the Contractor if the Contractor had satisfactorily performed the remainder of the Contract, as sole compensation for such termination. In the event that termination by the Authority for cause is determined by a court of competent jurisdiction to have been wrongful, it will be deemed to be a termination for convenience.

15. NOTICE:

All communications and notices under this Contract shall be in writing, delivered personally or by mail to the name and address of the accepted bidder as provided on the signature page of the bid hereof, or to the Chicago Transit Authority, Attention, General Manager, Purchasing, 567 W. Lake Street, Chicago, IL 60661-1465, as applicable. Notices delivered by mail will be deemed effective three (3) days after mailing in accordance with this section. Notices delivered personally will be deemed effective upon receipt. The addresses stated herein may be revised without need for modification or amendment of this Contract, provided written notification is given in accordance with this section.

16. NON-DISCRIMINATION:

The Contractor, in performing under this Contract, shall not discriminate against any worker, employee or applicant or any member of the public, because of race, creed, color, age, sex, ancestry, handicap or national origin, nor otherwise commit an unfair employment practice. The Contractor further agrees that this Article will be incorporated by the Contractor in all contracts entered into with suppliers of materials or services, contractors and Subcontractors, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with the Contract.

The Contractor's attention is called to the provisions of the Illinois Human Rights Act, which are hereby incorporated by reference.

To demonstrate compliance, the Contractor and its Subcontractors will furnish such reports and information as requested by the Authority or any Federal, State or local government or agencies that may require such information as a condition of financial assistance in whole or in part.

17. DISADVANTAGED BUSINESS ENTERPRISES:

All parties are hereby notified that in regard to any contract resulting from this solicitation, Disadvantaged Business Enterprises will be afforded full opportunity to participate, and will not be discriminated against because of race, color, sex, or national origin in consideration for an award.

18. INELIGIBLE CONTRACTORS:

Contractor hereby certifies that neither it nor any of its Subcontractors are currently debarred for violations of any applicable public contracts incorporating labor standards provisions or included on any applicable list thereof, including without limitation the General Service Administration's System for Award Management, the Illinois Department of Transportation's Suspension List, the Illinois Department of Labor Public Works Debarred Contractors List, the Illinois Department of Human Rights Debarred Companies List, the City of Chicago's List of Debarred Firms and Individuals, or the Authority's Suspension and Debarments Report.

19. PROHIBITED INTERESTS:

No members of, or delegate to, the Illinois General Assembly or the Congress of the United States shall be admitted to any share or part of this contract or to any benefit arising therefrom. No member, officer, or employee of the Authority or any other local public body with financial interest or control in this contract during his or her tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or to the proceeds thereof.

20. ENVIRONMENTAL AND ENERGY PROTECTION AND CONSERVATION REQUIREMENTS:

The Contractor shall comply with all federal, state and local statutes, ordinances, regulations and rules as now existing or later amended, relating to environmental quality, health, safety, contamination and cleanup, in connection with the performance of this Contract, including, without limitation, (1) the Clean Air Act (42 U.S.C. § 7401 *et seq.*), (2) the Occupational Safety and Health Act, 29 U.S.C. §651 *et seq.*, (3) the Resource Conservation and Recovery Act (42 U.S.C. § 6962), including but not limited to the regulatory provisions of 40 C.F.R. Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 C.F.R. Part 247., (4) the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. § 6231 *et seq.*), and (5) applicable FTA and DOT

environmental regulations. Where there are federal, state and local requirements, the most restrictive criteria shall govern.

21. MINIMUM WAGE:

Contractor and its Subcontractors must comply with Transit Board Ordinance No. 014-124 ("Minimum Wage Ordinance") and any regulations promulgated in pursuant thereof, to provide for a fair and adequate minimum wage to be paid to certain employees of certain Authority contractors and subcontractors, as described in categories 1, 2 and 3 below. As of November 15, 2014, the minimum wage to be paid pursuant to the Minimum Wage Ordinance is \$13.00 per hour ("Minimum Wage"). This minimum hourly wage is subject to adjustment on July 1 of every year based on the Consumer Price Index.

The Minimum Wage must be paid to:

- (1) all Contractor and Subcontractor employees performing work or services on property owned or controlled by the Authority or at any other location specified by the Authority in the Contract as the location for performance of the work or services;
- (2) those Contractor and Subcontractor employees who are directly performing work or services for which the Authority pays the Contractor an hourly rate or a per piece work rate for work; and
- (3) those Contractor and Subcontractor employees who fulfill the Authority's requirement for the Contractor to provide specified work hours or a specified number of workers;

however; the Minimum Wage requirement does not apply:

- (a) to valid IRS Code Section 501(c)(3) not-for-profit organizations;
- (b) with respect to any employee:
 1. whose work or services are performed in general support of the Contractor's or Subcontractor's operations,
 2. do not directly relate to the work or services provided to the Authority under the Contract,
 3. are either not included in the Contract price or are included in the Contract price as overhead, and
 4. that employee's regularly assigned work location does not fall within category #1 above;
- (c) to categories of employees subject to subsection 4(a)(2), subsection 4(a)(3), subsection 4(d), subsection 4(e), or Section 6 of the Illinois Minimum Wage Law, 820 ILCS 105/1 et seq., as amended; but does apply to those workers described in subsections 4(a)(2)(A) and 4(a)(2)(B) of the Illinois Minimum Wage Law; and
- (d) to employees subject to a collective bargaining agreement that provides for different wages than those required by the Minimum Wage Ordinance, provided that collective bargaining agreement was either in force prior to November 15, 2014 or, if negotiated after November 15, 2014, clearly and specifically waives the requirements of the Minimum Wage Ordinance.

Contractor and its Subcontractors must cooperate in any investigation by the Authority regarding compliance with the Minimum Wage Ordinance. Failure of the Contractor or any of its Subcontractors to comply with the Minimum Wage Ordinance or to cooperate in such an investigation is grounds for the Authority declaring the Contractor in default of this Contract and exercising such remedies as the Authority deems appropriate.

Contractor must include this provision in all subcontracts and cause its Subcontractors to comply with its requirements.

If this Contract includes any provisions (including, but not limited to, Davis-Bacon Act or Illinois Prevailing Wage Act) requiring payment of higher wages than required by the Minimum Wage Ordinance, then the Contractor and its subcontractors shall pay the higher wages required by such provisions.

22. PATENT RIGHTS:

To the extent required by the FTA rules and regulations, the Federal Government is entitled to a non-exclusive, royalty free license to use any invention resulting from this Contract, or patent to the invention, for Federal Government purposes.

23. NO OBLIGATION BY THE FEDERAL GOVERNMENT:

The Contractor acknowledges and agrees that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Contractor, or any other party pertaining to any matter resulting from the underlying contract.

24. ACCESS TO RECORDS AND REPORTS:

The Contractor shall maintain its books, records, documents, and other evidence, and adopt accounting procedures and practices sufficient to properly reflect all costs of whatever nature, and provide the Authority, the DOT, the FTA Administrator, the Comptroller General of the United States, or the State of Illinois or any other authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this Contract for the purposes of making audits, examination, excerpts and transcriptions, from the date of this Contract through and until the expiration of five (5) years after completion of this Contract, or in the event of litigation or settlement of claims arising from the performance of this Contract, until the final disposal of all such litigation, appeals, claims, or exceptions related thereto, if longer.

No provision in this Contract granting the Authority a right of access to records and documents is intended to impair, limit, or affect any right of access to such records and documents that the Authority would have had in the absence of such provisions.

25. FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS:

The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 *et seq.* and U.S. Department of Transportation and FTA regulations, "Program Fraud Civil Remedies", 49 C.F.R. Part 31, apply to its actions pertaining to this Contract.

By submitting a proposal and execution of the Contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it may make, or causes to be made, pertaining to the Contract Documents. In addition to other penalties that may be applicable the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor. The Contractor also acknowledges that it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. subsection 5307, the Government reserves the right to impose the penalties of 18 U.S.C. subsection 5307, the Government reserves the right to impose the penalties of 18 U.S.C. subsection 1001 and 49 U.S.C. subsection 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate. The Contractor agrees to include the above language in each subcontract without modification, except to identify the subcontractor who will be subject to the provisions.

26. ETHICS:

The Contractor agrees to comply with all applicable requirements of the Illinois State Officials and Employees Ethics Act, 5 ILCS 430/1-1 *et seq.*, ("Ethics Act"), as it may be amended from time to time, the applicable provisions of which are incorporated into this Contract to the same force and effect as if set forth in full herein. As required by the Ethics Act, as amended, the Contractor agrees to cooperate fully and expeditiously with the State Office of the Executive Inspector General in all investigations. This obligation applies to all officers, directors, agents, partners, employees, and subcontractors of the Contractor.

The Contractor must comply with Authority Ordinance No. 004-76, as amended, the Authority Ethics Ordinance, the provisions of which are hereby incorporated into this Contract. The Contractor agrees that, as

provided by Section 5.3 of the Ethics Ordinance, any Contract negotiated, entered into, or performed in violation of the Ethics Ordinance shall be voidable as to the Authority. http://www.transitchicago.com/assets/1/procurement/ethics_code_2011_withappendix.pdf.

27. PRIVACY ACT:

The Contractor agrees to comply with, and assure the compliance of its employees with, the information restrictions and other applicable requirements of the Privacy Act of 1974, 5 USC subsection 552a. The Contractor agrees to obtain the express consent of the Federal Government before the Contractor or its employees operate a system of records on behalf of the Federal Government. The Contractor understands that the requirements of the Privacy Act, including the civil and criminal penalties for violation of the Act, apply to those individuals involved, and that failure to comply with the terms of the Privacy Act may result in termination of the underlying contract.

28. OBLIGATION TO COMPLY WITH STATE AND FEDERAL LAW AND REGULATIONS:

The Contractor must at all times comply with all applicable IDOT, RTA and FTA regulations, policies, procedures, and directives, including without limitation those listed directly or by reference in the "Master Agreement" between the Authority and FTA, and any agreements between IDOT and RTA and RTA and CTA, or other applicable funding source, as they may be amended or promulgated from time to time during the term of this Contract. The Contractor's failure to so comply will constitute a material breach of this Contract.

29. INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION TERMS:

The preceding provisions include, in part, certain Standard Terms and Conditions required by the DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by the DOT, as set forth in the latest revision of FTA Circular 4220.1, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms will be deemed to control in the event of a conflict with other provisions contained in this Contract. The Contractor must not perform any act, fail to perform any act, or refuse to comply with any Authority requests that would cause the Authority to be in violation of the FTA terms and conditions.

30. DISPUTES:

Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this Contract which is not disposed of shall be decided after hearing by the Vice President, Purchasing & Supply Chain, who shall reduce the decision to writing. This decision shall be final and binding. A copy of the decision shall be communicated to the Contractor as herein provided. The remedies under the terms of this Contract are not exclusive of any other remedy. Each and every remedy is cumulative and in addition to any other remedy, existing now or hereafter, at law, or in equity.

31. ORDER OF PRECEDENCE:

The order of precedence of the component parts of the Contract Documents shall be as follows:

- | | |
|---|----------------------------|
| 1. General Conditions | 6. Advertisement for Bids |
| 2. Special Conditions | 7. Instructions to Bidders |
| 3. Plans and Drawings, if any | 8. Bond, if required |
| 4. Detailed Specifications | 9. Insurance, if required |
| 5. Bid and Signature and Acceptance forms | |

Any Addenda, which may be issued, shall be a part of the Contract Documents and shall take precedence over any other part of the Contract Documents wherever they conflict therewith.

The foregoing order of precedence shall govern the interpretation of the Contract Documents in all cases of conflict or inconsistency therein, except as may be otherwise expressly provided in other component parts of the Contract Documents.

32. NO WAIVER; CUMULATIVE REMEDIES:

No failure to exercise, and no delay in exercising, any right, power or privilege hereunder, shall operate as a waiver thereof; nor shall any single or partial exercise of any right, power or privilege hereunder preclude or require any other or further exercise thereof or the exercise of any other right, power or privilege. The remedies under the terms of this Contract are not exclusive of any other remedy. Each and every remedy is cumulative and in addition to any other remedy, existing now or hereafter, at law, or in equity.

33. SEVERABILITY:

If any provision of this Contract shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, such circumstances shall not have the effect of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in this Contract shall not affect the remaining portions of this Contract or any part thereof.

34. EXECUTION:

All businesses which submit responses or bids and all businesses awarded contracts by the Authority are hereby notified that no contract, modification, amendment, change order or extension, if any, shall be effective, or in any way obligate the Authority, until it has been executed by the Authority's signatory duly authorized by the Authority's regulations, bylaws, and procedures.

35. SUBLETTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS:

Neither this Contract nor any funds or claims in connection herewith shall be assigned or sublet in whole or in part without the prior written approval of the Vice President, Purchasing & Supply Chain, and in no case shall such written approval relieve the Contractor from its obligations or change the terms of the Contract Documents. The Contractor must include all applicable requirements in any subcontract.

36. PARTICIPATION BY OTHER AGENCIES:

Other local government agencies may negotiate their own agreements with the Contractor based on the terms and conditions in this Agreement. Other agencies will issue their own contracts directly to the Contractor. Participation by other agencies shall have no adverse effect on the Authority. The Authority will not be responsible for any obligation due from any other agency to the Contractor. The Authority will have no liability for the acts or omissions of any other agency.

Prior to entering into a contract with another agency in connection with this provision, the Authority recommends, but does not require, that the Contractor ask the other agency to confirm that it has determined that use of this provision is in compliance with all applicable procurement rules and regulations, including the rules and regulations of any grantor such as the Federal Transit Administration. The Authority makes no warranty or representation that the Authority's selection process for this Contract will achieve such compliance.

37. ENTIRE AGREEMENT:

The Contract Documents shall constitute the entire agreement between the parties and no other warranties, inducements, considerations, promises or interpretations shall be implied or impressed upon these Contract Documents that are not expressly addressed herein.

SPECIAL CONDITIONS
DISADVANTAGED BUSINESS ENTERPRISE COMMITMENT
INVITATION FOR BIDS
REQUISITION NUMBER: B14OP00134R

I. POLICY AND TERMS

- A. The policy of the Chicago Transit Authority is to create a level playing field on which Disadvantaged Business Enterprises (DBE) as defined in United States Department of Transportation (USDOT) Regulation 49 C.F.R. Part 26 can compete fairly for CTA contracts, regardless of funding source.
- B. The Authority has established the following DBE contract goal for this project:

Disadvantaged Business Enterprise Goal: 3%

- C. The DBE contract goal shall be expressed as a percentage of the total contract price. However, in the event this is a revenue generating contract, the DBE contract goal is based on the Bidder's operating expenses and not on the total anticipated revenue to be generated by the contract. The Bidder may meet the DBE goal by evidencing participation by one or more certified DBEs. The Bidder may also meet the goal by documenting good faith efforts to meet the goal as described in 49 C.F.R. Part 26 and as set forth in Section V below and/or by a combination of DBE participation and good faith efforts documentation. **Any evidence of good faith efforts must be submitted with the sealed bid or the bid will be rejected in its entirety.**
- D. The DBE contract goal shall apply to the total dollar value of this contract, inclusive of all amendments, modifications, options, and change orders. The Bidder agrees to make its best effort to include DBE participation in any contract modification work.
- E. The goal may be met, as further explained in Section IV hereof, by the Bidder's status as a DBE, by a Joint Venture with one or more DBEs, by subcontracting a portion of the work to one or more DBEs, by the purchase of materials used in the performance of the contract from one or more DBEs or by any combination of the above or through sufficient documentation of its good faith efforts to meet the DBE goal as defined in Section V hereof.
- F. A Bidder who fails to meet the DBE goal and fails to demonstrate sufficient and reasonable good faith efforts to meet the goal shall not be eligible to be awarded the contract. All documentation of good faith efforts by a Bidder **must** be included in the envelope or package containing the bid.
- G. The Authority prohibits agreements between a Bidder and a DBE in which the DBE promises not to provide subcontracting quotations to other Bidders.

II. DEFINITIONS

- A. **"Area of Specialty"** means the description of the DBE's business, which has been determined by the General Manager, DBE Program, to be most reflective of the DBE's claimed specialty or expertise. Credit toward the DBE contract goal for this contract shall be limited to the participation of firms performing within their Area of Specialty. The Authority reserves the right to investigate and determine active DBE participation and applicable DBE credit specifically identified for this contract prior to award.

NOTICE: The Authority does not make any representations concerning the ability of any DBE to perform work within its Area of Specialty. It is the responsibility of the Bidder to determine the capability and capacity of the DBE firms to satisfactorily perform the work proposed.

- B. **"Authority"** means the Chicago Transit Authority.
- C. **"Bid"** includes the following Authority purchasing requests: Invitation for Bids (IFB).
- D. **"Bidder"** includes bidders and contractors. The terms "Bidder" and "Contractor" may be used interchangeably in these Special Conditions.
- E. **"Commercial Useful Function" or "CUF"** means that a DBE is responsible for execution of a distinct element of the work of a Contract and carries out its responsibilities by actually performing, managing, and/or supervising the work involved. With respect to materials and supplies used on a contract, the DBE must be responsible for negotiating price, determining quantity and quality, ordering materials and installing (where applicable) and paying for the material itself. To determine whether a DBE is performing a commercially useful function, the Authority will evaluate the amount of work subcontracted, industry practices, and other relevant factors. However, it is not a commercially useful function when a DBE's role is limited to that of an extra participant through which funds are passed to obtain the appearance of DBE participation on the Contract.
- F. **"Disadvantaged Business Enterprise" or "DBE"** means a small business certified by the Illinois Universal Certification Program (IL UCP) as a business owned and controlled by socially and economically disadvantaged individuals in accordance with USDOT Regulation 49 CFR, Part 26.
- G. **"Directory"** means the Directory of Certified Disadvantaged Business Enterprises maintained and published by IL UCP and entitled the "IL UCP DBE Directory." The directory will be available on the Authority's web site. Bidders are responsible for verifying the current certification status of all proposed DBE's.
- H. **"Funding Source"** means any source of funds used for an Authority contract. It includes, but is not limited to, funds provided by the US Department of Transportation (DOT), the Federal Transit Administration (FTA), the Illinois Department of Transportation (IDOT), the Regional Transportation Authority (RTA), the City of Chicago (City), the Federal Emergency Management Agency (FEMA), the Illinois Emergency Management Agency (IEMA), the US Department of Homeland Security (DHS) or the Department of Commerce and Economic Opportunity (DCEO).
- H. **"Good Faith Efforts"** means efforts to achieve a DBE contract goal as specified in 49 CFR, Part 26 and Section V hereof.

I. **"IL UCP"** means the Illinois Unified Certification Program.

J. **"Joint Venture"** means an association of two or more businesses to carry out a single business enterprise for profit, and for which purpose they combine their expertise, property, capital, efforts, skill and knowledge. Bidders may develop joint venture agreements as an instrument to provide participation by DBEs in contract work. A joint venture seeking to be credited for DBE participation may be formed among DBE firms or between a DBE firm and non-DBE firm.

In order to qualify for credit as a DBE, the DBE must be responsible for a distinct, clearly defined portion of the work and the DBE must share in the capital contribution, control, management, risks and profits of the joint venture commensurate with its ownership interest.

K. **"Purchasing Agent"** means the Authority employee who holds the position of Vice President, Purchasing, or designee.

L. **"Small Business Concern"** means a small business as defined pursuant to Section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto except that a small business concern shall not include any concern or groups of concerns controlled by the same socially and economically disadvantaged individual or individuals which has annual average gross receipts in excess of \$22.41 million, or as revised from time to time, over the three (3) previous fiscal years.

M. **"Socially and Economically Disadvantaged Individuals"** means any individual who is a citizen of the United States (or lawfully admitted permanent residents) and who is in the following groups, the members of which are rebuttably presumed to be socially and economically disadvantaged:

1. **"Black Americans"**, which includes persons having origins in any of the Black racial groups of Africa;
2. **"Hispanic Americans"**, which includes persons of Mexican, Puerto Rican, Cuban, Dominican, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;
3. **"Native Americans"**, which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
4. **"Asian-Pacific Americans"**, which includes persons whose origins are from Japan, China, Taiwan, Korea, Burma (Myanmar), Thailand, Malaysia, Indonesia, Vietnam, Laos, Cambodia (Kampuchea), the Philippines, Brunei, Samoa, Guam, the U.S. Trust Territories of the Pacific (Republic of Palau), and the Commonwealth of the Northern Marianas Islands, Macao, Fiji, Tonga, Kiribati, Jauvlu, Nauru, Federated States of Micronesia or Hong Kong; and
5. **"Subcontinent Asian Americans"**, which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives Islands, Nepal or Sri Lanka.
6. **"Women"**
7. Any additional groups whose members are designated as socially and economically disadvantaged by the SBA, at such time as the SBA designation becomes effective.

The Director of Diversity may determine on a case-by-case basis that individuals who are not members of one of the above-listed groups are socially and economically disadvantaged.

*** Presumption applies to federally funded contracts only.**

N. "Subcontractor" means the individual or firm that has a subordinate contract to that of the Contractor under which the materials or equipment are supplied or services or labor is performed.

O. "USDOT" or "DOT" refers to the U.S. Department of Transportation.

III. JOINT VENTURES

The Director of Diversity will evaluate the Joint Venture agreement submitted on behalf of the proposed Joint Venture and all related documents to determine whether these DBE requirements have been satisfied. In addition, the Director of Diversity will consider the record of the joint venturers as joint venturers on other Authority contracts, if any.

NOTE: DBE/non-DBE Joint Ventures are creditable at any tier. Whenever a Joint Venture is proposed as the prime Contractor, Authority requires that each joint venturer sign the bid submitted to the Authority.

IV. COUNTING DBE PARTICIPATION TOWARD THE CONTRACT GOAL

The inclusion of any DBE by the Bidder in its bid documents shall not conclusively establish the Bidder's eligibility for full DBE credit for the firm's participation in the contract. The amount of DBE participation credit shall be based upon an analysis by the Director of Diversity of the specific duties which will be performed by the DBE.

The Bidder may count toward its DBE goal only expenditures to firms which are currently certified by the IL UCP and which perform a CUF.

To determine whether a firm is performing a CUF, the Director of Diversity will evaluate the amount of work subcontracted, industry practices and other relevant factors. The Director of Diversity reserves the right to deny or limit DBE credit to the Bidder where any DBE is found to be engaged in substantial pass-through activities with others.

DBE participation shall be counted toward the DBE goal in the contract as follows:

- A.** Once a DBE is determined to be eligible in accordance with these rules, the total dollar value of the contract awarded to the DBE may be counted toward the DBE goal except as indicated below.
- B.** A Bidder may count toward its DBE goal that portion of the total dollar value of a contract with an eligible Joint Venture equal to the distinct, clearly defined portion of the work of the contract that the DBE performs with its own forces.
- C.** Consistent with normal industry practices, a DBE may enter into subcontracts. If a DBE subcontracts more than thirty percent (30%) or a significantly greater portion of the work of the contract than

would be expected on the basis of normal industry practices, the DBE shall be presumed not to be performing a commercially useful function. Evidence may be presented by the Bidder involved to rebut this presumption.

- D. When a DBE subcontracts a part of the work under the contract to another firm, the value of the subcontracted work may only be counted towards the DBE goal if the DBE's Subcontractor is itself a DBE. Work that a DBE subcontracts to a non-DBE firm does not count towards the DBE goal.
- E. The Bidder may count one-hundred percent (100%) of its expenditures for materials and supplies required under the contract and which are obtained from a DBE manufacturer towards the DBE goal. The Bidder may count sixty percent (60%) of its expenditures for material and supplies under the contract obtained from a DBE regular dealer towards its DBE goal. The terms "manufacturer" and "regular dealer" are defined in 49 C.F.R. Part 26.55(e)(1)(ii) and (2)(ii).
- F. The Bidder may count towards its DBE goal expenditures to DBEs which are not manufacturers or regular dealers, such as fees or commissions charged for services and assistance in the procurement of essential personnel, facilities, equipment, materials or supplies and transportation charges as set forth in 49 C.F.R. Part 26. However, the Director of Diversity must determine the fee or charge to be reasonable and not excessive as compared with fees or charges customarily allowed for similar services.
- G. The Bidder must use good business judgment when negotiating with Subcontractors and take a DBE's price and capabilities into consideration. The fact that there may be some additional costs involved in finding and using DBE firms is not sufficient reason to fail to meet the DBE goal set forth in the contract, as long as such costs are reasonable.

V. GOOD FAITH EFFORTS

In order to be responsive, a Bidder must make good faith efforts to meet the DBE contract goal set forth in the contract. The Bidder must document the good faith efforts it made in that regard. Thus, the Bid submitted to the Authority must be accompanied by written documentation prepared by the Bidder evidencing all of its sufficient and reasonable good faith efforts toward fulfilling the goal. These efforts must be active steps, and ones, which could reasonably be expected to lead to sufficient DBE participation to meet the contract DBE contract goal. Mere *pro forma* efforts are not acceptable and will be rejected by the Director of Diversity.

Good Faith Efforts require that the Bidder consider all qualified DBEs, who express an interest in performing work under the contract. This means that the Bidder cannot reject a DBE as unqualified unless the Bidder has sound reasons based on a thorough investigation of the DBE's capabilities. Further, the DBE's standing within its industry, membership in specific groups, organizations or associations and political or social affiliation (for example, union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the Contractor's efforts to meet the contract DBE contract goal.

The following list, which is not exclusive or exhaustive, sets forth the types of actions, which indicate good faith efforts on the part of a Bidder to meet the DBE goal. The extent and type of actions required will vary depending on such things as industry practice; the time available for submitting a bid and the type of contract involved.

- A. Attendance at a pre-bid meeting, if any, scheduled by the Authority to inform DBEs of subcontracting opportunities under a given solicitation.
- B. Advertisement in general circulation media, trade association publications, and minority-focus media for at least twenty (20) days before bids are due. If 20 days are not available, publication for a shorter reasonable time is acceptable.
- C. Written notification to capable DBEs that their interest in the contract is solicited.
- D. Documentation of efforts to negotiate with DBEs for specific sub-contracts including at a minimum:
 - 1. The names, addresses, and telephone numbers of DBEs that were contacted and the date(s) of contact;
 - 2. A description of the information provided to DBEs regarding the plans and specifications for portions of the work to be performed; and
 - 3. A statement explaining why additional agreements with DBEs were not reached.
- E. For each DBE the Bidder contacted but rejected as unqualified, the reason for the Bidder's conclusion.
- F. Documentation of efforts made to assist the DBEs contacted that needed assistance in obtaining bonding or insurance required by the Bidder or the Authority.
- G. Documentation of efforts to utilize the services of small business organizations, community and contractor groups to locate qualified DBEs.
- H. Documentation that the Bidder has broken out contract work items into economically feasible units in fields where there are available DBE firms to perform the work.
- I. Evidence that adequate information was provided to interested DBEs about the plans, specifications and requirements of the contract, and that such information was communicated in a timely manner.
- J. Documentation of any efforts made to assist interested DBEs in obtaining necessary equipment, supplies, materials or related assistance or services from third parties.

VI. GOOD FAITH EFFORTS RECONSIDERATION

If it is determined that the apparent successful low Bidder(s) has failed to show good faith efforts to meet the contract DBE goal through participation, documentation of good faith efforts to meet the contract goal and/or a combination of the two, the Authority will provide it with **ONE** opportunity for administrative reconsideration before the Authority awards the contract. This reconsideration will include the following:

- A. The Bidder will be permitted to either provide written evidence or to present oral argument at a pre-scheduled time that the documentation it submitted with its bid met the DBE goal and/or

documented good faith efforts to do so. **No new evidence of good faith efforts may be presented after the bid submission deadline.**

- B. The Authority's Reconsideration Officer will review the evidence presented by the Bidder and issue a written determination that the Bidder has: 1) met the DBE goal; 2) not met the DBE goal but has made adequate good faith efforts to do so; or 3) has not met the DBE goal and the good faith efforts made were not adequate.
- C. The decision of the Authority's Reconsideration Officer is final and may not be appealed to the Authority or its funding agencies.
- D. The Authority will not award a contract to any Bidder who does not meet the contract DBE contract goal through participation by DBEs on the proposed contract or documentation of sufficient good faith efforts to meet that goal or a combination of the two. Thus, it is essential that all Bidders submit ALL relevant documentation concerning DBE participation on the proposed contract and/or good faith efforts to meet the DBE goal in the envelope or package containing their sealed bids.

VII. PROCEDURE TO DETERMINE BID COMPLIANCE

- A. If the Bidder is a Joint Venture, the Bidder as well as the Joint Venture partner **MUST** complete and sign Schedule B.
- B. A DBE Subcontractor of any tier, DBE Joint Venture partner and/or the Bidder if it is a DBE **MUST** complete and sign Schedule C.
- C. The Bidder **MUST** complete and sign Schedule D.
- D. All completed Schedules **MUST** be submitted at the same time as or prior to submittal of the sealed bid. In addition, any documentation evidencing the Bidder's good faith efforts to meet the contract DBE goal must be submitted with the bid. Any bids submitted without completed and executed Schedules as indicated above and/or evidence of good faith efforts will be deemed non-responsive and their bids will be rejected by the Authority.
- E. Letters of Certification
 - 1. A copy of each proposed DBE firm's current Letter of Certification or re-certification from the IL UCP should be submitted with the bid. **ALL CERTIFICATIONS BY THE IL UCP MUST BE PRE-CERTIFICATIONS. This means that the DBE's certification must be issued by the IL UCP before the due date for bids.**
 - 2. All Letters of Certification or Re-certification issued by the IL UCP must include a statement of the DBE firm's area of specialization and appropriate DBE goal credit (see Section IV. COUNTING DBE PARTICIPATION TOWARD THE CONTRACT GOAL). The DBE firm's scope of work set forth on Schedule C must conform to its stated area of specialization. Where a DBE is proposed to perform work not covered by its area of specialization, the DBE firm must request an expansion of its area of specialization from its certifying agency in writing prior to the time set by the Authority for bid opening. Further, the DBE's request for a new area of

specialization must be approved by the certifying agency so that the DBE firm is certified in the expanded area of specialization prior to the **DUE DATE FOR BIDS**.

F. Joint Ventures

3. Where the Bidder proposes to include in its bid a DBE, which is a joint venturer, the Bidder must submit a fully executed copy of the Joint Venture agreement with its bid. The Joint Venture agreement must show that the DBE firm will be responsible for a clearly defined portion of the work to be performed, and that the DBE firm's capital contribution, control, management, risks and profits are commensurate with its ownership interest.
4. Further, the proposed Joint Venture agreement shall include specific details related to: 1) contributions of capital and equipment; 2) work items to be performed by the DBE's own forces; 3) work items to be performed under the supervision of the DBE; 4) the DBE management, supervisory and operating personnel to be dedicated to the performance of the project; and (5) the authority of each joint venturer to contractually obligate the Joint Venture and to expend funds. Failure to submit a copy of the Joint Venture agreement will cause the firm to be considered by the Authority to be non-responsible.

G. Bidders List

The Bidder must also create a Bidders List, consisting of information about all Subcontractors that submitted a Bid or quote. The Bidders List will include the name, address, DBE/non-DBE status, age of firm and the appropriate range of annual gross receipts. A form for creating the Bidder's List included in this IFB.

VIII. REPORTING REQUIREMENTS DURING THE TERM OF THE CONTRACT

- A. The Bidder shall, within seven (7) calendar days of contract award, or prior to any work being performed by any Subcontractor of any tier, execute written subcontracts or purchase orders with the Subcontractors included in the Bid. In the event the Bidder cannot complete the agreement with one or more Subcontractors within this seven(7) day period, the Bidder must provide a written explanation for the delay and an estimated date by which the written agreement will be completed to the Director of Diversity. These written agreements shall be made available to the Director of Diversity upon request. All contracts between the Bidder and its Subcontractors must contain a prompt payment clause as set forth in Section IX herein.
- B. During the term of annual contracts, the Contractor must utilize the "Chicago Transit Authority's Disadvantaged Business Enterprise System (B2GNOW)" <https://cta.dbesystem.com/> which provides the Contractor an easy to use web-based service for reporting payments rendered to all Subcontractors. The frequency with which these reporting will vary based on each individual contract, but in no event will reporting be required less frequently than quarterly. **Failure to follow these directions may delay payment.**
- C. In the case of a one-time procurement with either a single or multiple deliveries, the contractor must utilize the "Chicago Transit Authority's Disadvantaged Business Enterprise System (B2GNOW)" <https://cta.dbesystem.com/> which provides the Contractor with an easy to use web-

based service for reporting payments rendered to all Subcontractors. The required entries on B2GNOW must be completed prior to or concurrently with the Contractor's submittal of its final invoice to the Authority user department identified in the contract. PLEASE NOTE: Two different processes must be followed. (1)The original invoices must be submitted directly to the Authority department identified in the contract and (2) a report of Subcontract Payments must be entered onto B2GNOW. **Failure to follow these directions may delay final payment.**

The address for the Director of Diversity is: **CTA Director of Diversity, Diversity Department, 567 W. Lake Street, Chicago, IL 60661-1465.**

IX. PROMPT PAYMENT TO SUBCONTRACTORS

A. Federally Funded Construction Contracts and All Non-Construction Contracts

1. The Contractor is required to pay all Subcontractors for all work that the Subcontractor has satisfactorily completed **on all contracts except construction contracts funded with other than federal funds** no later than fourteen (14) calendar days after the Contractor has received payment from the Authority. All of the Contractor's contracts with its Subcontractors must state that the Subcontractor will receive payment within fourteen (14) calendar days of the date that the Contractor has received payment from the Authority.
2. In addition, all Retainage amounts **on all contracts except construction contracts funded with other than federal funds** must be paid by the Contractor to the Subcontractor no later than fourteen (14) calendar days after the Subcontractor has, in the opinion of the Authority's authorized representative, satisfactorily completed its portion of the Work. All of the Contractor's contracts with its Subcontractors must state that the Subcontractor will receive payment of Retainage within fourteen (14) calendar days of the date that the Subcontractor has, in the opinion of the Authority's authorized representative, satisfactorily completed its portion of the Work.

B. Non-federally Funded Construction Contracts

1. The Contractor is required to pay all Subcontractors for all work that the Subcontractor has satisfactorily completed **on a construction contract funded with non-federal funds** no later than fourteen (14) calendar days after the Contractor has received payment from the Authority. All of the Contractor's subcontracts must state that the Subcontractor will receive payment within fourteen (14) calendar days of the date that the Contractor received payment from the Authority.
- C. A delay in or postponement of payment to the Subcontractor requires good cause and prior written approval of the General Manager, Purchasing.
 - D. The Contractor is required to include, in each subcontract, a clause requiring the use of appropriate arbitration mechanisms to resolve all payment disputes.
 - E. The Authority will not pay the Contractor for work performed unless and until the Contractor ensures that the Subcontractors have been promptly paid for the work they have performed under all previous payment requests, as evidenced by the filing with the Authority of lien waivers,

canceled checks (if requested) and the Contractor's sworn statement that it has complied with the prompt payment requirements. Prime Contractors must submit a prompt payment affidavit (form to be provided by the Authority) which identify each Subcontractor (both DBE and non-DBE) and the date and amount of the last payment to such Subcontractor, with every payment request filed with Authority, except for the first payment request, on every contract with the Authority.

- F. Failure to comply with these prompt payment requirements is a breach of the Contract which may lead to any remedies permitted under law, including, but not limited to, Contractor debarment. In addition, Contractor's failure to promptly pay its Subcontractors may also be subject to the provisions of 50 ILCS 505/9.

X. DBE SUBSTITUTIONS

- A. Arbitrary changes by the Bidder of the commitments previously indicated in **Schedule D** are prohibited. No changes may be made by the Bidder to the DBE firms listed on Schedule D after the opening of Bids but prior to contract award. However, in the event the Purchasing Agent, after consulting with the Diversity Department, determines that a critical DBE Subcontractor is non-responsible, the Authority may require that Bidder replace the non-responsible DBE Subcontractor prior to contract award. In that event, Bidder must replace the non-responsible DBE Subcontractor with a responsible, certified DBE Subcontractor or document adequate good faith efforts as set forth in Section V hereof, must submit all information required in subsection C.5 hereof, and must receive the prior written approval of the Director of Diversity for such substitution.
- B. Further, after award, the Contractor shall neither terminate the subcontract for convenience, nor reduce the scope of the work to be performed by the DBE, nor decrease the price to the DBE, without receiving prior written approval of the Director of Diversity. Such approval is required even if the DBE agrees with the change to the DBE's contract desired by the Contractor.
- C. It may become necessary, at times, to substitute a new Subcontractor in order to complete the contract work. The substitution procedure to be followed is:
 - 1. The Contractor must immediately notify the Director of Diversity, in writing, of the proposed substitution of Subcontractor. The Contractor's notification must include the specific reasons it intends to reduce the scope of or terminate a DBE subcontract; adequate documentation to support the Contractor's proposed action; and a proposed substitute firm to complete the DBE's portion of work.
 - 2. The following is a non-exclusive list of the types of reasons, which justify substitution: the DBE was found not to be able to perform, or not to be able to perform on time; the DBE's work product was not acceptable; the DBE demands an unreasonable escalation of its price.
 - 3. The following is a non-exclusive list of the types of reasons which do not justify substitution: a replacement firm has been recruited by the Contractor to perform the same work under more advantageous terms; performance issues by the DBE were disputed and every reasonable effort to have the dispute resolved or mediated has not been taken; the DBE has requested a reasonable price escalation which may be justified due to unforeseen circumstances (e.g., a change in scope of DBE's work).

4. If the Subcontractor to be substituted for the DBE is not a DBE, the Contractor must document adequate good faith efforts as set forth in Section V hereof.
 5. The Contractor's request for approval of a substitution must include the name, address, and principal official of the proposed substitute Subcontractor and the dollar value and scope of work of the proposed subcontract. If the new Subcontractor is a DBE, all DBE affidavits and documents required by **Schedule C** shall be attached.
 6. The Authority will evaluate the submitted documentation and respond within fifteen (15) calendar days to the request for approval of the substitution. The Authority's response may approve the request, seek more information, request an interview to clarify the problem or reject the proposed DBE substitution, with the reasons for the rejection stated in the Authority's response. In the case of an expressed emergency need to receive the necessary decision for the sake of job progress, the Authority will respond as soon as practicable.
 7. Actual substitution by the Contractor may not be made prior to the Authority's approval. Once notified of the Authority's approval, the substitute subcontract must be executed within five (5) calendar days, and a copy submitted to the Director of Diversity.
- D. The Authority will not approve extra payment for escalated costs incurred by the Contractor when a substitution of Subcontractors becomes necessary in order to comply with the DBE requirements of the contract.

XI. NON-COMPLIANCE

- A. Failure to comply with the DBE requirements of the contract or with the DBE substitution procedures or failure to use DBEs as stated in the Bid constitutes a material breach of contract. The Director of Diversity shall have the discretion to recommend to the Authority's Purchasing Agent that the Purchasing Agent apply suitable sanctions to the Contractor if the Contractor is found to be in non-compliance with the DBE requirements. Such sanctions include, but are not limited to, withholding payment to the Contractor until corrective action is taken; suspension and/or termination of the contract, in whole or in part; and debarring or suspending the Contractor from entering into future contracts with the Authority.
- B. The failure by the Contractor to use a DBE Subcontractor to the extent the Contractor committed to use said DBE, gives the underutilized DBE specific contract remedies, including the right to damages, the right to resolve the dispute by binding arbitration before an independent arbitrator and the right to recover its reasonable expenses, including attorneys' fees, if the DBE is the prevailing party, as follows:
1. Damages. In the event the Contractor has not complied with the contractual DBE percentage and the change to the contractual DBE usage has not been approved by the Authority, an affected DBE may recover from the Contractor damages suffered by said DBE as a result of being underutilized. This provision is intended for the benefit of any DBE affected by underutilization and grants such entity third party beneficiary rights. Any rights conferred by this provision are non-waivable and take precedence over any conflicting provisions in the agreement between the Contractor and the DBE.

2. Arbitration procedures. If requested by the DBE, the DBE shall have the right to initiate binding arbitration of any dispute concerning damages suffered as a result of being underutilized. A DBE desiring to arbitrate must notify the Contractor in writing to initiate the arbitration process. Unless the affected parties agree to a different schedule in writing, within ten (10) days of receipt by the Contractor of the intent to arbitrate from the DBE, the above-described disputes must be arbitrated in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA"), a not-for-profit agency, with an office at 225 North Michigan Avenue, Suite 2527, Chicago, Illinois 60601-7601. All such arbitrations must be initiated by the DBE filing a demand for arbitration with the AAA; must be conducted by the AAA; and must be held in Chicago, Illinois.
 3. Fees. All fees of the arbitrator are the initial responsibility of the DBE; provided, however, that the arbitrator is authorized to award reasonable expenses, including attorneys' and arbitrator fees, as damages to a prevailing DBE.
 4. Entry of judgment. Judgment upon the award rendered by the arbitrator may be entered in any court of competent jurisdiction.
- C. In addition, federal and state laws apply to false representations, deception and fraud:
1. Illinois Law. Under Illinois law, it is a Class 2 felony to make certain false representations as to the status of a person or entity in obtaining a governmental contract. In addition, any person convicted of this felony offense must pay to the governmental unit that issued the contract a penalty equal to one and a half times the amount of the contract. (720 ILCS 5/17-29)
 2. Federal Law. False, fraudulent, or deceitful statements made in connection with DBE participation in DOT assisted programs could also result in liability under 49 CFR Part 31, Program Fraud and Civil Remedies and possible prosecution under 18 U.S.C. 1001.
- D. If the Contractor does not pay any Subcontractor listed on a pay request or return a Subcontractor's retainage within the time limits required under the prompt payment provision for federally funded construction contracts and/or non-construction contracts however funded set forth in subsection A of Section IX hereof, the Contractor must pay the Subcontractor an additional amount for interest at the lower of one percent (1%) per month or the highest lawful rate on the outstanding balance, for each month, prorated per diem for any partial month, that the Contractor fails or refuses to pay the Subcontractor. All agreements between the Contractor and its Subcontractors must provide for interest as set forth herein for all contracts funded with federal funds and/or all non-construction contracts however funded.
- E. If the Contractor does not pay any Subcontractor listed on a pay request within the time limits required under the prompt payment provision for construction contracts funded with non-federal funds set forth in subsection B of Section IX hereof, the Contractor must pay the Subcontractor an additional amount for interest in the amount of two percent (2%) per month on the outstanding balance for each month, prorated per diem for any partial month, that the Contractor fails or refuses to pay the Subcontractor. All agreements between the Contractor and its Subcontractors must provide for interest as set forth here if the construction contract is funded with non-federal funds.

- F. The Contractor or Subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Authority deems appropriate.

The Contractor agrees to include this assurance in all subcontracts.

- G. The Contractor further agrees to include the following assurance in all of its subcontracts: "The Contractor and Subcontractor shall comply with the requirements of the Illinois Human Rights Act (775 ILCS 5/1-100, et seq.) and the Illinois Public Works Employment Discrimination Act (775 ILCS 5/10/0.01, et seq.) and shall refrain from unlawful discrimination under Illinois law in the performance of this contract. The failure by the Contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Authority deems appropriate."

XII. RECORD KEEPING

The Contractor shall maintain records of all relevant data with respect to the utilization of DBEs and shall retain these records for a period of at least three (3) years after final acceptance of the work. Full access to said records shall be granted to the Authority, its Federal and/or State funding agencies, the U.S. Department of Justice, the USDOT, the Illinois Office of Inspector General and any duly authorized representatives thereof.

XIII. MINORITY FINANCIAL INSTITUTIONS

The Bidder is encouraged to utilize financial institutions owned and controlled by socially and economically disadvantaged individuals. Use of such institutions may be considered by the Authority as evidence of Bidder's willingness to do business with DBEs. Information about such institutions is available in the Authority's DBE Program Directory, which is available on-line at

<http://www.federalreserve.gov/releases/mob/current/default.htm>.

DBE Assistance Agencies

The following agencies are available to prospective bidders for assistance.

<p>Alliance of Business Leaders & Entrepreneurs (ABLE) 150 N. Michigan Ave., Suite 2800 Chicago, IL 60601 Contact: Donna Gaines Phone: (312) 624-7733 Fax: (312) 275-7841 Email: donna@donnamgaines.com Website: www.ablechicago.com Services</p> <ul style="list-style-type: none"> • Business Development 	<p>Black Contractor United (BCU) 11906 S. Michigan Ave. Chicago, IL 60628 Contact: Belinda Henderson Phone: (773) 483-4000 Fax: (773) 483-4150 Email: belinda_bcu@att.net / bcunewera@att.net Website: www.blackcontractorsunited.com Services</p> <ul style="list-style-type: none"> • Business Development
<p>Chatham Business Association (CBA) 8441 S. Cottage Grove Ave. Chicago, IL 60619 Contact: Melinda Kelly Phone: (773) 994-5006 Fax: (773) 994-9871 Email: melkelcba@sbcglobal.net Website: www.cbaworks.org Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance 	<p>Chicago Minority Business Development Council, Inc. (CMBDC) 105 W. Adams St., Suite 2300 Chicago, IL 60603 Contact: Shelia C. Hill Morgan Phone: (312) 755-8880 Fax: (312) 755-8890 Email: shillmorgan@chicagomsgdc.org Website: www.cmbdc.org Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance
<p>Chicago Urban League (CUL) 4510 S. Michigan Ave. Chicago, IL 60653 Contact: Kenya Spann Phone: (773) 285-5800 Fax: (773) 285-7772 Email: kspann@thechicagourbanleague.org Website: www.thechicagourbanleague.org Services</p> <ul style="list-style-type: none"> • Business Development 	<p>Federation of Women Contractors (FWC) 5650 S. Archer Ave. Chicago, IL 60638 Contact: Joan Anderse Phone: (312) 360-1122 Fax: (312) 360-0239 Email: joan@andersenpump.com Website: www.fwcchicago.com Services</p>
<p>Hispanic-American Construction Industry Association (HACIA) 650 West Lake Street, Suite 415 Chicago, IL 60661 Contact: Jorge Perez Phone: (312) 575-0389 Fax: (312) 575-0544 Email: jperez@haciaworks.org Website: www.haciaworks.org Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance 	<p>Illinois Hispanic Chamber of Commerce (IHCC) 855 W. Adams, Suite 100 Chicago, IL 60607 Contact: Omar Duque Phone: (312) 425-9500 Fax: (312) 425-9510 Email: asoto@ihccbuisness.net Website: www.ihccbuisness.net Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance

DBE Assistance Agencies (Continued)

<p>Latin American Chamber of Commerce (LACC) 3512 W. Fullerton Ave. Chicago, IL 60647 Contact: D. Lorenzo Padron Phone: (773) 252-5211 Fax: (773) 252-7065 Email: D.LorenzoPadron@LACCUSA.com Website: www.LACCUSA.com</p> <p>Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance 	<p>Philippine American Chamber of Commerce of Greater Chicago (PACCGC) 3413 N. Milwaukee Ave Chicago, IL 60641 Contact: James Villar Phone: (773) 545-4330 Fax: (773) 545-4373 Email: jamesvillar@paccgc.org Website: www.paccgc.org</p> <p>Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance
<p>Women's Business Development Center (WBDC) 8 S. Michigan Ave., 4th Floor Chicago, IL 60603 Contact: Freida Curry Phone: (312) 853-3477 Fax: (312) 853-0145 Email: fc Curry@wbdc.org Website: www.wbdc.org</p> <p>Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance 	<p>Women Construction Owners & Executives (WCOE) 308 Circle Avenue Forest Park, IL 60130 Contact: Mary Kay Minaghan Phone: (708) 366-1250 Fax: (708) 366-5418 E-mail: mkm@mkmservices.com Website: www.wcoeusa.org</p> <p>Services</p> <ul style="list-style-type: none"> • Business Development • Certification Assistance • Technical Assistance

Project information and current DBE directory of certified local and out-of-state companies are available.

<p>Chicago Transit Authority Project Information Purchasing Department 567 W. Lake St. Chicago, IL 60661-1465 Fax: (312) 681-2405</p> <p>Purchasing General Manager Randi Brokvist Phone: (312) 681-2420 E-mail: rbrokvist@transitchicago.com</p> <p>Purchasing General Manager Robert K. Miller Phone: (312) 681-2428 E-mail: rmiller@transitchicago.com</p>	<p>Chicago Transit Authority Diversity Programs Information Diversity Programs Department 567 W. Lake St. Chicago, IL 60661-1465 Fax: (312) 681-2605</p> <p>Contract Compliance Department Mary Person Phone: (312) 681-2612 E-mail: mperson@transitchicago.com</p> <p>DBE Certification Department Nelson Robles Phone: (312) 681-2616 E-mail: nrobles@transitchicago.com</p>
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DBE - SCHEDULE B

AFFIDAVIT OF DBE/NON-DBE JOINT VENTURE

This Schedule B need not be submitted if all joint venturers are DBEs. In such a case, however, the written joint venture agreement and a copy of the current IL UCP Letter of Certification for each DBE must be submitted.

ALL INFORMATION REQUESTED BY THIS SCHEDULE MUST BE ANSWERED IN THE SPACES PROVIDED BY JOINT VENTURERS AT ANY TIER. ADDITIONAL SHEETS MAY BE ATTACHED.

- I. Name of joint venture:** _____
Address of joint venture: _____

Phone number of joint venture: _____
- II. Identify each non-DBE venturer(s):**
Name _____ of _____ Firm: _____
Address: _____
Phone: _____
Contact person for matters concerning DBE compliance: _____
- III. Identify each DBE venturer(s):**
Name _____ of _____ Firm: _____
Address: _____
Phone: _____
Contact person for matters concerning DBE compliance: _____
- IV. Describe the role(s) of the DBE venturer(s) in the joint venture:**

- V. Attach a copy of the joint venture agreement.** In order to demonstrate the DBE venturer's share in the ownership, control management responsibilities, risks and profits of the joint venture, the proposed joint venture agreement must include specific details related to: (1) the contributions of capital and equipment; (2) work items to be performed by the DBE's own forces, (3) work items to be performed under the supervision of the DBE venturer; and (4) the commitment of management, supervisory and operative personnel employed by the DBE to be dedicated to the performance of the project.
- VI. Attach a copy of the current IL UCP Letter of Certification for each DBE Joint Venturer.**
- VII. Ownership of the Joint Venture:**
A. What is the percentage(s) of DBE ownership in the joint venture?
DBE ownership percentage(s): _____
Non-DBE ownership percentage(s): _____

DBE - SCHEDULE B

AFFIDAVIT OF DBE/NON-DBE JOINT VENTURE

VII. Ownership of the Joint Venture (continued):

B. Specify DBE/non-DBE percentages for each of the following (provide narrative descriptions and other detail as applicable):

1. Sharing of profit and loss: _____

2. Capital contributions:

(a) Dollar amounts of initial contribution: _____

(b) Dollar amounts of anticipated on-going contributions: _____

3. Contributions of equipment (*specify types, quality and quantities of equipment to be provided by each venturer*):

4. Other applicable ownership interests, including ownership options or other agreements, which restrict or limit ownership and/or control:

5. Provide copies of all written agreements between venturers concerning this project.

6. Identify each current Chicago Transit Authority contract and each contract completed during the past two (2) years by either of the joint venture partners participating in this joint venture:

VIII. Control of and Participation in the Joint Venture. Identify by name and firm those individuals who are, or will be, responsible for and have the authority to engage in the following management functions and policy decisions. (Indicate any limitations to their authority such as dollar limits and co-signatory requirements.):

A. Joint venture check signing:

B. Authority to enter contracts on behalf of the joint venture:

DBE - SCHEDULE B

AFFIDAVIT OF DBE/NON-DBE JOINT VENTURE

VIII. Control of and Participation in the Joint Venture *(continued)*

C. Signing, co-signing and/or collateralizing loans:

D. Acquisition of lines of credit:

E. Acquisition and indemnification of payment and performance bonds:

F. Negotiating and signing labor agreements:

G. Management of contract performance. *(Identify by name and firm only):*

1. Supervision of field operations:

2. Major purchases:

3. Estimating:

4. Engineering:

IX. Financial Controls of Joint Venture:

A. Which firm and/or individual will be responsible for keeping the books of account?

B. Identify the "managing partner," if any, and describe the means and measure of their compensation:

C. What authority does each venturer have to commit or obligate the other to insurance and bonding companies, financing institutions, suppliers, subcontractors, and/or other parties participating in the performance of this contract or the work of this project?

DBE - SCHEDULE B

- X. State the approximate number of personnel (by trade) needed to perform the joint venture's work under this contract. Indicate whether they will be employees of the majority firm, DBE firm, or the joint venture.

Trade	Non-DBE Firm (number)	DBE (number)	Joint Venture (number)
Professional			
Administrative/Clerical			
Unskilled Labor			

If any personnel proposed for this project will be employees of the joint venture:

- A. Are any proposed Joint Venture employees currently employed by either venturer? _____
Employed by non-DBE (number): _____ Employed by DBE: _____
- B. Identify by name and firm the individual who will be responsible for joint venture hiring: _____

- XI. Please state any material facts and additional information pertinent to the control and structure of this joint venture.

DBE - SCHEDULE B

AFFIDAVIT OF DBE/NON-DBE JOINT VENTURE

The undersigned affirm that the foregoing statements are correct and include all material information necessary to identify and explain the terms and operations of our joint venture and the intended participation of each venturer in the undertaking. Further, the undersigned covenant and agree, under which work is done for CTA by the venturers, to provide to CTA current, complete and accurate information regarding actual joint venture work and the payment therefor, and any proposed changes to any provision of the joint venture, or those of each venturer relevant to the joint venture by authorized representatives of CTA or any of its funding agencies.

Any misrepresentation regarding the status of a person or an entity in order to qualify for DBE status may result in conviction for a Class 2 felony, including a penalty for one and a half times the value of the contract. Material misrepresentation on any matter will also be grounds for terminating any contract which may be awarded, and for initiating action under federal or state laws concerning false statements.

NOTE: *If, after filing this Schedule B and before the completion of the joint venture's work on the project, there is any change in the information submitted, the joint venture must inform the General Manager, Diversity Department directly in writing or through the prime contractor if the joint venture is a subcontractor.*

(Signature of Owner, President, or Authorized Agent of DBE)

(Name of DBE Firm)

(Printed Name of Owner, President, or Authorized Agent of DBE)

(Printed Title)

Date

Phone

(Signature of Owner, President, or Authorized Agent of non-DBE)

(Name of non-DBE Firm)

(Printed Name of Owner, President, or Authorized Agent of non-DBE)

(Printed Title)

Date

Phone

On this _____ day of _____, 20____, the above-signed

Officers of (Name of non-DBE firm) _____ and

(Name of DBE firm)

personally known to me as the persons described in the foregoing Affidavit, acknowledged that h/she executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS OF, I hereunto set my hand and official seal.

OFFICIAL NOTARY SEAL:

Signature of Notary Public

My Commission Expires:

DBE - SCHEDULE C

Bidder's or Proposer's failure to submit all 3 pages of this Schedule C with its bid will result in the bid being rejected in its entirety.

LETTER OF INTENT FROM DBE TO PERFORM AS SUBCONTRACTOR, SUPPLIER, AND/OR CONSULTANT (If Prime Contractor is a DBE firm, only fill out Schedule D)

NAME OF PROJECT / CONTRACT:**REQUISITION NO.:****JOB ORDER NO.:****TOTAL CONTRACT VALUE:**

FROM: (Name of DBE Firm)

TO: (Name of Prime Contractor)

and the Chicago Transit Authority

The DBE status of the undersigned is confirmed by the attached Letter of Certification dated _____ or the attached DBE Application (Exhibit A). (If proposing to perform as a DBE/non DBE Joint Venture, the Letter of Certification from the DBE venturer is attached along with a completed Schedule B and joint venture agreement).

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above named project/contract (attach additional pages if necessary):

NAICS CODES – List codes assigned to DBEs that can be used on this project:	DESCRIPTION OF WORK FOR ENTIRE CONTRACT TERM – Please describe in DETAIL what TYPE of WORK you will be performing for the entire length on this project:	QUANTITY	UNIT PRICE	Total DBE Contract Value listed separately for each item
				TOTAL DBE CONTRACT

MULTI-PHASE PROJECT(S) – For those projects that are multi-phase, please indicate the phase in which the DBEs will be performing work:

DBE - SCHEDULE C

Bidder's or Proposer's failure to submit all 3 pages of this Schedule C with its bid will result in the bid being rejected in its entirety.

LETTER OF INTENT FROM DBE (continued) / REQUISITION / JOB NO.:

Sub-Contracting Levels

NOTICE: IF THE DBE WILL NOT BE SUB-SUBCONTRACTING ANY OF THE WORK DESCRIBED IN THIS SCHEDULE, A ZERO (0) MUST BE SHOWN IN EACH BLANK BELOW.

%_____ of the dollar amount of the DBE's subcontract will be sublet to non-DBE contractors.

%_____ of the dollar amount of the DBE's subcontract will be sublet to DBE contractors.

NOTICE: If ANY dollar amount of the DBEs scope of work will be sublet, a brief explanation and description of the work to be sublet must be attached to this schedule.

NOTICE: Any misrepresentation regarding the status of a person or an entity in order to qualify for DBE status may result in conviction for a Class 2 felony, including a penalty for one and a half times the value of the contract. Material misrepresentation on any matter will also be grounds for terminating any contract which may be awarded, and for initiating action under federal or state laws concerning false statements.

The undersigned will enter into a formal written agreement for the above work with you as Prime Contractor, conditioned upon your execution of a contract with the Chicago Transit Authority, and will do so within (7) seven calendar days of your receipt of a signed contract from the Chicago Transit Authority or prior to any work being performed by the DBE subcontractor.

(Signature of Owner, President, or Authorized Agent of DBE)

(Name of DBE Firm)

(Printed Name of Owner, President, or Authorized Agent of DBE)

(Printed Title)

Date

Phone

If proposing to perform as a DBE/non-DBE Joint Venture:

(Signature of Owner, President, or Authorized Agent of non-DBE)

(Name of non-DBE Firm)

(Printed Name of Owner, President, or Authorized Agent of non-DBE)

(Printed Title)

Date

Phone

DBE - SCHEDULE C

LETTER OF INTENT FROM DBE (continued) / REQUISITION / JOB NO.:

Bidder's or Proposer's failure to submit all 3 pages of this Schedule C with its bid will result in the bid being rejected in its entirety.

THIS FORM MUST BE SIGNED AND NOTARIZED

DBE AFFIDAVIT

If awarded a contract or subcontract, I agree to promptly and directly provide the prime contractor and the CTA on an ongoing basis, current, complete and accurate information regarding (1) work performed on the project; (2) payments; and (3) proposed changes, if any, to the foregoing arrangements.

I shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. I shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by me to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the CTA deems appropriate.

(Signature of Owner, President, or Authorized Agent of DBE)

(Printed Name of Owner, President, or Authorized Agent of DBE)

(Date)

On this _____ day of _____, 20____, the above-signed Officer of

(Name of DBE firm)

personally known to me as the person(s) described in the foregoing Affidavit, acknowledged that h/she executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS OF, I hereunto set my hand and official seal.

OFFICIAL NOTARY SEAL:

Signature of Notary Public

My Commission Expires:

DBE - SCHEDULE D

Bidder's or Proposer's failure to submit both pages of this Schedule D with its bid will result in the bid being rejected in its entirety.

DBE UTILIZATION PLAN

NAME OF PROJECT / CONTRACT:

REQUISITION NO.:

JOB ORDER NO.:

TOTAL CONTRACT VALUE:

STATE OF:

COUNTY (CITY) OF:

*In connection with the above captioned contract, I HEREBY DECLARE AND AFFIRM that I am the
and duly authorized representative of*

(Title of Affiant)

(Name of Prime Contractor)

and that I have personally reviewed the material and facts set forth in and submitted with the attached Small Business Enterprises (DBE) Schedules for each DBE. Listed below is/are the agreements(s) that correspond(s) with the Schedule C submitted by each DBE and listed separately for each DBE participating on the above mentioned contract (attached additional pages if necessary):

DBE FIRM(S)	DESCRIPTION OF WORK FOR ENTIRE CONTRACT TERM— Please describe in DETAIL what TYPE of WORK the DBEs will be performing on this contract for its entire length:	TOTAL DOLLAR AMOUNT OF EACH DBE CONTRACT
		TOTAL \$\$ for ALL DBE:

The Prime Contractor designates the following person as their DBE Liaison Officer:

(Printed Name of DBE Liaison Officer) (Phone)

(Email)

DBE - SCHEDULE D

PRIME CONTRACTOR AFFIDAVIT THIS FORM MUST BE SIGNED AND NOTARIZED

DBE UTILIZATION PLAN / REQUISITION / JOB NO.:

I hereby acknowledge that I have been advised of the following:

Any misrepresentation regarding the status of a person or an entity in order to qualify for DBE status may result in conviction for a Class 2 felony, including a penalty for one and a half times the value of the contract. Material misrepresentation on any matter will also be grounds for terminating any contract which may be awarded, and for initiating action under federal or state laws concerning false statements.

To the best of my knowledge, information and belief, the facts and representations contained in the aforementioned attached Schedules are true and no material facts have been omitted.

The undersigned will enter into a formal agreement with all listed DBE firms for work as indicated by this Schedule D and accompanying Schedule C's, and will enter into such agreements within (7) seven calendar days after receipt of the contract executed by the Chicago Transit Authority or prior to any work being performed by the DBE subcontractor(s). In the event the Prime contractor cannot meet said seven (7) day schedule, it must provide a written explanation for the delay and an estimate date by which the written agreement will be completed.

If awarded a contract, I agree to promptly and directly provide the CTA on an ongoing basis, current, complete and accurate information regarding (1) work performed on the project; (2) payments; and (3) proposed changes, if any, to the foregoing arrangements.

Further, I shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. I shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by me to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the CTA deems appropriate.

(Name of Prime Contractor Firm)

(Printed Name of Owner, President, or Authorized Agent of Prime Contractor)

(Date)

(Signature of Owner, President, or Authorized Agent of Prime Contractor)

On this _____ day of _____, 20____, the above-signed Officer of

(Name of Affiant)

personally known to me as the person(s) described in the foregoing Affidavit, acknowledged that h/she executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS OF, I hereunto set my hand and official seal.

OFFICIAL NOTARY SEAL:

Signature of Notary Public

My Commission Expires:

NAME OF PRIME BIDDER**BIDDERS LIST****BID NO.** _____**DATE:** _____**JOB ORDER NO.** _____**BID DUE DATE:** _____**BUS. PHONE NO.** _____**ADDRESS:** _____**CITY:** _____**STATE:** _____**CONTACT PERSON:** _____

As the prime bidder, listed below is the information about (Name of Firm) _____
that is requested by the Authority.

Also, included on the following list are all firms who responded to a solicitation by submitting a bid or quote as a subcontractor. Furthermore, included on the list are all firms who submitted a bid or quote on their own. Under gross receipt column list range using the following: **Under \$500,000, \$500,000-\$1,000,000, \$1,000,000-\$2,000,000, \$2,000,000-\$2,500,000, \$2,500,000-\$3,000,000, \$3,000,000-\$3,500,000, \$3,500,000-\$4,000,000, over \$4,000,000.**

FIRM NAME	FIRM ADDRESS	DBE OR NON-DBE	AGE OF FIRM	GROSS RECEIPT RANGE

GUIDANCE CONCERNING GOOD FAITH EFFORTS (49 CFR – 26.53)

In order to be responsive, a bidder must make good faith efforts to meet the DBE participation goal set forth in the contract. The bidder must document the good faith efforts it made in that regard. Thus, the Bid submitted to the Authority must be accompanied by written documentation prepared by the bidder evidencing all of its sufficient and reasonable good faith efforts toward fulfilling the goal. These efforts must be active steps, and ones, which could reasonably be expected to lead to sufficient DBE participation to meet the contract DBE participation goal. Mere *pro forma* efforts are not acceptable and will be rejected by the General Manager, DBE Program. Good Faith Efforts require that the bidder consider all qualified DBEs, who express an interest in performing work under the contract. This means that the bidder cannot reject a DBE as unqualified unless the bidder has sound reasons based on a thorough investigation of the DBE's capabilities. Further, the DBE's standing within its industry, membership in specific groups, organizations or associations and political or social affiliation (for example, union vs. non-union employee status) are not legitimate causes for the rejection or non-solicitation of bids in the Contractor's efforts to meet the contract DBE participation goal. The following list, which is not exclusive or exhaustive, sets forth the types of actions, which indicate good faith efforts on the part of a bidder to meet the DBE goal. The extent and type of actions required will vary depending on such things as industry practice; the time available for submitting a bid and the type of contract involved.

- Attendance at a pre-bid meeting, if any, scheduled by the Authority to inform DBEs of subcontracting opportunities under a given solicitation.
- Advertisement in general circulation media, trade association publications, and minority-focus media for at least twenty (20) days before bids are due. If 20 days are not available, publication for a shorter reasonable time is acceptable.
- Written notification to capable DBEs that their interest in the contract is solicited.
- Documentation of efforts to negotiate with DBEs for specific sub-contracts including at a minimum:
 - The names, addresses, and telephone numbers of DBEs that were contacted and the date(s) of contact.
 - A description of the information provided to DBEs regarding the plans and specifications for portions of the work to be performed.
 - A statement explaining why additional agreements with DBEs were not reached.
- For each DBE the bidder contacted but rejected as unqualified, the reason for the bidder's conclusion.
- Documentation of efforts made to assist the DBEs contacted that needed assistance in obtaining bonding or insurance required by the bidder or the Authority.
- Documentation of efforts to utilize the services of small business organizations, community and contractor groups to locate qualified DBEs.
- Documentation that the bidder has broken out contract work items into economically feasible units in fields where there are available DBE firms to perform the work.
- Evidence that adequate information was provided to interested DBEs about the plans, specifications and requirements of the contract, and that such information was communicated in a timely manner.
- Documentation of any efforts made to assist interested DBEs in obtaining necessary equipment, supplies, materials or related assistance or services.

**CHICAGO TRANSIT AUTHORITY
INSURANCE AND BOND REQUIREMENTS**

[Short Form rev. 11/13/09]

REQUISITION NUMBER: **B14OP00134R**
SPECIFICATION NUMBER CTA: _____

PART I. GENERAL INSTRUCTIONS AND REQUIREMENTS

A. WAYS TO COMPLY WITH CTA INSURANCE REQUIREMENTS.

1. HOW TO COMPLY IF CGL, AUTOMOBILE LIABILITY, OWNERS PROTECTIVE LIABILITY, BUILDER'S RISK INSURANCE, CONTRACTORS POLLUTION LIABILITY, WORKERS COMPENSATION AND/OR PROFESSIONAL LIABILITY ARE REQUIRED BY PART III OF THIS DOCUMENT.

Contractors must provide the CTA with the following documents:

- a) CTA Certificate of Coverage on the CTA approved form. The CTA Certificate of Coverage may be completed only by an authorized representative of the insurance company, an agent, broker, or underwriter. Certificates of Insurance must disclose all deductibles and/or self insured retentions.
- b) Certified copy of the insurance policy

Methods (a) is a temporary method that is valid only for 90 days. Policies must be furnished prior to the expiration of this 90 day period. Failure to provide policies before expiration of this 90 day period is a material breach of the Contract which may result in default and, if uncured, termination for default.

2. HOW IS RAILROAD PROTECTIVE LIABILITY INSURANCE SATISFIED? THE CTA'S RAILROAD PROTECTIVE LIABILITY PROGRAM PROVIDES \$2,000,000 PER OCCURRENCE/ \$6,000,000 AGGREGATE LIMITS. TO BE IN COMPLIANCE WITH THE RAILROAD PROTECTIVE REQUIREMENTS, SEE PART III.B OF THIS DOCUMENT.

- For work performed within fifty (50) feet of rail right-of-way, the work of the Contractor is covered through the Blanket Railroad Protective policy.
- The contractor must provide evidence that the CGL policy exclusion for work within fifty (50) feet of rail right of way has been deleted by endorsement to their CGL policy.

The CTA may cancel the Blanket Railroad Protective Liability Policy prior to the expiration of coverage. If cancelled, The CTA agrees to provide the contractor with 30 days prior written notice.

If any portion or all of the need for or cost of such insurance shall result from Contractor's breach of this Contract, such insurance costs shall be a non-reimbursable cost to Contractor. CTA reserves the right to review the remaining project scope and to determine if the work to be performed within fifty (50) feet of rail right of way requires Railroad Protective Liability Insurance. The CTA further agrees that for premium expenses incurred by the Contractor for Railroad Protective Liability Insurance will be a reimbursable expense.

B. DEADLINE FOR INITIAL SUBMITTAL OF CONTRACTOR'S INSURANCE AND BOND DOCUMENTS.

The Contractor must furnish all required insurance and performance and payment bond documents within fourteen days of the date that the Contractor receives a letter (the "Insurance Submittal Letter") from the CTA's General Manager of Purchasing requesting the Contractor to submit the documents required by these Insurance and Bond Requirements. CTA will not execute the Contract until the required insurance and bond documents are delivered to CTA and approved by CTA. Failure to deliver the required documents within fourteen days of receipt of the Insurance Submittal Letter is a material failure to comply with the specifications and may result in any or all of the following at the CTA's sole discretion:

1. debarment or suspension, and
2. determination of Contractor non-responsibility.

C. CTA ADDRESS.

All notices and documents must be mailed to the CTA at:

Chicago Transit Authority
Manager of Insurance Controls, Risk Compliance
567 W. Lake St.
Chicago, IL 60661

D. OBLIGATION TO MAINTAIN CONTINUOUS COMPLIANCE

1. The Contractor expressly agrees that failure to comply and maintain compliance with all insurance and bond requirements shall constitute a material breach of the Contract which may result in default and, if uncured, termination for default under the contract. In addition, such failure, if uncured, may result in debarment and suspension.

2. The Contractor is prohibited from performing any work if Contractor has allowed any of the required insurance policies to expire.

PART II. INSURANCE REQUIREMENTS

- A. The CTA must be named as an Additional Insured and Certificate Holder. When the CTA is an additional insured, the coverage shall be primary.
- B. The CTA must be the Named Insured on the Owners Protective Liability and Builders Risk Insurance policies.
- C. The Commercial General Liability and Owners Protective Liability, General Aggregate Limit of Liability, if any, must apply on a per occurrence basis.
- D. All insurance carriers must be acceptable to the CTA. All insurance companies shall have at least an A VII POLICY HOLDER RATING, or better, by the A.M. Best Co., Inc. Insurance companies with lower ratings will not be accepted. Carriers licensed to do business in the State of Illinois must issue all insurance, with the exception of Railroad Protective.
- E. To the extent permitted by the Contractor's insurance policies required by the CTA, the Contractor and its insurers waive all rights of subrogation against the CTA.
- F. The insurance to be carried shall in no way be subject to limitations, if any, expressed in the indemnity section of the General Conditions (or any statutory, judicial or common law limitations).

PART III. INSURANCE COVERAGES

A. WORKERS COMPENSATION

Coverage A: In form and in accordance with the laws of the State of Illinois.

Coverage B: Employers Liability:

\$1,000,000 Bodily Injury by Accident

\$1,000,000 Bodily Injury by Disease, Policy Limit

B. COMPREHENSIVE OR COMMERCIAL GENERAL LIABILITY:

\$2,000,000 General Aggregate

\$2,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal Injury and Advertising Injury

\$2,000,000 Per Occurrence

The Commercial General Liability policy shall include, without limitation: (i) Broad Form Contractual Liability, (ii) Products/Completed Operations to be maintained in full force and effect for a period of two (2) years following final completion of the work under the Contract, (iii) Independent Contractors' Protective Liability, (iv) Premises/Operations, including deletion of explosion, collapse and underground (XCU) exclusions, (v) Broad Form Property Damage, including Products/Completed Operations, (vi) Bodily Injury and Personal Injury Liability, with employee and contractual exclusions deleted, (vii) Severability of Interest and Cross Liability endorsement and (viii) Contractor expressly agrees to waive, and will require its insurer to waive, its rights, benefits and entitlement under the "Other Insurance" clause of its Commercial General Liability policy, with respect to the CTA.

When work is to be performed within fifty (50) feet of rail right-of-way the Contractor will be enrolled as a participant in the CTA Blanket Railroad Protective program. In addition, Contractors and Sub-contractors are required to provide endorsements to their CGL policy eliminating the exclusion for work within fifty (50) feet of rail right-of-way.

- a. Limits must be equal to the Railroad Protective Liability per occurrence limit of \$2,000,000 per occurrence.
- b. An endorsement must be provided deleting the contractual exclusion for work within 50' of the rail right of way.
- c. A certificate of insurance satisfying (a) and (b) above must be presented.

C. AUTOMOBILE LIABILITY

\$1,000,000 Combined Single Limit (Bodily Injury and Property Damage)

N/A Uninsured/Underinsured Motorist Including Owned, Non-Owned, Hired and Borrowed Vehicles and Equipment

D. UMBRELLA LIABILITY

N/A Each occurrence and in the aggregate, excess of the underlying policies.

The Umbrella Liability Policy shall specifically identify each of the policies described in A, B, and C above on the Schedule of Underlying Coverages, and shall provide coverage at least as broad as each of the underlying policies.

E. OWNERS PROTECTIVE LIABILITY

N/A General Aggregate (Per Location)

N/A Per Occurrence

N/A Combined Single Limit (Bodily Injury and Property Damage Per Location)

The definition of designated contractor must be amended to include contractors of every tier.

F. THE CTA WILL PROVIDE A BLANKET RAILROAD PROTECTIVE LIABILITY POLICY:

\$2,000,000 Bodily Injury/Property Damage per Occurrence
\$6,000,000 Bodily Injury/Property Damage Aggregate

G. CARGO LIABILITY/INLAND MARINE

N/A OCC/AGG

H. PROFESSIONAL LIABILITY

N/A PER CLAIM

I. OTHER INSURANCE: CTA NAMED ADDITIONAL INSURED ON THE GENERAL LIABILITY POLICY

PART IV PERFORMANCE AND PAYMENT BOND REQUIREMENTS

- A. The Contractor shall furnish separate Performance and Payment Bonds.
- B. The surety or sureties issuing the bond must be acceptable to the Authority and must have a Best's Key Rating Guide of A VII or greater and be listed in the most recently published "Listing of Approved Sureties" of the U.S. Department of the Treasury Circular 570, with underwriting limitations in excess of the Contract Price. The bond must cover the warranty period required by the Contract.
- C. The Performance Bond shall be for faithful performance of the Contract.
- D. The Payment Bond shall be for security for the payment of all persons for furnishing materials, provisions, or other supplies, or items used in, upon, for, or about the performance of the Work contracted to be done, or for performing any Work or labor thereon of any kind.
- E. The Authority reserves the right to require additional security under this Contract if any surety upon any bond furnished with this Contract becomes unacceptable to the Authority.

PART V. PERFORMANCE AND PAYMENT BONDS REQUIRED FOR THIS CONTRACT.

Payment Bond: **N/A**
Performance Bond: **N/A**
Fidelity Bond: **N/A**



INSURANCE CERTIFICATE OF COVERAGE

Issue Date: _____

Named Insured: _____ RFP#: _____

Specification #: _____

Address: _____
(NUMBER & STREET)

Project #: _____

Contract #: _____

(CITY) (STATE) (ZIP)

Description of Operation/Location	
-----------------------------------	--

The insurance policies and endorsements indicated below have been issued to the designated named insured with the policy limits as set forth herein covering the operation described within the contract involving the named insured and the Chicago Transit Authority. The Certificate issuer agrees that in the event of cancellation, non-renewal or material change involving the indicated policies, the issuer will provide at least sixty (60) days prior written notice of such change to the Chicago Transit Authority at the address shown on this Certificate. This certificate is issued to the Chicago Transit Authority in consideration of the contract entered into with the named insured, and it is mutually understood that the Chicago Transit Authority relies on this certificate as a basis for continuing such agreement with the named insured.

Type of insurance	Insurer Name	Policy Number	Policy Period	Limits of Liability All Limits in Thousands
Commercial General Liability <input type="checkbox"/> Occurrence <input type="checkbox"/> Claims made <input type="checkbox"/> Premise-Operations <input type="checkbox"/> Explosion/Collapse <input type="checkbox"/> Underground <input type="checkbox"/> Products/Completed Operations <input type="checkbox"/> Blanket Contractual <input type="checkbox"/> Broad Form Property Damage <input type="checkbox"/> Independent Contractors <input type="checkbox"/> Personal Injury <input type="checkbox"/> Pollution Commercial General Liability Form #: CG 00 01 _____				Each Occurrence \$ _____ General Aggregate \$ _____ Products/Completed Operations Aggregate \$ _____ Deductible and/or Self Insured Retention \$ _____
Automobile Liability (Any Auto)				Each Occurrence \$ _____
Excess Liability <input type="checkbox"/> Umbrella Liability				Each Occurrence \$ _____
Workers' Compensation and Employer's Liability				WC \$ _____ Employers Liability \$ _____
Builders' Risk/Course of Construction				Amount of Contract \$ _____
Professional Liability				\$ _____
Owner Contractors Protective				\$ _____
Other				_____

- a) Each insurance policy required by this agreement, except policies for workers' compensation and professional liability, will read:
"The Chicago Transit Authority is an additional insured as respects to operations and activities of, or on behalf of the named insured, performed under contract with or permit from the Chicago Transit Authority".
- b) The General, Automobile and Excess/Umbrella Liability Policies described provide for separation of insureds applicable to the named insured and the CTA.
- c) General Liability, Auto Liability, Workers Compensation and Property insurers shall waive all rights of subrogation against the Chicago Transit Authority.
- d) The General Liability policies, including excess and umbrella will insure all liabilities assumed under the provisions of the Hold Harmless and Indemnity Clause contained in the Contract and not exclude any construction and/or demolition work performed within 50 feet of railroad track. Commercial General Liability must be written on the ISO Occurrence Form CG 00 01 12 04 (or a substitute form providing equivalent coverage) and include the following endorsement: Contractual Liability Railroads ISO Form CG 24 17 10 01 (or a substitute form providing equivalent coverage). The Contractor shall be responsible for arranging that all subcontractors maintain the necessary insurance requirements.
- e) The receipt of this certificate by the CTA does not constitute agreement by the CTA that the insurance requirements in the contract have been fully met, or that the insurance companies indicated by this certificate are in compliance with all contract requirements.

Name and Address of Certificate Holder and Receipt of Notice	Signature of Authorized Representative
Certificate Holder/Additional Insured	_____
Chicago Transit Authority Dept. of Risk Management 567 W Lake St. Chicago, IL 60661	Agent/Company Address _____ Telephone _____

**CHICAGO TRANSIT AUTHORITY
SPECIAL CONDITIONS
REQUISITION NO. B14OP00134R
SPECIFICATION NO. CTA 7196-14**

BASIS OF AWARD

The CTA will award to the lowest responsive and responsible bidder offering the lowest unit price per Rapid Transit Rail Car Insect Extermination and Control service on the Proposal page P-1, and who meet all terms and conditions of this contract including Specification No. CTA 7196-14. The Authority reserves the right to make an award by item, items or total cost, whichever is in the best interest of the Authority.

DURATION OF CONTRACT

This contract shall become effective on the date of contract execution and will remain in effect for a period of up to thirty-six (36) months. CTA may elect to award a twenty-four (24) or twelve (12) month contract if such a contract would be more advantageous based on bid prices received. See Escalation and Basis of Award.

ESCALATION

Bidders are encouraged to quote prices that are firm for the Contract period. If the Bidder cannot offer firm prices, then he shall quote prices with a maximum percentage ceiling on escalation for the second and/or third 12 month period of the Contract. Bidder shall submit, 30 days prior to any escalation, justification for said price increase. **Note: Escalation, if quoted, is not automatically applied in the second or third twelve (12) month period of the Contract. The Contractor shall provide a written request for said price escalation with appropriate supporting documentation to justify said request. Price escalation will not be applied until the request and acceptable documentation are furnished.**

PROPOSAL PAGE PREPARATION

The Bidder shall state the following on the Proposal Page P-1:

1. The unit price for servicing a rapid transit rail car, terms of payment and whether pricing is firm or subject to escalation;
2. Name of manufacturer whose product is proposed;
3. The manufacturer's part number;
4. Name of the Pesticide to be used;
5. Pesticide application rate;
6. The Bidder shall submit with his proposal literature as may be required to clarify the bid. Bid price shall include all applicable charges including the delivered price; and
7. Name of Company Bidding, person to contact, telephone number, fax number and email address.

ESTIMATED EXPENDITURES

Based on previous expenditures, this contract will be valued at \$150,000.00. This figure is provided for your information only and in no way represents a commitment from CTA to purchase any specific dollar value or services.

PAYMENT

The Contractor shall submit an invoice for the acceptable and approved goods and services performed. Original invoices shall be forwarded to CTA Accounts Payable Department, 567 W. Lake Street, Chicago, IL 60661. Payment to Contractor will be made net 30 days after final acceptance of goods or services, receipt of Contractor's invoice, or in accordance with the terms of the Contractor's invoice, whichever is most favorable to the Authority. Payment date(s) shall be calculated from receipt of invoice or final acceptance of goods or services, whichever is later. Each invoice must include the CTA's contract and release number(s).

ACCOUNTING SERVICES

The Contract issued to the successful Bidder will state the total expenditure authorization on the signed acceptance page. Contractor shall notify the Authority in writing when 90% of the total authorization has been expended.

**CHICAGO TRANSIT AUTHORITY
SPECIAL CONDITIONS
REQUISITION NO. B14OP00134R
SPECIFICATION NO. CTA 7196-14**

Contractor shall not accept any requests for material and/or service in excess of the total Contract expenditure authorization unless authorized in writing by the General Manager, Purchasing. Contractor shall be liable for any costs incurred as a result of his failure to either notify the Authority or accepting requests not authorized by the General Manager, Purchasing.

CONTACT PERSON

After award of contract, contact Laurence Pearson, Manager, Rail Maintenance at 847-982-5133.

TIME REQUIRED TO RESPOND TO SERVICE CALL

- a.) Standard Request – Contractor personnel shall be on-site within 48 hours after receiving each standard request for service from the CTA;
- b.) Expedited Request – Contractor personnel shall be on-site within 24 hour after receiving each expedited request for service from the CTA; and
- c.) Emergency Request – Contractor personnel shall be on-site within eight hours after receiving each emergency request for service from the CTA.

MATERIAL SAFETY DATA SHEET

Bidder must submit with its bid a Material Safety Data Sheet (MSDS) for CTA's review prior to contract approval. The Material Safety Data Sheet must accurately list the names, concentration percentages, and equilibrium vapor pressure (if applicable) of all substances in the Contract material that are cited in the current edition of the American Conference of Governmental Industrial Hygienist Handbook for Threshold Limit Values of Chemical Substances and Physical Agents in Workroom Environment.

Bidders shall provide Material Safety Data Sheets for the various products proposed with the bid or within five days after request. Failure by the Bidder to submit the required MSDS documentation shall cause the bid to be rejected as being non-responsive. Contractor shall send its MSDS documentation to each user's location upon execution or start of Contract.

EXTERMINATION LICENSE

Bidder shall submit with its bid, or within five days, if requested by the CTA, a copy of its license which authorizes it to operate as an extermination service within the State of Illinois.

WARRANTY

The insecticide is expected to be effective for a period of 12 months. If insects including roaches, ants and silverfish return within 12 months of exterminating treatment services, the treatment services is to be repeated for that infested rail car at no charge to the CTA. Contractor shall perform warranty extermination treatment service within five days after notification.

SITE INSPECTION

It is recommended that the successful bidder visit the site(s) of the proposed work and thoroughly familiarize itself with the rapid transit cars, locations, and the conditions it will encounter affecting the proposed work. Site inspection may be arranged by contacting the contact person identified in this document.

INSPECTION

Sampling or Inspection for Acceptance: If applicable, the CTA reserves the right to test and inspect all materials from each shipment of delivered supplies and reserves the right to reject supplies that do not comply with the required specifications. The rejected supplies will be replaced by the Contractor with acceptable supplies with a time limit mutually agreed upon by the CTA and the Contractor at no additional charges to the CTA. The Contractor shall assume all associated costs on rejected supplies.

**CHICAGO TRANSIT AUTHORITY
SPECIAL CONDITIONS
REQUISITION NO. B14OP00134R
SPECIFICATION NO. CTA 7196-14**

RAPID TRANSIT CAR LOCATION ASSIGNMENTS

<u>ROUTE</u>	<u>APPROX. NO. OF CARS</u>	<u>YARD</u>
Yellow Line Skokie Swift Cars (SKO)	16	Howard
Purple Line Evanston Cars (EVA)	92	Howard
Red Line (Howard – Dan Ryan)	350	Howard and/or 98 th
Brown Line (RAV)	138	Kimball
Blue & Pink Line (WNW)	334	54 th and/or
		Rosemont and/or
		Des Plaines and/or
		O'Hare
Orange Line (MW)	106	Midway Yard
Green Line (LEJACK)	106	63 rd & Cottage
		Grove and/or
		Harlem & Lake/or
		Forrest Park
Various Routes (Storage Cars)	38	Howard and/or
		Linden and/or
		Linden and/or
		Skokie

The number of rapid transit cars assigned to individual yards fluctuates according to rail line needs.

SERVICED CAR LOG SHEET

The Contractor's personnel shall maintain a log sheet listing each rapid transit car four digit identification number that was serviced at the particular location. A copy of the log sheet shall be submitted to the applicable CTA Manager on location or another CTA designed employee.

TIME REQUIRED TO PERFORM EXTERMINATION TREATMENT

Generally, under normal conditions, all rail car pest treatments are to be performed on weekends, preferably Saturday nights, so that CTA service to the public is not negatively affected, or during a mutually agreed upon time period between the Contractor and the applicable CTA manager at a given CTA rail car maintenance facility.

WORKING CONDITIONS

- The Contractor will be working in close proximity to a 600 volt-DC electrified third rail. **AT NO TIME WILL THE CONTRACTOR BE PERMITTED TO INTERFERE WITH THE OPERATIONS OF THE RAILROAD.**
- The Contractor and Subcontractors' employees assigned to work on, over or near CTA's rapid transit car terminals, rapid transit car yards and/or Right-of-Way in order to provide extermination services on CTA's rapid transit rail cars shall be required to attend an all-day Rail Right-of-Way Safety Training session. The cost of this training is currently \$200 per employee, paid by the Contractor in advance. There is a maximum of eight employees per session.
- The letter from the Contractor requesting the training shall be accompanied by a check payable to the Chicago Transit Authority in an amount equal to two hundred dollars multiplied by the number of individuals that will attend the Rail Right-of-Way Safety Training.
- The Rail Right-of-Way Safety Training fee is non-refundable. If any individual fails to report for training or is rejected for training and must be rescheduled, an additional \$200.00 fee will be required. **Please note,** the previously mentioned fee of \$200.00 is subject to change without notice.

**CHICAGO TRANSIT AUTHORITY
SPECIAL CONDITIONS
REQUISITION NO. B14OP00134R
SPECIFICATION NO. CTA 7196-14**

- Upon completion of the Right-of-Way Safety Training, each employee will be issued a card that must be carried at all times while on CTA Right-of-Way (see Mandatory Items for Employees).
- The Contractor shall endeavor to minimize personnel turnover at the job site(s)

MANDATORY ITEMS FOR EMPLOYEES

- The Contractor and Subcontractors' employees assigned to work on CTA's property will be given property permits that must be carried at all times while on CTA's property.
- All employees must carry proof of "Rail Safety Training" at all times while on the right-of-way.
- All employees must wear CTA-approved safety vest at all times while on CTA's Right-of-Way. Furnish green safety vests with two reflective yellow vertical stripes on the front and two reflective yellow horizontal stripes on the back. The appropriate work shoes must be worn at all times while on CTA's Right-of-Way. Foot protection is required when working in areas where there is potential danger of foot injuries due to falling, rolling or piercing objects, and where feet are exposed to electrical or chemical hazards. The appropriate footwear shall be designed whereas the entire toe box and insole should be reinforced with non-steel, non-conductive material such as fiberglass or composite plastic material to protect the instep. Footwear that meets established safety standards will have an American National Standards Institute (ANSI) label inside of each shoe.

The following shoes or anything similar are NOT appropriate and NOT acceptable:

- Steel-toe shoes
- Gym shoes
- Sandals
- moccasin

All employees shall be in proper dress for the service work to be performed and have the proper gear when performing pest extermination and control work on CTA property

ACCIDENTS

In case of an accident, the Contractor shall immediately furnish the applicable Manager or CTA's designated employee with full data relative to such accident.

The Contractor is expected to comply with all laws, ordinances, codes rules, and regulations relative to health safety and the prevention of accidents.

MONTHLY CTA RIDING PASSES

The Contractor shall purchase monthly CTA riding passes for all assigned personnel for use on CTA's property. The Contractor's personnel shall not use their keys or property passes as a riding pass. They must use the turnstiles only.

POTENTIAL CONTRACTORS

Bidders requiring additional information shall contact the Procurement Administrator listed on the front page of this Contract Document. Potential bidders requiring additional information from a person or persons listed in the Special Conditions must route their request through the Procurement Administrator. Potential bidders who contact any Authority personnel other than the Procurement Administrator will be considered in violation of the provisions of the Contract Document.

CHICAGO TRANSIT AUTHORITY

DETAIL SPECIFICATION FOR

PEST EXTERMINATION & CONTROL SERVICES; COMPREHENSIVE, RAILCAR INTERIOR APPLICATION

CTA SPECIFICATION NUMBER 7196-14

1. SCOPE

- 1.1 This specification will describe the requirements for a contractor to perform comprehensive pest extermination and control services for the interior areas of rapid transit railcars owned and operated by the Chicago Transit Authority (CTA).

2. GENERAL INFORMATION & REQUIREMENTS

- 2.1 The CTA has approximately 1500 rapid transit railcars in its fleet. The CTA reserves the right to add or subtract from the previous stated number due to possible changing operational requirements during the term of a given contract.
- 2.2 The contractor shall provide comprehensive pest extermination and control services for the interior areas of CTA rapid transit railcars following a specified scheduled program described herein, and on an 'as and if directed' basis. The pests to be exterminated and controlled shall include, but are not necessarily limited to, the following: Ants, roaches, bed bugs, biting flies, fleas, water bugs, silverfish, bees, wasps, moths, beetles, spiders, and mice.
- 2.3 The pest exterminating and control work will be performed on 'not in revenue service' or on 'out of service' classified rapid transit railcars at various CTA railcar maintenance facilities located throughout the CTA service area.

3. DETAILED REQUIREMENTS

- 3.1 The contractor shall be a professional business entity performing comprehensive pest extermination and control services for a minimum of the past three (3) consecutive years under the same business or trade name. The contractor shall provide documentation in the contractor's bid response package, or within five (5) days if so requested by the CTA, that the requirements presented in this section have been met.

3. DETAILED REQUIREMENTS (Continued)

3.2 The contractor shall furnish the names of at least five (5) business entities the contractor has provided comprehensive pest extermination and control services for during the past the (3) years. The information furnished shall include a management person's name, title, and complete contact information. The contractor shall provide the required documentation in the contractor's bid response package, or within five (5) days if so requested by the CTA, for the requirements presented in this section.

3.3 The CTA operates 24 / 7 / 365. The contractor shall have the means to accept requests for service and respond to the CTA 24 / 7 / 365 when required. The contractor shall accept any of the following service level requests from the CTA when requested and respond as stated:

a) Standard Request – Contractor personnel shall be on-site within forty-eight (48) hours after receiving each standard request for service from the CTA.

b) Expedited Request – Contractor personnel shall be on-site within twenty-four (24) hours after receiving each expedited request for service from the CTA.

c) Emergency Request – Contractor personnel shall be on-site within eight (8) hours after receiving each emergency request for service from the CTA.

The above requests for contractor service will most likely be performed by a given CTA Manager of a given railcar maintenance facility. At the time of initial entry of contractor personnel to a given railcar maintenance facility, all contractor personnel shall first report to the on-duty CTA Manager of the facility, as well as to receive possible additional information from the same CTA Manager.

3.4 Contractor shall furnish all required, but not necessarily limited to, chemicals, materials, products, tools, equipment, labor, transportation, and meals to complete each given job. Contractor personnel shall perform the work required in such a manner as to not interfere in any way with the 24 / 7 / 365 operations of the CTA. The local CTA Manager shall make every attempt to locate and/or position each applicable railcar on CTA property so no unreasonable hardship is experienced by contractor personnel in performing their required work.

3.5 Trained, experienced, and properly licensed technicians shall perform all pest extermination and control work.

3. DETAILED REQUIREMENTS (Continued)

- 3.6 In the event when the local CTA Manager deems necessary, the contractor shall engage the services of a Board Certified Entomologist (BCE), at no charge to the CTA, to assist and make recommendations for necessary corrective actions. The BCE shall also be available during cases of severe infestations, or when the contractor is unable to resolve a particular pest extermination and control problem. The name of the entomologist and proof of certification shall be submitted upon CTA request. A report of all findings and recommendations by the BCE shall be submitted to the applicable local CTA Manager within five (5) days of the completion of the BCE's required work. A corrective action plan shall then be agreed upon by the contractor and the applicable local CTA Manager within two (2) days after the BCE's report has been issued.
- 3.7 The CTA reserves the right to inspect any railcar to ensure any pest extermination and control work done by the contractor has been adequately performed. Any deficiency shall be documented by the CTA, and the contractor shall be notified if contractor personnel have already departed from a given job site. If possible, contractor personnel shall correct each deficiency if contractor personnel are still at the job site. If contractor personnel have already left a given job site, the contractor shall correct each deficiency within two (2) days after being notified by the CTA. The rework time shall be jointly agreed upon by the contractor and the local CTA Manager.
- 3.8 Exterminating chemicals used shall be dispensed with an appropriate wand or tool. A dusting chemical can be used to enter voids where a nozzle of a given wand or tool will be ineffective. Contractor personnel shall be allowed to use their knowledge and past experiences in pest extermination work in their choice of chemical(s) and application method(s) used for each situation encountered.
- 3.9 Each extermination chemical or product used shall be registered to the extent detailed in the Illinois Pesticide Act, part of the Illinois Compiled Statutes (Chapter 415, Act 60/6). All pest extermination and control applicators shall be by licensed commercial applicators, as set forth in the Illinois Compiled Statutes (Chapter 415, act 60/9 and 60/10).
- 3.10 The latest version or revision of any applicable law, rule, regulation, statute, code, etc. shall be followed by the contractor.

3. DETAILED REQUIREMENTS (Continued)

3.11 Applicable pest extermination chemicals used under this specification are to be equal to, or better than, the performance and quality of the following product examples:

3.11.1 Cynoff - EPA No. 2793085

3.11.2 Maxforce - EPA No. 64248-5

3.12 All applicable Federal, State, and local laws, rules, regulations, statutes, codes, etc., shall govern the work performed by the contractor.

3.13 If there is a difference between an applicable Federal, State, or local law, rule, regulation, statute, code, etc., and one is not more stringent than the other for the same item, then the State law, rule, regulation, statute, code, etc. shall apply.

3.14 All pest extermination and control treatments shall be performed in a manner so the following items are complied with or realized:

3.14.1 Following the manufacturer's label instructions of the specific pest exterminating and control chemical or product being used.

3.14.2 Does not cause any damage to a non-targeted area.

3.14.3 Does not cause any adverse effect to humans, pets, animals, or the environment.

3.14.4 Leaves a minimum amount of residue and odor.

3.14.5 Lasts for a reasonable or specified time period after completion of a treatment.

3.14.6 Allows a given railcar that was serviced by the contractor to return back to normal revenue service within a reasonable time frame, unless agreed to otherwise by both the contractor and the local CTA Manager.

3. DETAILED REQUIREMENTS (Continued)

- 3.15 Contractor shall have all necessary licensing documentation to perform the pest extermination and control service work as described herein. Contractor shall submit in the contractor's bid response package, or within five (5) business days if so requested by the CTA, a copy of all applicable current licensing documentation paperwork. The contractor shall be responsible for submitting to the CTA any renewed or updated licensing documentation paperwork copy during the term of a given contract. Failure by the contractor to maintain current licensing paperwork, and to submit such licensing paperwork copy to the CTA Procurement Administrator or Buyer handling a given contract when applicable, will be grounds for contract non-award or contract termination.
- 3.16 Contractor personnel shall complete "Service Work Performed" paperwork for each service call made to a given CTA facility location and before contractor personnel leave the property of the given CTA facility location. This paperwork shall include, but not necessarily be limited to, the following information:
- a) Date of the service work performed.
 - b) CTA facility where the service work was performed.
 - c) Description of all service work performed.
 - d) Quantities and type of each pest exterminating and control chemical or product used.
 - e) The CTA fleet number for each railcar service work was performed on.
 - f) The name or names of contractor personnel performing the service work.
 - g) The applicable CTA Purchase Order number.

The "Service Work Performed" paperwork shall be signed by the on-duty, local CTA Manager, and a copy of this signed paperwork shall be given to the on-duty, local CTA Manager by contractor personnel.

- 3.17 Each invoice submitted by the contractor to the CTA for service work performed shall have attached a copy of its associated "Service Work Performed" paperwork as described in Section 3.16 above. The invoice shall also state the applicable CTA Purchase Order number.

3. DETAILED REQUIREMENTS (Continued)

- 3.18 All contractor personnel shall be in proper dress for the service work to be performed and have the proper gear when performing pest extermination and control work on CTA property.
- 3.19 Contractor personnel shall abide by all applicable CTA safety and work rules while on CTA property.
- 3.20 Contractor personnel shall carry proper company and personnel identification at all times when on CTA property.
- 3.21 Each pest extermination and control chemical or product used by the contractor shall be registered with all applicable Federal, State, and local governmental agencies. The transport, handling, and use of any pest extermination and control chemical or product shall be in strict adherence with the chemical or product manufacturer's label instructions, as well as all applicable Federal, State, and local laws, rules, regulations, statutes, codes, etc.
- 3.22 Before each unique pest exterminating and control chemical or product can be used by the contractor on CTA property, it shall be approved by the CTA Safety Department. If a given pest extermination and control chemical or product that has been previously approved for use on CTA property by the CTA Safety Department has been reformulated in any way or superseded, the revised formulation or superseded pest extermination and control chemical or product shall be reviewed and approved by the CTA Safety Department before its use on CTA property.
- 3.23 The contractor shall comply with any applicable Federal, State, and local rule or regulation that requires advance notification of the use of an applicable pest extermination and control chemical or product on CTA property.
- 3.24 The CTA reserves the right to instruct the contractor to remove any contractor personnel from CTA property if CTA management feels it is in the best interest(s) of the CTA to perform such instruction, without necessarily providing cause or reason to the contractor. Once a given person of the contractor has been instructed to leave CTA property, such person shall not be able to return to CTA property for the remaining term of the contract.

3. DETAILED REQUIREMENTS (Continued)

- 3.25 If the CTA Safety Department determines that a given chemical or product used by the contractor for pest extermination and control work is not to be used or shall no longer be used on CTA property, the contractor shall immediately cease the use of the chemical or product on CTA property.
- 3.26 Before commencing any pest extermination and control work at a given CTA location or property, all contractor personnel shall report to the local CTA Manager on duty at the given CTA location or property for sign-in purposes. When all service work has been completed, all contractor personnel shall again report to the local CTA Manager on duty for sign-out purposes.
- 3.27 All contractor personnel who will be in the general vicinity of the CTA's electrified third rail, which is at 600 VDC potential relative to ground, shall be required to attend and complete the CTA's Third Rail Safety Training Class before being allowed to be in the general vicinity of the third rail. This class is held on CTA property in the CTA service area. The CTA charges a fee for attending the class on a per person basis. Once a given person attends and completes the class, a CTA rail safety pass will be issued to the person. The rail safety pass is valid for a period of one (1) year from its date of issue. If the given person will still need to be in the general vicinity of the third rail after the person's rail safety pass has expired, the given person will need to again attend and complete the CTA's Third Rail Safety Training Class at the class's current fee rate. If a CTA rail safety pass is issued to the person, the CTA rail safety pass will again be valid for a period of one (1) year from its date of issue. This pattern shall continue until the given person no longer requires a CTA rail safety pass. The CTA rail safety pass is non-transferable and is valid only for the person's name stated on the pass. If a CTA rail safety pass is no longer needed by the person the pass has been issued to before the pass's expiration date, no part of the original CTA Third Rail Safety Training Class fee shall be refunded by the CTA. Any CTA rail safety pass that has been issued to a contractor employee shall be returned back to the CTA when that employee is no longer performing service work for the CTA or when the employee is no longer employed by the contractor. All CTA rail safety passes that have been issued to contractor employees shall be promptly returned back by the contractor to the CTA once the contract is no longer valid. See the Contract Documents for the current fee amount for attending and completing the CTA's Third Rail Safety Training Class, as well as possible other information on the subject.

3. DETAILED REQUIREMENTS (Continued)

- 3.28 All contractor personnel shall be required to possess and visually display proper identification while performing pest extermination and control service work under this specification and its associated contract while on CTA property. Proper identification shall include, but not necessarily limited to, a CTA property pass, a contractor's photo identification card, and a CTA rail safety pass.
- 3.29 After contract award, the contractor shall promptly commence a scheduled program of performing a general pesticide application on the inside areas of each CTA railcar in the fleet at a frequency of one (1) time every thirty (30) day period. This ongoing scheduled program is to be performed at CTA railcar maintenance facilities. Before commencing the scheduled program of treating railcars with a pesticide determined as optimum by the contractor for the scheduled program at a given railcar maintenance facility, contractor personnel are to check with the on-duty CTA Manager whether a higher amount of infestation of a given pest has occurred recently, to allow for possible chemical or product adjustment.
- 3.30 All railcar pest treatments are to be performed on weekends, preferably Saturday nights, so that CTA service to the public is not negatively affected, or during a mutually agreed upon time period between the contractor and the applicable CTA Manager at a given CTA railcar maintenance facility. Upon completion of a given pest treatment for a given railcar, the railcar shall be allowed a minimum of a two (2) hour after treatment time period before the railcar is potentially placed back into service.
- 3.31 Under no circumstance shall the contractor perform any pest exterminating and control work on a given railcar at a given CTA railcar maintenance facility without prior knowledge of the work to be performed being known by the applicable CTA Manager of the given CTA railcar maintenance facility.
- 3.32 Pest extermination and control treatments performed on railcars shall be subject to cancellation, or reasonable additions, on a seven (7) day written notice from the CTA.
- 3.33 Each technician or treatment applicator shall be insured and have at least two (2) years of experience in typical pest extermination and control service work, and shall be trained or retrained annually on best method pest extermination and control practices.

3. DETAILED REQUIREMENTS (Continued)

- 3.34 Each technician or treatment applicator shall work under the direct supervision of a licensed pest control operator. The operator must be licensed by the State of Illinois, Department of Public Health.
- 3.35 Contractor shall be liable for injuries to persons, animals, vegetation, as well as to property, that is the result of use or misuse of a given chemical or product used by the contractor for pest exterminating and control service work performed under this specification for a given contract.
- 3.36 Application methods, techniques, and concentrations of any pest exterminating and control chemical or product used shall be carefully controlled in order to eventually permit safe occupancy in a given treated railcar by humans, pets, and animals.
- 3.37 The contractor shall not be able to store any chemical, product, equipment, tool, property, etc. of the contractor on CTA property for a given contract.
- 3.38 If applicable, any permits that need to be obtained in order for the contractor to perform pest exterminating and control service work on CTA property under this specification and its associated contract shall be obtained and paid for by the contractor.
- 3.39 The contractor shall take the necessary precautions to safeguard CTA employees and the public against any potential accidents while performing the service work described herein. Contractor shall be liable for any injury to a human being, or damage to property other than the contractor's, while performing the service work described herein.
- 3.40 All exterminating chemicals and products used are to be non-flammable, non-corrosive, and non-toxic to humans. All exterminating chemicals and products used are to be registered and approved for use by the Environmental Protection Agency (EPA) and the State of Illinois for use in enclosures or areas occupied by humans. All exterminating chemicals or products used are to leave no residue and/or remains after application drying or set time has been achieved. Exterminating chemicals and products used are also to be transparent, stainless, and virtually odor-free after their drying or set time has been achieved.

3. DETAILED REQUIREMENTS (Continued)

- 3.41 Contractors shall state in the contractor's bid response package, or within five (5) days if requested by the CTA, the chemicals and products the contractor plans to be using in order to satisfy the requirements of this specification and its associated contract. In the opinion of appropriate CTA management personnel, any chemical or product the contractor will be using, or is using, for execution of the contract, which has been found to be unsafe for its application, or sufficiently ineffective in its application, shall be discontinued in its use and an alternate chemical or product shall be proposed to the CTA Safety Department for review and approval.
- 3.42 The CTA will not specify any chemical or product name that solely has to be used by the contractor for the execution of the contract. However, various brand name chemicals or products may be stated as examples in which the CTA has previously approved and found to be effective in pest extermination and control applications. It is intended that the contractor will use appropriate chemicals and products, based on pest infestation conditions found in a given situation and any limitations set forth in this specification.
- 3.43 All chemicals and products used by the contractor shall be recognized in the pest extermination trade as relatively safe and effective in the application for which the chemical or product was intended for, when applied according to the manufacturer's documentation, directions, instructions, etc. for the given chemical or product.
- 3.44 The contractor is to submit in the contractor's bid response package, or within five (5) days if so requested by the CTA, the full label, or a copy of the full label, of each chemical or product the contractor is planning for pest extermination and control, as well as full Material Safety Data Sheet (MSDS) documentation on each chemical or product the contractor is planning for pest extermination and control.
- 3.45 Applicable chemicals and products used by the contractor for pest extermination or control purposes are to have time-release properties, allowing for pest extermination and control for a reasonable time period in length after a given application of the chemical or product has been performed.
- 3.46 Chemicals or products used for pest extermination and control are to be dry to touch on average within two (2) hours of their application.

3. DETAILED REQUIREMENTS (Continued)

- 3.47 Any refuse generated by the contractor due to the application of chemicals or products for pest extermination and control purposes shall be removed from CTA property and properly disposed of by the contractor.
- 3.48 The contractor shall be certified as a licensed operator complying with the Illinois Pesticide Act.
- 3.49 The contractor shall submit in the contractor's bid response package, or within five (5) days if so requested by the CTA, a valid and current copy of Commercial Structural Pest Control Business License as specified in the Illinois Structural pest Control Act.
- 3.50 The contractor shall submit in the contractor's bid response package, or within five (5) days if so requested by the CTA, documentation that the contractor's applicable personnel are licensed for pest extermination and control practices as required by applicable law.
- 3.51 The CTA will have each railcar's interior reasonably clean prior to the contractor commencing pest extermination and control service work in the interior area of the railcar. If the interior of a given railcar requires cleaning and/or washing, enough time shall be allowed for the interior of the railcar to dry out before any pest extermination and control treatment is performed. The interior of a given railcar will not be washed by the CTA for at least thirty-six (36) hours after a given pest extermination and control treatment has been performed by the contractor.
- 3.52 The CTA will make every reasonable effort to have each required railcar made available to the contractor for pest extermination and control treatment. As each required railcar is made available, the CTA will position each railcar at a given CTA railcar maintenance facility in a way which will allow the contractor to perform the pest extermination and control service work in an efficient manner.
- 3.53 If and when required by contractor personnel, CTA personnel shall open or close all operative windows and doors on a given railcar.
- 3.54 A given pest extermination chemical or control product used by the contractor in a railcar shall not negatively affect the surface or surfaces of the railcar it was applied to.

3. DETAILED REQUIREMENTS (Continued)

- 3.55 Each invoice furnished by the contractor for service work performed shall be fully itemized.
- 3.56 See the Special Conditions section of the Contract Documents concerning warranty requirements for a given contract.
- 3.57 The CTA Procurement Administrator shall schedule a pre-bid meeting at a CTA railcar maintenance facility reasonably in advance of the bid package's due date. At this pre-bid meeting, potential contractors can ask questions related to the contract, ask questions or request additional clarification on an item or items in this specification or in the Contract Documents, as well as to be able to physically see the interior of a CTA rapid transit railcar. Attending the pre-bid meeting is not mandatory, but is highly recommended. See the Special Conditions section of the Contract Documents for further details concerning the pre-bid meeting.
- 3.58 After contract award, the CTA Procurement Administrator shall furnish the contractor the name and complete address of each CTA railcar maintenance facility as well as an initial listing of appropriate CTA contact personnel.
- 3.59 The contractor is to maintain and retain accurate records concerning all work performed under the contract. Record items are to include, but are not necessarily limited to, the following:
 - a) The four (4) digit CTA railcar car number service work was performed on.
 - b) The CTA facility name service work was performed at.
 - c) The date given service work was performed on.
 - d) The type of service work performed.
 - e) Whether the service work performed was SCHEDULED work.
 - f) Whether a CTA request for service work to be performed was requested at a STANDARD, EXPEDITED, or EMERGENCY level.
 - g) Travel time and site time.
 - h) Chemicals or products used for a given service work performed.

4. ADDITIONAL INFORMATION FOR POTENTIAL CONTRACTORS

- 4.1 Potential contractors requiring any additional information shall contact the CTA Procurement Administrator or Buyer whose name is stated in the Contract Documents. Potential contractors requiring additional information from a person or persons potentially listed in the Special Conditions section of the Contract Documents must route their request through the Procurement Administrator or Buyer. Potential contractors who contact any CTA personnel other than the Procurement Administrator or Buyer during the open bidding period will be considered to be in violation of the provisions set forth in the Contract Documents.

PWH / el – Initial Specification – 10/25/91
HHP / hhp – 9th Revision – 09/12/14

**CHICAGO TRANSIT AUTHORITY
PROPOSAL
SPECIFICATION NO. CTA 7196-14
CONTRACT NO. B140P00134R**

By execution of this Proposal the undersigned offers, in accordance with the terms of the Contract Documents of which this Proposal is part, to furnish Rapid Transit Rail Car Insect Extermination and Control service as described in these General and Special Conditions and Detail Specification No. CTA 7196-14. This contract shall become effective upon the date of execution and will remain in effect for a period of up to 36 months, at the prices set forth below (F.O.B. Destination). Bid price shall include all applicable charges including the delivered price.

The Bidder shall submit with his proposal literature as may be required to clarify the bid. Bid price shall include all applicable charges including the delivered price.

Prices quoted shall be firm for the contract duration unless escalation is stated below. Escalation shall be allowed for the second and third year of the contract only.

Escalation prices with _____% maximum ceiling on escalation, for the second 12 months of the contract only. All requests for price increases, if any, must give the CTA a written 30 day advance notice before the price increase is to go into effect.

Escalation prices with _____% maximum ceiling on escalation, for the third 12 months of the contract only. All requests for price increases, if any, must give the CTA a written 30 day advance notice before the price increase is to go into effect.

Unit price per rail car:

\$ _____
Unit price per rail car serviced
Basic of award

Name of manufacturer whose product is proposed:

Manufacture part number:

Name of the pesticide to be used:

Pesticide application rate:

Company Bidding: _____

Address: _____

City: _____ State: _____ Zip: _____

Person to Contact: _____ Phone: _____

Fax: _____

Email: _____

General email address if different from above: _____

Discount: _____ % _____ Days, Net 30 Days

CERTIFICATION REGARDING A DRUG FREE WORKPLACE

Pursuant to the definitions regarding a Drug Free Workplace provided in the Drug-Free Workplace Act of 1988, the Illinois Drug Free Workplace Act, 30 ILCS 580/1 *et seq.*, the Illinois Substance Abuse Prevention on Public Works Projects Act, 820 ILCS 265/1 *et seq.*, the Federal Acquisition Regulation System ("FAR"), Procedures for Transportation Workplace Drug & Alcohol Testing Programs, 49 CFR 40, and Prevention of Alcohol Misuse & Prohibited Drug Use in Transit Operation, 49 CFR 655, _____ ("Contractor") certifies to the best of its knowledge and belief that it and its principals:

1. Maintain a workplace(s) (i.e. the site(s) for the performance of work done by the Contractor in connection with this contract) safe and free from "controlled substances" as described in the Controlled Substances Act (21 U.S.C. 812) and as further described in regulations 21 CFR 1308.11 - 1308.15.
2. Have neither been convicted, including entering a plea of 'nolo contendere,' nor had sentence imposed by any judicial body charged with the responsibility to determine violations of Federal or State criminal drug statutes.
3. Publish and give notice to its employees and sub-contractors that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Contractor's workplace, and also that actions will be taken against any and all employees and sub-contractors found to be violation of same.
4. Provide that all employees engaged in the performance of the contract receive a copy of the above statement, that the employee will abide by the terms of this statement, and that the employee will notify the employer in writing of the employee's conviction no later than five (5) calendar days after such conviction.
5. Provide for appropriate action against an employee for violation of any and all of these rules and that an employee convicted of drug abuse must satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health or law enforcement or other appropriate agency.
6. Comply with all drug and alcohol policies, testing programs and reporting requirements set forth in 49 CFR 40 and 49 CFR 655 whenever the Contractor, its employees, or sub-contractor(s) perform one or more of the following functions considered "safety-sensitive", as defined in 49 CFR 655:
 - a. Operating a revenue service vehicle, including when not in revenue service;
 - b. Operating a non-revenue service vehicle, when required to be operated by a holder of a Commercial Driver's License;
 - c. Controlling dispatch or movement of a revenue service vehicle;
 - d. Maintaining (including repairs, overhaul and rebuilding) a revenue service vehicle or equipment used in revenue service; or
 - e. Carrying a firearm for security purposes.
7. Have in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1 *et seq.*) to be filed with the Authority and made available to the general public, or have in place a collective bargaining agreement which deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 365/1 *et seq.*).
8. Will otherwise comply with all drug and alcohol policies set forth in applicable Federal, State and local laws and regulations, including, but not limited to the Drug-Free Workplace Act of 1988, FAR, Illinois Drug Free Workplace Act, 49 CFR 40 and 49 CFR 655 in such version, prior or subsequent to amendment or revision, as is currently enforced or enforceable at and during the execution and performance of this Contract.

In addition to other remedies, the Contractor's failure to comply with any part of the requirements of the Drug-Free Workplace Act of 1988, FAR, Illinois Drug Free Workplace Act, the Illinois Substance Abuse Prevention on Public Works Projects Act, 49 CFR 40 or 49 CFR 655, may render the Contractor subject to any or all of the following: suspension of payments, termination of contract for default, suspension or debarment.

Signature and Title of Authorized Official

Date

**CERTIFICATION OF PRIMARY PARTICIPANT
REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS**

_____, certifies to the best of our knowledge and belief that it and
(Company's name)

its principles:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of frauds or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicated for or otherwise criminally or civilly charged by charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/ proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

THE PRIMARY PARTICIPANT (APPLICANT OR POTENTIAL CONTRACTOR FOR A MAJOR THIRD PARTY CONTRACT) _____ CERTIFIES OR
(Company name)
AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 *ET SEQ.* ARE APPLICABLE THERETO.

(Signature and Title of Authorized Official)

If you are unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.

**CERTIFICATION OF LOWER TIER PARTICIPANT
REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS**

_____, certifies to the best of our knowledge and belief that it and
(Company's name)

its principles:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of frauds or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3. Are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/ proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

THE LOWER TIER PARTICIPANT (APPLICANT OR POTENTIAL CONTRACTOR FOR A MAJOR
THIRD PARTY CONTRACT) _____ CERTIFIES
(Company name)
OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS
SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF
31 U.S.C. SECTIONS 3801 *ET SEQ.* ARE APPLICABLE THERETO.

(Signature and Title of Authorized Official)

If you are unable to certify to any of the statements in this certification, the participant shall attach an explanation to this certification.

LOBBYING CERTIFICATION

Certification for Contracts, Grants, Loans and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this _____ day of _____, 20_____.

By: _____
(Type or print name of contractor)

(Signature of authorized officer)

(Title of authorized officer)

BIDDER'S PRICE CERTIFICATION

The _____ hereby certifies that the prices quoted herein
(Name of Company)
are "Equal To" or "Not Greater Than" prices currently quoted to their most favored customers.

By: _____
(Signature of Company Official)

(Official's Title)

(Date)

ATTEST:

(Secretary)

AFFIDAVIT OF MINIMUM WAGE PAYMENT

The undersigned affirms, to the best of his or her knowledge and belief, that:

- (1) The undersigned understands and agrees that the Contractor and its Subcontractors are required to pay certain employees \$13.00 ("Minimum Wage") per hour for all work that qualifies under Transit Board Ordinance No. 014-124 ("Minimum Wage Ordinance").
- (2) The undersigned understands and agrees that the Contractor, or Subcontractor, as applicable, is required to pay Minimum Wage to:
 - a) all Contractor and Subcontractor employees performing work or services on property owned or controlled by the Authority or at any other location specified by the Authority in the Contract as the location for performance of the work or services;
 - b) those Contractor and Subcontractor employees who are directly performing work or services for which the Authority pays the Contractor an hourly rate or per piece work rate for work; and
 - c) those Contractor and Subcontractor employees who fulfill the Authority's requirement for the Contractor to provide specified work hours or a specified number of workers;Except as otherwise set forth in the contract and the Minimum Wage Ordinance.
- (3) The undersigned understands and agrees that the Contractor and its Subcontractors must cooperate in any investigation by the Authority regarding compliance with the Minimum Wage Ordinance. Failure of the Contractor or any of its Subcontractors to comply with the Minimum Wage Ordinance or to cooperate in such an investigation is grounds for the Authority declaring the Contractor in default of this Contract and exercising such remedies as the Authority deems appropriate.
- (4) The undersigned understands and agrees that the Authority will not pay the Contractor for services performed or deliverables submitted unless and until the Contractor or Subcontractor, as applicable, certifies that the qualifying employees are being paid the Minimum Wage, as evidenced by the filing with the Authority this sworn statement that it has complied with the Minimum Wage requirements.

The undersigned solemnly declares and affirms under penalty of perjury that the above and foregoing are true and correct, and that he or she is authorized on behalf of the Contractor or Subcontractor to make this affidavit.

(Name of Prime/Sub Contractor)

(Signature)

(Name and Title of Affiant)

(Date)

On this _____ day of _____, 20____, the

(Title of Affiant)

(Name of Company)

is personally known to me as the person described in the foregoing Affidavit, acknowledged that he/she executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS OF, I hereunto set my hand and official seal.

Signature of Notary Public

My Commission Expires: _____

SEAL

AFFIDAVIT OF PROMPT PAYMENT

The undersigned affirms, to the best of his/her knowledge and belief, that:

- (1) The undersigned understands and agrees that the Prime Contractor is required to pay all Subcontractors for all work that any Subcontractor has satisfactorily completed no later than 14 business days after the Prime Contractor has received payment from the Authority.
- (2) The undersigned understands and agrees that the Prime Contractor is required to pay all retainage amounts, if any, to the all Subcontractors no later than 14 business days after any Subcontractor has satisfactorily completed its portion of the work, whether or not the Authority has paid the Prime Contractor for that portion of the work.
- (3) The undersigned understands and agrees that any delay in or postponement of payment to any Subcontractor by the Prime Contractor requires good cause and prior written approval of the General Manager, Purchasing.
- (4) The undersigned understands and agrees that the Authority will not pay the Prime Contractor for Services performed or Deliverables submitted unless and until the Prime Contractor certifies that the Subcontractors have been promptly paid for the work or services they have performed under all previous payment requests, as evidenced by the filing with the Authority the Prime Contractor's sworn statement that he/she has complied with the prompt payment requirements.

The undersigned solemnly declares and affirms under penalty of perjury that the above and foregoing are true and correct, and that he or she is authorized on behalf of the Prime Contractor to make this affidavit.

(Name of Prime Contractor)

(Signature)

(Name and Title of Affiant)

(Date)

On this _____ day of _____, 20____, the

(Title of Affiant)

(Name of Company)

is personally known to me as the person described in the foregoing Affidavit, acknowledged that he/she executed the same in the capacity therein stated and for the purpose therein contained.

IN WITNESS OF, I hereunto set my hand and official seal.

Signature of Notary Public

My Commission Expires: _____

SEAL

BRIEF HISTORY OF YOUR COMPANY

Tell us about your company:

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Local Contact Person: _____

Title: _____

Phone Number: () _____ - _____ Fax Number: () _____ - _____

How many years has your company been in business? _____

How many employees? _____ **Annual Sales?** _____

Is your business a (an): (check one)

Manufacturer ____ **Supplier** ____ **Distributor** ____ **Other (explain)** _____

Have you provided goods or services to city government, state, county, Board of Education, municipality, etc.?

Please provide a list of references including the three (3) largest companies your firm has done business with in the past two (2) years, and a person and a telephone at that firm which CTA may contact.

Firm Name

Contact Person

Telephone[illegible]

PROPOSAL (Continued)
TO BE EXECUTED BY A CORPORATION

The undersigned hereby acknowledges having received a full set of CONTRACT DOCUMENTS (Requirements for Bidding and Instructions to Bidders; General Conditions; Standard Government Requirements; Special Conditions Disadvantaged Business Enterprise Commitment; Special Conditions, if any, issued with the specifications; and all other forms, certificates, and documents issued with the specifications) AND ADDENDA NOS. (none unless indicated here)

BIDDER MUST INSERT ADDENDA NUMBERS HERE - IF ANY

And the undersigned agrees, if awarded the contract, to perform the contract in accordance with the terms and conditions of the Contract Documents and Addenda, if any, thereto. Notice to the undersigned may be served by mailing to the address hereinafter set forth.

FURTHER, THE UNDERSIGNED, BEING DULY SWORN, DEPOSES AND STATES ON OATH THAT the undersigned has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price or prices named within the undersigned proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders, and has not disclosed to any person, firm or corporation the terms of the undersigned's proposal or the price or prices named herein. As required by Section 33E-11 of the Illinois Criminal Code of 1961, as amended (the "Act"), the undersigned certifies that the undersigned contractor or any agent, partner, employee or officer of the contractor is not barred from contracting with any unit of state or local government as a result of engaging in or being convicted of either bid-rigging in violation of Section 3 of Article 33E or bid-rotating in violation of Section 4 of Article 33E of the Act or any similar offenses of any state or the United States that contain the same elements as the offenses of bid-rigging or bid-rotating.

Name of Corporation: _____
(Print or Type Name of Corporation)

Business Address: _____
(Print or Type Street, City, State and Zip Code)

BY: _____
SIGNATURE OF AUTHORIZED OFFICER*

Title of Signatory: _____
(Print or Type)

*Note: If signed by any person other than the corporate President or Vice President, a certified copy of a resolution or by-law authorizing such person to sign must accompany this Proposal.

State of _____

County of _____

Signed and Sworn to before me on:

by _____
(Printed name of Authorized Officer)

(Signature of Notary Public)

PROPOSAL (Continued)
TO BE EXECUTED BY A SOLE PROPRIETOR

The undersigned hereby acknowledges having received a full set of CONTRACT DOCUMENTS (Requirements for bidding and Instructions to Bidders; General Conditions; Standard Government Requirements; Special Conditions Disadvantaged Business Enterprise Commitment; Special Conditions, if any, issued with the specifications; and all other forms, certificates, and documents issued with the specifications) AND ADDENDA NOS. (none unless indicated here)

BIDDER MUST INSERT ADDENDA NUMBERS HERE - IF ANY

And the undersigned agrees, if awarded the contract, to perform the contract in accordance with the terms and conditions of the Contract Documents and Addenda, if any, thereto. Notice to the undersigned may be served by mailing to the address hereinafter set forth.

FURTHER, THE UNDERSIGNED, BEING DULY SWORN, DEPOSES AND STATES ON OATH THAT the undersigned has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price or prices named within the undersigned proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders, and has not disclosed to any person, firm or corporation the terms of the undersigned's proposal or the price or prices named herein. As required by Section 33E-11 of the Illinois Criminal Code of 1961, as amended (the "Act"), the undersigned certifies that the undersigned contractor or any agent, partner, employee or officer of the contractor is not barred from contracting with any unit of state or local government as a result of engaging in or being convicted of either bid-rigging in violation of Section 3 of Article 33E or bid-rotating in violation of Section 4 of Article 33E of the Act or any similar offenses of any state or the United States that contain the same elements as the offenses of bid-rigging or bid-rotating.

Signature of Bidder: _____
(Signature of Bidder)

Name of Bidder: _____
(Print or Type)

Business Address: _____
(Print or Type Street Address)

(Print or Type City, State and Zip Code)

State of _____

County of _____

Signed and Sworn to before me on:

by _____
(Printed name of Authorized Officer)

(Signature of Notary Public)

(NOTARIAL SEAL)

IF BIDDER IS A SOLE PROPRIETOR - THIS PAGE MUST BE EXECUTED

PROPOSAL (Continued)
TO BE EXECUTED BY PARTNERSHIP OR JOINT VENTURE

The undersigned hereby acknowledges having received a full set of CONTRACT DOCUMENTS (Requirements for bidding and Instructions to Bidders; General Conditions; Standard Government Requirements; Special Conditions Disadvantaged Business Enterprise Commitment; Special Conditions, if any, issued with the specifications; and all other forms, certificates, and documents issued with the specifications) AND ADDENDA NOS. (none unless indicated here)

BIDDER MUST INSERT ADDENDA NUMBERS HERE - IF ANY

And the undersigned agrees, if awarded the contract, to perform the contract in accordance with the terms and conditions of the Contract Documents and Addenda, if any, thereto. Notice to the undersigned may be served by mailing to the address hereinafter set forth.

FURTHER, THE UNDERSIGNED, BEING DULY SWORN, DEPOSES AND STATES ON OATH THAT the undersigned has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price or prices named within the undersigned proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders, and has not disclosed to any person, firm or corporation the terms of the undersigned's proposal or the price or prices named herein. As required by Section 33E-11 of the Illinois Criminal Code of 1961, as amended (the "Act"), the undersigned certifies that the undersigned contractor or any agent, partner, employee or officer of the contractor is not barred from contracting with any unit of state or local government as a result of engaging in or being convicted of either bid-rigging in violation of Section 3 of Article 33E or bid-rotating in violation of Section 4 of Article 33E of the Act or any similar offenses of any state or the United States that contain the same elements as the offenses of bid-rigging or bid-rotating.

Firm Name: _____
(Print or Type Name of Firm)

Business Address: _____
(Print or Type Street Address)

(Print or Type City, State and Zip)

BY SIGNATURE(S): <small><i>All Partners or Joint Ventures of the Firm must sign this bid unless one Partner or Joint Venturer is authorized to sign for the Partnership or Joint Venture</i></small>	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 2px;"></div> (Partner)
	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 2px;"></div> (Partner)
	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 2px;"></div> (Partner)
	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 2px;"></div> (Partner)
	<div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 2px;"></div> (Partner)

State of _____

County of _____

Signed and Sworn to before me on:

by _____
(Printed name of Authorized Officer)

(Signature of Notary Public)

(NOTARIAL SEAL)

IF BIDDER IS A PARTNERSHIP OR JOINT VENTURE - THIS PAGE MUST BE EXECUTED

DISCLOSURE OF OWNERSHIP

All businesses submitting proposals are required to complete the appropriate portion of this form. If more space is needed attach additional pages. In signing and submitting its proposals, of which this Disclosure of Ownership form is a part, the business certifies that the information submitted on this Disclosure of Ownership form is correct as of the date of the submittal of the proposal.

1. IF THE BUSINESS IS A CORPORATION, check this box ☐ and complete:

If the shares of the Corporation are not listed on the New York Stock Exchange or any regional exchange, list then name of each person who possesses either nominal or beneficial ownership or 5% or more of the Corporation's stock (list below). If none, type or print "NONE" in space below.

FEIN #:

Corporate Headquarters Address:

City, State, Zip:

State of Incorporation:

Is the Corporation listed on the New York Stock Exchange? ☐ Yes ☐ No

If the corporation is listed on an exchange other than the New York Stock Exchange, the name of the exchange is _____

TYPED OR PRINTED NAME	%INTEREST
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2. IF THE BUSINESS IS A PARTNERSHIP, check this box ☐ and complete:

The name of each general, limited or individual partner entitled to receive 5% or more of the profit derived from partnership activities (list below). If none, type or print "NONE" in space below.

TYPED OR PRINTED NAME	%INTEREST
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3. IF THE BUSINESS IS A SOLE PROPRIETORSHIP, check this box ☐ and complete:

The name of each person other than the owner entitled to receive 5% or more of the profits derived from the activities of the business (list below). If none, type or print "NONE" in space below.

TYPED OR PRINTED NAME	%INTEREST
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

DISCLOSURE - TO BE COMPLETED BY ALL BIDDERS

PROPOSAL (continued)

ACCEPTANCE

(for Contracts exceeding \$50,000 but not in excess of \$250,000)

The undersigned, on behalf of Chicago Transit Authority, A Municipal Corporation of the State of Illinois, hereby accepts the foregoing bid items as identified in the Proposal.

Contract Number

Total Amount of Contract \$

Dated this _____ day of _____, 2015, at Chicago, Illinois

Vice President, Purchasing & Supply Chain

President

Approved as to form and legality, for the sole benefit of CTA. Subject to proper authorization and execution thereof:

Attorney